

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

APRIL 27, 2021

THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON MAY 25, 2021

The Excelsior Springs Parks and Recreation Board meeting held April 27, 2021 at the Excelsior Springs Community Center and virtually was called to order by President Jake Simmons at 6:07 p.m.

Roll call was taken with eight board members present.

MEMBERS PRESENT IN PERSON: President – Jake Simmons; Secretary – Susan McAuliffe; Scott Buckman; Reggie St. John; Kyle Uptegrove

Christy Marker arrived in person at 6:12.

MEMBERS PRESENT VIRTUALLY: Vice-President – Patrick Halfhill; Treasurer – Zac Wilkins; Don Ledford

CITY COUNCIL LIAISON IN PERSON: Sharon Powell

STAFF PRESENT IN PERSON: Nate Williams – Director; Chad Clevenger – Parks Superintendent; Janet Morehead – Administrative Assistant

VISITORS: none

Susan McAuliffe made the motion to approve the agenda as presented. Scott Buckman seconded the motion, motion passed, 8 – 0. A voice vote was taken: Ayes – 8 – Scott Buckman, Patrick Halfhill, Don Ledford, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

Reggie St. John made the motion to approve the minutes of the March 23, 2021 Excelsior Springs Parks and Recreation Board meeting as presented. Susan McAuliffe seconded the motion, motion passed, 7 – 0 – 1. A roll call vote was taken: Ayes – 7 – Scott Buckman, Patrick Halfhill, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0 Abstained – Don Ledford, he was not in attendance at the March meeting

Nate Williams '20-21 Working Budget through April 23, 2021 was discussed. Nate's Working Budget is the expenses that cross his desk. Nate is still waiting on Financial Reports from the City's Finance Office. Questions were asked and answered. The majority of the expenses are related to the Rainbow Splash Park. Operational expenses are being paid. Budgeted items are being purchased. Other large purchases have been put on hold until 2020-2021 Financials are received.

Christy Marker arrived at 6:12.

The heading dates of Nate's Working Budget were updated.

Susan McAuliffe made the motion to approve Nate Williams' 20-21 Working Budget through April 23, 2021. Christy Marker seconded the motion, motion passed, 8 – 0 – 1. A roll call vote was taken. Ayes – 8 – Scott Buckman, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0 Abstained – Patrick Halfhill would like to have the City of Excelsior Springs Finance Office's Budget before he approves any budget report.

Concerns were voiced about not having a monthly Financial Report and Budget from the City's Finance Department especially since the 2021-2022 Budget year is just around the corner.

STAFF REPORTS

Nate Williams had a conversation with LaneShift about biking opportunities in Excelsior Springs. LaneShift is a company in Northwest Arkansas that works closely with cities, communities, developers and advocacy groups to plan and design places for bikes. Recreational mountain bike trails will be explored. LaneShift offers study tours of trails in Northwest Arkansas. Nate will be working with Melinda Mehaffy, City of Excelsior Springs Economic Development Director, regarding utilizing City owned lots that cannot be developed but that could be used for some type of bike trails. The City intends to install a bike lane on Jesse James Road when it is resurfaced.

Nate Williams has had talks with an owner of a lot adjacent to Luna Valley Park. The lot with a house has been in the family for years. The house would need to be removed and the owner is aware of that. Luna Valley Park could be expanded; a parking lot could be built, restrooms added, etc. A recognition sign with the family history could be installed. This would be a great contribution to Luna Valley Park!

Maintenance, Recreation and the Senior Center staff reports are on the Staff Report. When Chad Clevenger was asked about mowing, he said that the crew was on their second round of mowing. And they are able to keep up – for the time being.

COMMITTEE REPORTS – none

OLD BUSINESS

Nate Williams gave an update on the Earth Day Cleanup. Volunteer numbers were down from last year with the rain and the changing of the time from 9 am to 3 pm...but the rain did stop! 32 large bags of trash, 59 mesh bags of trash, 3 tires and 6 truckloads of bulky items were picked up and disposed of. Very few syringes were found this year! The streetscapes were also mulched. With the 120 volunteer hours at \$27.20 volunteer value based on the National Average, \$3,264.00 was saved. A good day for Excelsior Springs indeed!

