

**EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT**

**BOARD MEETING MINUTES**

**AUGUST 28, 2018**

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON SEPT 18, 2018**

The Excelsior Springs Parks and Recreation Board meeting held August 28, 2018 was called to order by President Reggie St. John at 1802 hours.

Roll call was taken with five board members present.

**MEMBERS PRESENT:** President – Reggie St. John; Secretary – Zac Wilkins; Treasurer - Sherri Branson-Hurt; Don Ledford; Susan McAuliffe  
Scott Smith arrived at 1813 hours                      Christy Marker arrived at 1827 hours

**MEMBERS ABSENT:** Patrick Halfhill, Jake Simmons

**CITY COUNCIL LIAISON:** Sharon Powell

**STAFF PRESENT:** Nate Williams – Director; Chad Clevenger – Parks Superintendent; Janet Morehead – Administrative Assistant

Susan McAuliffe made the motion to approve the agenda as presented. Sherri Branson-Hurt seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes – 5 – Sherri Branson-Hurt, Don Ledford, Susan McAuliffe, Reggie St. John, Zac Wilkins  
Nays – 0

Susan McAuliffe made the motion to approve the minutes of the July 24, 2018 Parks and Recreation Board meeting as presented. Sherri Branson-Hurt seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes – 5 – Sherri Branson-Hurt, Don Ledford, Susan McAuliffe, Reggie St. John, Zac Wilkins                      Nays – 0

Susan McAuliffe made the motion to approve the minutes of the August 8, 2018 Parks and Recreation Board meeting as presented. Zac Wilkins seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes – 5 – Sherri Branson-Hurt, Don Ledford, Susan McAuliffe, Reggie St. John, Zac Wilkins                      Nays – 0

Don Ledford made the motion to approve the minutes of the August 21, 2018 Parks and Recreation Board meeting as presented. Susan McAuliffe seconded the motion, motion

passed, 5 – 0. A show of hands vote was taken: Ayes – 5 – Sherri Branson-Hurt, Don Ledford, Susan McAuliffe, Reggie St. John, Zac Wilkins Nays – 0

The Financial Report was discussed. FY 2017-2018 budget was discussed. Various questions were asked and answered.

Scott Smith arrived at 1813 hours.

Susan McAuliffe made the motion to accept the Financial Report and FY 2017-2018 Budget Report dated July 31, 2018 and prepared on August 6, 2018 as presented. Sherri Branson-Hurt seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Sherri Branson-Hurt, Don Ledford, Susan McAuliffe, Reggie St. John, Scott Smith, Zac Wilkins Nays – 0

The proposed FY 2018-2019 budget was discussed.

Christy Marker arrived at 1827 hours.

Don Ledford made the motion to accept the FY 2018-2019 budget as presented. Sherri Branson-Hurt seconded the motion, motion passed, 7 – 0. A roll call vote was taken: Ayes – 7 – Sherri Branson-Hurt, Don Ledford, Christy Marker, Susan McAuliffe, Reggie St. John, Scott Smith, Zac Wilkins Nays – 0

## **STAFF REPORT**

Reggie St. John asked if all of Chad's summer help had gone back to school. Chad Clevenger replied that they had.

## **COMMITTEE REPORTS**

The Revenue Committee met August 8, 2018 after the Board meeting. Items discussed were talked about during the budget discussions.

Reggie St. John suggested that all committees meet in the next quarter. Recreation Committee will meet September 11, 2018 at 6:00 p.m.

## **OLD BUSINESS**

Nate Williams updated the Board on the dog park. The fence is being installed, the benches have been installed and the grass seed that has been sowed is coming up. The fountains are scheduled to arrive next week.

The dog park grand opening is scheduled to be in the spring when the grass should be lush and green, everything installed and working properly and picture perfect.

## **NEW BUSINESS**

The Senior Center Administrator's position has been offered to an individual with 13 years' experience in a senior center. Pending approval of background check, drug screening, etc., this person will start on September 10, 2018 and be able to spend three weeks with Denise Bedford before she retires.

Since Nate Williams and Chad Clevenger will be attending the National Recreation and Parks Annual Conference in Indianapolis the week of September 24, 2018, the September Board meeting will be held on September 18, 2018.

## **OPEN DISCUSSION**

Nate Williams talked about the Touch-A-Truck scheduled on September 15, 2018 from 10 to 11:30. Kendra Beaver has secured additional and diverse vehicles for this event. Christy Marker suggested Kendra Beaver contact Nanette Houck about the Life Flight helicopter.

Discussion was held on who has a drone that could take some aerial photos of the Touch-A-Truck. Suggestions included Brett Jones, Zac Ganzer's class, Brock Hall and Clint Reno.

Reggie St. John extended his apologies for having so many board meetings this month.

Reggie St. John extended condolences on behalf of the Parks and Rec Board to Scott Smith on the loss of his mother this past week.

Scott Smith thanked the Board for the Peace Lily that was sent to his family.

Nate Williams talked to Mike Anderson about the truck bid process.

Susan McAuliffe made the motion to adjourn the meeting. Scott Smith seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Don Ledford, Christy Marker, Susan McAuliffe, Reggie St. John, Scott Smith, Zac Wilkins  
Nays – 0

Meeting adjourned at 1933 hours.