

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

AUGUST 23, 2022

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON
SEPTEMBER 27, 2022**

The Excelsior Springs Parks and Recreation Board meeting held August 23, 2022 at the Excelsior Springs Community Center was called to order by Vice President Reggie St. John at 6:07 p.m.

Roll call was taken with six board members present.

MEMBERS PRESENT: Vice President - Reggie St. John; Treasurer - Patrick Halfhill; Terri Irons; Jessica Meyer; Kyle Uptegrove; Zac Wilkins

Jake Simmons arrived at 6:16

MEMBERS ABSENT: Sherri Branson-Hurt, Scott Buckman

CITY COUNCIL LIAISON: Mark Spohn

STAFF PRESENT: Nate Williams – Director; Chad Clevenger – Parks and Open Space Manager; Janet Morehead – Administrative Assistant

Patrick Halfhill made the motion to approve the agenda as presented. Kyle Uptegrove seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Patrick Halfhill, Terri Irons, Jessica Meyers, Reggie St. John, Kyle Uptegrove, Zac Wilkins
Nays – 0

VISITORS: none

Zac Wilkins made the motion to approve the minutes of the July 26, 2022 Excelsior Springs Parks and Recreation Board meeting as presented. Terri Irons seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Patrick Halfhill, Terri Irons, Jessica Meyers, Reggie St. John, Kyle Uptegrove, Zac Wilkins
Nays – 0

Discussion was held on the August 23, 2022 FY 21/22 Financial Report. Questions were asked and answered.

Reggie St. John would like to have a true cost/financial report on the expenses/revenues of the operation and maintenance of the Rainbow Splash Park, to include water, chemicals, staff hours, maintenance staff hours, phone, concession supplies, cleaning supplies, etc.

Jake Simmons arrived at 6:16.

Reggie St. John made the motion to accept the August 23, 2022 Financial Reports including Nate William's Working Budget through 8-17-2022, General Ledger Activity Listing dated 8-18-2022; Balance Sheet dated 8-18-2022. Kyle Uptegrove seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Patrick Halfhill, Terri Irons, Jessica Meyer, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

STAFF REPORTS

The Staff Reports were discussed.

The deadline for youth fall sports has been extended to September 2, 2022. Youth sports were discussed.

COMMITTEE REPORTS - none

OLD BUSINESS - none

NEW BUSINESS

Nate Williams opened the discussion of the proposed FY 2022-2023 Parks and Recreation Budget. Discussion was held on the proposed budget.

Patrick Halfhill made the motion to approve the proposed FY 2022-2023 Parks and Recreation Department Budget with a \$25,000 leeway either way. Reggie St. John seconded the motion, motion passed, 7 – 0. A roll call vote was taken: Ayes – 7 – Patrick Halfhill, Terri Irons, Jessica Meyer; Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

Nate Williams will be attending the National Parks and Recreation Conference in Phoenix, Arizona, September 20 - 22, 2022. He plans to send out the Board packet early, probably on September 16, 2022. Excelsior Springs Parks and Recreation Board will meet on September 27, 2022.

The Empower Group, Chris Stevenson, Founder of the Empower Group along with Marisa Hoff, Director of Operations, led a zoom Customer Service Training session for the Community Center full time staff along with Parks and Recreation staff on August 17. The Customer Service Training dealt with Keys to Effective Leadership, Staff Coaching and Awareness, and Staff Appreciation. Another session will be held for the part time staff.

Reggie St. John asked if there was a session on how to deal with difficult people. Nate Williams said that would be presented in a future meeting.

Nate Williams gave an update on the Phase II Outdoor Aquatics Facility. Work is progressing just west of the Community Center. Drudge and Dam rebuild is scheduled to begin on Powell Lake at Century Park on August 29, 2022. Century Park will be closed through the end of December. Century Bark will be open.

Nate Williams included a quick survey of “If there are extra funds available at the end of Phase II, what would you like most to see: 1) Multi-Purpose Field; 2) Additional Restroom/Locker Room/Concessions; 3) Sports Performance Floor. Please turn in your completed survey to Nate.

Questions were asked: What would benefit Excelsior Springs the most? If a multipurpose turf field would be built on school property, would there be a rent charged for Excelsior Springs Parks and Rec to use them? Who would have priority for use?

Jessica Meyer left at 7:23.

OPEN DISCUSSION

Reggie St. John said, “It’s my understanding that the material removed from Powell Lake has to be disposed of. Why?” The material has been tested and due to the results, the materials will be moved to a different location.

Terri Irons made the motion to adjourn the meeting. Patrick Halfhill seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Patrick Halfhill, Terri Irons, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

The August 23, 2022 Excelsior Springs Parks and Recreation Board meeting was adjourned at 7:26 pm.

EXCELSIOR SPRINGS
PARKS AND RECREATION

BOARD MEETING

AUGUST 23, 2022

6:00 P.M.

ROLL CALL 6 6:07 / 7 6:16

— SHERRI BRANSON-HURT

— SCOTT BUCKMAN

H PATRICK HALFHILL

H TERRI IRONS

H JESSICA MEYER

— JAKE SIMMONS 6:16 ARRIVED

Yp REGGIE ST. JOHN

Yes KYLE UPTEGROVE

H ZAC WILKINS

H MARK SPOHN, CITY COUNCIL LIAISON

**EXCELSIOR SPRINGS
PARKS AND RECREATION
BOARD MEETING
AUGUST 23, 2022**

ROLL CALL VOTE

22-23 Budget / / / /

SHERRI BRANSON-HURT

— — — —

SCOTT BUCKMAN

— — — —

PATRICK HALFHILL

4 — — —

TERRI IRONS

4 — — —

JESSICA MEYER

4 — — —

JAKE SIMMONS

4 — — —

REGGIE ST. JOHN

Aye — — —

KYLE UPTEGROVE

4 — — —

ZAC WILKINS

Absolutely — — —