

EXCELSIOR SPRINGS PARKS AND RECREATION BOARD

MEETING MINUTES

AUGUST 26, 2025

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON
SEPTEMBER 23, 2025**

The Excelsior Springs Parks and Recreation Board meeting held August 26, 2025 at the Excelsior Springs Community Center was called to order by President Patrick Halfhill at 6:00 p.m.

Roll call was taken with five board members present.

MEMBERS PRESENT: President - Patrick Halfhill; Vice-President - Zac Wilkins; Sherri Branson-Hurt; Terri Irons; Cindy Spellman

Kyle Uptegrove arrived at 6:01.

MEMBERS ABSENT: Brandon Block, Greg Broadbent, Mark Bullimore

CITY COUNCIL LIAISON: Reggie St. John

EXCELSIOR SPRINGS SCHOOL DISTRICT LIAISON: Doug Baker

VISITORS: none

STAFF PRESENT: Nate Williams – Director; Drake Pollard – Assistant Director - Recreation/Programs; Chad Clevenger – Manager - Parks and Open Spaces; Janet Morehead – Administrative Assistant; Alexis Blankenship - Recreation Coordinator; Brennan Kimball - Marketing and Events Coordinator

Zac Wilkins made the motion to approve the agenda as presented. Terri Irons seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes – 5 – Sherri Branson-Hurt, Patrick Halfhill, Terri Irons, Cindy Spellman, Zac Wilkins
Nays – 0

Kyle Uptegrove arrived at 6:01 p.m.

Sherri Branson-Hurt made the motion to approve the minutes of the July 22, 2025 Parks and Recreation Board meeting as presented. Cindy Spellman seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Sherri Branson-Hurt, Patrick Halfhill, Terri Irons, Cindy Spellman, Kyle Uptegrove, Zac Wilkins
Nays – 0

Discussion was held on the Financial Reports dated August 22, 2025. Questions were asked and answered.

Zac Wilkins made the motion to accept the Financial Reports including the 2025 Balance Sheet dated 8/22/2025 Accounting Period 10/2025, page 1; Detail Budget Report dated 8/22/2025 for Accounting Period 10/2025, pages 1 - 3; Detail Trial Balance dated 8/22/2025 for Accounting Period 11/2025, pages 1-4; Revenue Report dated 8/22/2025 for Accounting Period 10/2025, pages 1 - 2; and Nate Williams' 2025 Working Budget through 8/22/2025 as presented.

Sherri Branson-Hurt seconded the motion, motion passed, 6 – 0. A roll call vote was taken: Ayes – 6 – Sherri Branson-Hurt, Patrick Halfhill, Terri Irons, Cindy Spellman, Kyle Uptegrove, Zac Wilkins
Nays – 0

STAFF REPORTS

This week was the first week of the mowing season when mowing was not done every day!

The comfort station at Boundless Backyard is coming along.

Youth Volleyball has 52 participants signed up. Soccer has 115 participants.

The Youth Golf Clinic held on August 7 and 8 had 21 participants. Quite a few of them also signed up for tennis the next week.

Meetings have been held with Austin Hardison, PGA, Head Golf Professional, Excelsior Springs Golf Course to continue to offer golf instruction/camps throughout the year.

Alexis Blankenship announced that there were ZERO staff no shows/call-ins at Rainbow Splash Park this summer!!!

There were over 1,500 in attendance at the July Parks and Recreation Month activities!

Brennan Kimball discussed Fall Fest to be held on November 1, 2025 - 5 to 8 pm at the Community Center. There will be Trunk or Treating, Touch a Truck, fire pits, haunted house in the Community Center, hayrides at the Golf Course, vendors, etc She is looking for volunteers.

Brennan Kimball discussed the Analytics page.

FEAT had good numbers this summer!

FEAT will develop, along with Austin Hardison from the Golf Course, a golf fitness/strength training and conditioning program for youth golfers.

The Kearney High School swim team is using the pool Monday through Saturday from 3 pm to 5 pm. There are 67 practice times reserved for the males and 50+ practices reserved for the females.

Second grade swim lessons with the school continue. The Excelsior Springs Middle School will also offer an intramural swim also.

Nate Williams gave Cindy Spellman - Board member and Taran Svoboda a tour of all the parks.

Kyle Uptegrove asked if any more thought has been put into putting memorial bricks at the Community Center. Nate and Taran will check with the ES Community Foundation..

COMMITTEE REPORTS

The Revenue/Budget Committee - Terri Irons, Zac Wilkins, Cindy Spellman - met at 5:00 pm tonight before the Board meeting to discuss the FY 25/26 Budget.

OLD BUSINESS - none

NEW BUSINESS

Nate Williams informed the Board that due to the length of time between the ESPR Board's approval of the 2025 John Deere Gator and ordering time had lapsed.

A 2026 John Deere Gator can be purchased for \$28,970.82 which is approximately \$200 more than the 2025 Gator bid. The Excelsior Springs Community Center will purchase the 2018 John Deere Gator from the Parks and Recreation Department.

Kyle Uptegrove made the motion to approve the purchase of the 2026 John Deere

Gator XUV 845M for \$28,970.82 from Heritage Tractor in Smithville. Zac Wilkins seconded the motion, motion passed. A roll call vote was taken: Ayes – 6 – Sherri Branson-Hurt, Patrick Halfhill, Terri Irons, Cindy Spellman, Kyle Uptegrove, Zac Wilkins
Nays – 0

The Revenue Committee met at 5:00 pm tonight before the ESPR Board meeting. The FY 2026 Budget was discussed. The budget is in good shape but with projects in progress, the reserves get a little thin.

Zac Wilkins made the motion to accept the Excelsior Springs Parks and Recreation FY 2026 Budget as presented. Kyle Uptegrove seconded the motion, motion passed, 6 - 0. A roll call vote was taken: Ayes – 6 – Sherri Branson-Hurt, Patrick Halfhill, Terri Irons, Cindy Spellman, Kyle Uptegrove, Zac Wilkins Nays – 0

The Excelsior Springs Parks and Recreation Department's FY2026 Budget will be submitted to the City Council for approval.

OPEN DISCUSSION

Sherri Branson-Hurt made the motion to adjourn the August 26, 2025 Excelsior Springs Parks and Recreation Board meeting. Cindy Spellman seconded the motion, passed 6 - 0. A show of hands vote was taken: Ayes – 6 – Sherri Branson-Hurt, Patrick Halfhill, Terri Irons, Cindy Spellman, Kyle Uptegrove, Zac Wilkins Nays – 0

The August 26, 2025 Excelsior Springs Parks and Recreation Board meeting was adjourned at 6:50 pm.