

**EXCELSIOR SPRINGS PARKS AND RECREATION BOARD**

**MEETING MINUTES**

**JULY 22, 2025**

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON  
AUGUST 26, 2025**

The Excelsior Springs Parks and Recreation Board meeting held July 22, 2025 at the Excelsior Springs Community Center was called to order by President Patrick Halfhill at 6:01 p.m.

Roll call was taken with five board members present.

**MEMBERS PRESENT:** President - Patrick Halfhill; Sherri Branson-Hurt; Greg Broadbent; Mark Bullimore; Cindy Spellman

Kyle Uptegrove arrived at 6:04.

**MEMBERS ABSENT:** Brandon Block, Terri Irons, Zac Wilkins

**CITY COUNCIL LIAISON:** absent - Council meeting

**EXCELSIOR SPRINGS SCHOOL DISTRICT LIAISON:** Doug Baker

**VISITORS:** none

**STAFF PRESENT:** Nate Williams – Director; Drake Pollard – Assistant Director - Recreation/Programs; Taran Svoboda - Assistant Director – Administration; Chad Clevenger – Manager - Parks and Open Spaces; Alexis Blankenship – Recreation Coordinator; Janet Morehead – Administrative Assistant; Brennan Kimball - Marketing and Events Coordinator

Sherri Branson-Hurt made the motion to approve the agenda as presented. Cindy Spellman seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes – 5 – Sherri Branson-Hurt, Greg Broadbent, Mark Bullimore, Patrick Halfhill, Cindy Spellman      Nays – 0

Sherri Branson-Hurt made the motion to approve the minutes of the June 24, 2025 Parks and Recreation Board meeting as presented. Greg Broadbent seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes – 5 – Sherri Branson-Hurt, Greg Broadbent, Mark Bullimore, Patrick Halfhill, Cindy Spellman  
Nays – 0

Nate Williams has been in FY 25/26 budget meetings with Molly McGovern, City Manager.

Kyle Uptegrove arrived at 6:04 pm.

Discussion was held on the Financial Reports dated July 18, 2025. The budget is on track in a project heavy year, minimum wage is going up again. A question was asked about the Detail Budget Report 69.01 (Bank/Transaction Charges). Nate Williams will look into it. Other questions were asked and answered.

Kyle Uptegrove made the motion to accept the Financial Reports including the 2025 Balance Sheet dated 7-18-2025 Accounting Period 9/2025, page 1; Detail Budget Report dated 7/18/2025 for Accounting Period 9/2025, pages 1 - 3; Detail Trial Balance dated 7/18/2025 for Accounting Period 10/2025, pages 1-4; Revenue Report dated 7/18/2025 for Accounting Period 9/2025, pages 1 - 2; and Nate Williams' 2025 Working Budget through 7/18/2025 as presented.

Sherri Branson-Hurt seconded the motion, motion passed, 6 – 0. A roll call vote was taken: Ayes – 6 – Sherri Branson-Hurt, Greg Broadbent, Mark Bullimore, Patrick Halfhill, Cindy Spellman, Kyle Uptegrove  
Nays – 0

Nate Williams will be meeting with the Revenue/Budget committee before the August 2025 Parks and Recreation Board meeting.

## **STAFF REPORTS**

Youth Volleyball will start in September. Lawson will be joining the league.

A Youth Golf Clinic - K-12 - will be held on August 7 and 8 in cooperation with the Excelsior Springs Golf Course.

There have been over 1,000 people in attendance at the Parks and Recreation Month activities with 833 being youth! 58 participants attended the Farmers Market today!

Alexis Blankenship, as the Education Chair for MPRA Region 1, will be planning a Lunch and Learn for the MPRA Region 1 meeting.

Youth Fishing Day had 9 participants. 40 fish were caught - 1 bass and the rest were bluegill. A three year old caught 14 fish!

FEAT's visits have been up (190) but expect the visits to decline when the college students go back to school. Will be gearing up for high school athletics for this fall.

Purple Wave swim meets have consistently had approximately 400 people at each meet. The concession trailer has been busy!

A number of the Purple Wave families have joined other recreational activities.

Kearney High School will be renting the competition pool from August until the end of February from 3:30 - 5:30 in the evening for their swim teams.

Nate Williams updated his report. The benches for Boundless Backyard are being constructed.

Nate Williams, along with two other area directors, was able to tour the Landscape Structures manufacturing facility and area parks in Minneapolis, Minnesota last week. Landscape Structures fabricates numerous playground structures, custom pieces and colors.

Mark Bullimore asked if the Parks and Recreation Foundation has thought about putting their memorial bricks at the Community Center - more visibility and possibly more interest.

## **COMMITTEE REPORTS**

The Revenue/Budget Committee - Terri Irons, Zac Wilkins, Cindy Spellman - will meet with Nate before the August Board meeting.

**OLD BUSINESS** - none

## **NEW BUSINESS**

Nate Williams informed the Board that the Parks and Recreation Department's two Utility Terrain Vehicles (UTV's) are not covered by the City's insurance. However, they are insured. Nate Williams recommends that the Parks and Recreation crew continue to use them as current.

This affects all the City's UTV's - not just Parks and Rec.

Nate Williams discussed the Memorandum of Understanding with the Urban Trail Co. for the development, by volunteers, of a new singletrack trail on property owned by the City near the airport and golf course. The City Council approved this MOU at the July 21, 2025 City Council meeting.

This singletrack trail will be for bicycles and foot traffic. Nothing motorized.

## **OPEN DISCUSSION**

The Lease Agreement (land) with the Methodist Church will be renewed.

Sherri Branson-Hurt congratulated Alexis Blankenship and Crew for an awesome kickoff to Parks and Rec Month at Piburn! Phenomenal!!

Kyle Uptegrove made the motion to adjourn the July 22, 2025 Excelsior Springs Parks and Recreation Board meeting. Cindy Spellman seconded the motion, passed 6 - 0. Ayes – 6 – Sherri Branson-Hurt, Greg Broadbent, Mark Bullimore, Patrick Halfhill, Cindy Spellman, Kyle Uptegrove Nays – 0

The July 22, 2025 Excelsior Springs Parks and Recreation Board meeting was adjourned at 6:54 pm.

**EXCELSIOR SPRINGS  
PARKS AND RECREATION**

**BOARD MEETING**

**JULY 22, 2025**

**6:00 P.M.**

**ROLL CALL**

*5@6:01 6@6:04*

\_\_\_\_\_ BRANDON BLOCK  
H SHERRI BRANSON-HURT  
H GREG BROADBENT  
H MARK BULLIMORE  
H PATRICK HALFHILL  
\_\_\_\_\_ TERRI IRONS  
H CINDY SPELLMAN  
\_\_\_\_\_ KYLE UPTEGROVE *ARRIVED @6:04*  
\_\_\_\_\_ ZAC WILKINS  
\_\_\_\_\_ REGGIE ST. JOHN, CITY COUNCIL LIAISON  
H DOUG BAKER, ESSD LIAISON

**EXCELSIOR SPRINGS  
PARKS AND RECREATION  
BOARD MEETING**

**JULY 22, 2025**

**ROLL CALL VOTE**

*July 22, 2025  
FINANCIALS  
6-0*

	/	/	/
BRANDON BLOCK	—	—	—
SHERRI BRANSON-HURT	y	—	—
GREG BROADBENT	y	—	—
MARK BULLIMORE	y	—	—
PATRICK HALFHILL	y	—	—
TERRI IRONS	—	—	—
CINDY SPELLMAN	y	—	—
KYLE UPTEGROVE	y	—	—
ZAC WILKINS	—	—	—