

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

NOVEMBER 26, 2019

THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON DEC 17, 2019

The Excelsior Springs Parks and Recreation Board meeting held November 26, 2019 was called to order by President Reggie St. John at 1807 hours.

Roll call was taken with seven board members present.

MEMBERS PRESENT: President – Reggie St. John; Vice President – Jake Simmons; Secretary – Patrick Halfhill; Don Ledford; Christy Marker; Susan McAuliffe; Zac Wilkins

MEMBERS ABSENT: Sherri Branson-Hurt, Scott Buckman

CITY COUNCIL LIAISON: Sharon Powell

VISITORS: Gary Zaborac, Director, Clay County Health Department; Kelsey Neth, Clay County Health Department

STAFF PRESENT: Nate Williams – Director; Chad Clevenger – Parks Superintendent; Janet Morehead – Administrative Assistant

Susan McAuliffe made the motion to approve the agenda as presented. Don Ledford seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Zac Wilkins
Nays – 0

Nate Williams introduced Gary Zaborac, Director of the Clay County Health Department. Gary Zaborac presented the Excelsior Springs Parks and Recreation Board with the *2019 Community of Health Champion Award* – Community Health in Action. This award recognizes the passage of ordinances that supports behavioral health and chronic disease prevention including smoke-free parks policy during youth activities.

Don Ledford made the motion to approve the minutes of the September 17, 2019 Excelsior Springs Parks and Recreation Board meeting. Susan McAuliffe seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – Patrick Halfhill,

Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John,
Zac Wilkins Nays – 0

There was no meeting in October 2019 due to a lack of a quorum.

The Financial Reports were discussed. Various questions were asked and answered.

Don Ledford made the motion to accept the Financial Reports and FY 2018-2019 Budget Report dated September 30, 2019 and prepared October 11, 2019 and Financial Reports and FY 2019-2020 Budget Report dated October 31, 2019 and prepared November 12, 2019. Patrick Halfhill seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Zac Wilkins Nays – 0

STAFF REPORT

Work continues on the Rainbow Splash Park. The roof has been removed. The tree line to the north has been removed to make way for the ADA sidewalk to the parking lot. Boy Scout Troop 309 assisted Clay Clevenger with his Eagle Scout Project at the Splash Park.

Century Bark is being used constantly. When asked how the turf is doing, Chad Clevenger said it is grass is holding up real well.

Christy Marker commented that she likes the Eddie Raper Park entrance sign. Zac Wilkins' kids even noticed it and liked it.

Reggie St. John asked about the large groups at Regent Skate Park a few weeks ago. In September Crescent Lake Christian Center holds a skate boarding competition. It was cold and rainy and the attendance was not great. Shane Bonuchi is local skateboarder asked if the group could put on another competition. The answer was yes and so the group held another competition on November 9. They had a good turnout. Shane keeps an eye on the skate park.

The Rotary benches have been installed. They have ordered small signs to be installed on them.

Zac Wilkins attended the KC Metro Parks and Rec Directors Association's Annual Banquet with Nate Williams.

Kendra Beaver met with Gladstone Parks and Recreation Department to discuss ESports. Kendra is working with area Parks and Rec Departments to develop and form a Metro

ESports Association (MESA). This would involve each Department having a team to play in scheduled ESports tournaments.

Kendra Beaver and Andrew Morris presented “ESports! A Quick Start Guide” at the MPRA Region 1 meeting on November 8, 2019 at the Community Center and has been selected to present it at the Missouri Parks and Recreation Association’s Conference in February 2020.

Nate Williams will be speaking at the Foundations of Recreation Class at Northwest Missouri State University on Wednesday, December 4; attending the MPRA Legislative Workshop on December 5; and attending the MPRA Board meeting on Friday, December 6.

Chad Clevenger set up interviews for the Maintenance I position. Chad offered the position to three and all turned him down. He called three more to set up interviews and they did not call him back. The Maintenance I position is still open.

The Maintenance II worker will be back to work on Monday, December 2, 2019.

COMMITTEE REPORTS – none

OLD BUSINESS

Nate Williams updated the Board on the Land and Water Conservation Fund (LWCF) grant. The first quarterly report was submitted. Nate is working on the second quarterly report. He will be working on the RFP soon.

NEW BUSINESS

Chad Clevenger attended the Midwest Public Risk Recreation and Parks Advisory Committee Meeting. Discussion was held on the removal of snow from walk trails. It is the recommendation of Midwest Public Risk to not clear walk trails of snow and ice.

Paul Wathen arrived at 6:45. He attends Northwest State University and needed to attend and observe a local governmental entity meeting for his American Federalism class.

Since Midwest Public Risk recommends not clearing the walk trails of snow and ice, the Department will not be clearing the walk trails this winter. Discussion was held.

The disposition of records were discussed. According to Missouri State Statutes, records can be securely destroyed after their usefulness has run out after a specific retention time.

Don Ledford made the motion to securely destroy the following records: Participant

Registration and Attendance Records for Youth and Adult for FY 2015-16; Fuel Logs from October 2013 through September 2014; Playground Inspection Sheets from October 2013 through September 2014; Copies of Invoice Records from October 2015 through September 2016.

Susan McAuliffe seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Zac Wilkins Nays – 0

Upcoming events for the Excelsior Springs Parks and Recreation Department: December 1 at 3:00 pm is the Chief's watch party – free chili dogs, desserts, 18 foot tv, trivia questions and prizes, etc.; Candy Cane Hunt is December 7 at 11 am at the practice soccer fields at West Complex, please bring hats and gloves to be donated to the Excelsior Springs School District; Paws for a Picture is also December 7 at 1 pm at Century Bark – attendees will receive a free custom frame and are encouraged to bring a can of dog food to be donated to the Excelsior Springs Animal Shelter. Professional portraits of your dog will be available for purchase. Thanks to Bob and Renee Halberstadt for your support of Century Bark!; Smash Trash is December 16 – 20. Groups are encouraged to pick a park and then pick up trash. Send in your pictures or videos and be entered in a drawing!

Jeff Barge, Senior Center Administrator, created the logo for the Smash Trash event.

OPEN DISCUSSION

The December Parks and Recreation Board meeting will be December 17.

The 2020 Parks and Recreation calendars should be back by the December meeting.

Reggie St. John would like for the Recreation Committee to meet.

Reggie St. John will have Nate send out an evaluation form to the board.

Susan McAuliffe made the motion to adjourn the meeting. Patrick Halfhill seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Zac Wilkins Nays – 0

The November 26, 2019 Parks and Recreation Board meeting was adjourned at 1920 hours.