NEW BUSINESS

The Rainbow Splash Park Rental Agreement was discussed. Rainbow Splash Park is available to rent for private parties on Saturday and Sunday evenings, 5:30 – 7:00 or 7:30 – 9:00. Resident fee: \$125.00 for 1.5 hour slot or Non-Resident fee: \$150.00 for 1.5 hour slot. Rental fee is due at time of reservation.

No pets are allowed. Rainbow Splash Park will only be closed for weather, rental or maintenance.

Susan McAuliffe made the motion to approve the rental rates for Rainbow Splash Park of: Resident fee of \$125.00 for 1.5 hour time slot or Non-Resident fee of \$150.00 for 1.5 hour time slot on Saturday night or Sunday night. Rental times are 5:30 pm to 7 pm and 7:30 pm to 9:00 pm.

Kyle Uptegrove seconded the motion, motion passed, 9 – 0. A roll call vote was taken: Ayes – 9 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

The First United Methodist Church Property License Agreement was discussed. It is the intent of the Parks and Recreation Department to make an offer on this property after October 1, 2021. Meanwhile, to keep varmints and snakes away from the Rainbow Splash Park this summer, the Excelsior Springs Parks and Recreation Department wants to maintain this property that adjoins the Rainbow Splash Park to the north. The Excelsior Springs Parks and Recreation Department will compensate the First United Methodist Church in the total amount of \$10.00.

The Excelsior Springs City Council approved this License Agreement on April 19, 2021, Resolution No. 1262.

The Rainbow Splash Park parking lot site plans were discussed.

The storm drain materials cost from Kansas City Winwater Company was discussed.

Susan McAuliffe made the motion to pay Kansas City Winwater no more than \$21,992.23 for materials for the Rainbow Splash Park storm drain material. Reggie St. John seconded the motion, motion passed, 9 – 0. A roll call vote was taken. Ayes – 9 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

The Asphaltic Concrete bids for the Rainbow Splash Park parking lot were discussed. Six bids were sent out. Two companies returned bids: Advanced Asphalt - \$59,425.00 and Pavement Management - \$56,945.00.

Susan McAuliffe made the motion to accept the bid for Asphaltic Concrete for the Rainbow Splash Park parking lot from Pavement Management for \$56,945.00. Christy Marker seconded the motion, motion passed, 9 – 0. A roll call vote was taken. Ayes – 9 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

At Mayor Sharon Powell’s request, Nate Williams completed the application for the Missouri Municipal League (MML) 2021 Innovation Award for the Rainbow Splash Park. The MML Innovation Awards showcase municipal projects that demonstrate new approaches for solving municipal challenges. The award recognizes and celebrates successful programs, spotlighting those that could benefit other communities.

Through the Department of Natural Resources Waste Management Program, a Non-Playground Scrap Tire Material Grant is being applied for to replace the picnic tables at Sunnyside Park. The picnic tables will be made of at least 40% of scrap tires generated in Missouri. In each table there are the equivalent of 20 car tires and 3,800 gallon milk containers.

UPCOMING EVENTS

The youth t-ball, softball and baseball will be able to use the West Complex fields at the High School this summer for games still following the Clay County Health Department Covid19 rules.

Talks with Richie Marsh are ongoing about the tennis program for this summer.

National Recreation and Parks Association theme for Parks and Recreation Month is “Our Parks and Rec Story”. Parks and Rec Month is July!

An extension for Rainbow Splash Park has been granted. Extension date is June 30.

The Excelsior Springs Parks and Recreation Foundation met and is making plans for the

“Denim and Diamonds” Piccadilly to be held this fall. This is the last projected one for the Rainbow Splash Park.

OPEN DISCUSSION

Clay County Community Health Department is issuing new protocols as more information becomes available on Covid 19. The Parks and Recreation Department will adhere to the new rules/changes as they become available.

Congratulations to Nate Williams on his new little girl!

Good luck to Kyle Uptegrove as his little girl is due next month!

Scott Buckman made the motion to adjourn the meeting. Susan McAuliffe seconded the motion, motion passed, 9 – 0. Jake Simmons adjourned the meeting.

The April 27, 2021 Excelsior Spring Parks and Recreation meeting was adjourned at 7:35 pm.