

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

JULY 24, 2018

THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON AUGUST 28, 2018

The Excelsior Springs Parks and Recreation Board meeting held July 24, 2018 was called to order by President Reggie St. John at 1806 hours.

Roll call was taken with seven board members present.

MEMBERS PRESENT: President – Reggie St. John; Secretary – Zac Wilkins; Treasurer - Sherri Branson-Hurt; Patrick Halfhill; Christy Marker; Susan McAuliffe; Scott Smith

MEMBERS ABSENT: Don Ledford, Jake Simmons

CITY COUNCIL LIAISON: Sharon Powell

STAFF PRESENT: Nate Williams – Director; Chad Clevenger – Parks Superintendent; Kendra Beaver – Recreation Coordinator; Janet Morehead – Administrative Assistant

VISITOR: none

Susan McAuliffe made the motion to approve the agenda as presented. Sherri Branson-Hurt seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Patrick Halfhill, Christy Marker, Susan McAuliffe, Scott Smith, Reggie St. John, Zac Wilkins Nays – 0

Patrick Halfhill made the motion to approve the minutes of the June 26, 2018 Parks and Recreation Board meeting as presented. Susan McAuliffe seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Patrick Halfhill, Christy Marker, Susan McAuliffe, Scott Smith, Reggie St. John, Zac Wilkins Nays – 0

The Financial Report was discussed. Expenses for the dog park were discussed.

After various questions were asked and answered, Susan McAuliffe made the motion to

accept the Financial Report dated June 30, 2018 and prepared July 6, 2018 as presented. Patrick Halfhill seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Patrick Halfhill, Christy Marker, Susan McAuliffe, Scott Smith, Reggie St. John, Zac Wilkins Nays – 0

STAFF REPORT

Kendra Beaver introduced the first Driver, Wedge, Putter Competition to be offered by the Parks and Recreation Department. It will be held this Saturday, July 28, 2018 starting at 9:00 am at the Excelsior Springs Golf Course. Youth will be driving, chipping and putting for points within specific zones. Golfers will receive a goody bag, lunch and awards will be presented. Tim Jarman and Kris Bishop are working closely with Kendra on this competition. Clubs, balls and tees are available or you may use your own.

As Denise Bedford, Senior Center Administrator, is retiring at the end of September, applications are being taken for the Senior Center Administrator position. Deadline is August 8, 2018. Plans are to have the new administrator work with Denise for two weeks in September to help make the transition to a new administrator smooth.

Susan McAuliffe made the motion that Sherri Branson-Hurt's food (she brought supper for everyone) be eaten while the meeting was going on. Sherri Branson-Hurt seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Patrick Halfhill, Christy Marker, Susan McAuliffe, Scott Smith, Reggie St. John, Zac Wilkins Nays – 0

The maintenance crew is mowing just to clean up the weeds in the parks.

The maintenance crew has replaced the signs at Siloam Mountain Park that were damaged and torn out of the ground by vandals.

Storytime in the Park has been doing okay this summer with 106 in attendance in June and July as of today.

Art in the Park is doing real well with 232 in attendance as of today. There has been \$500 donated for Art in the Park this summer. \$338 has been used so far.

209 participants have participated in the 2018 Parks and Rec month activities. Aqua Fun had 26 youth participants.

The Parks and Recreation Foundation raised \$1030 from the beverage cart at the Gregg Williams Golf Tournament. These monies will go to the splash park.

Kendra Beaver talked to the Board about the changes to the 5-K Run-Walk in October.

“Pups and Pumpkins” will be the theme this year to promote the opening of the dog park and to reach new participants. The route could also change some. Reggie St. John’s comment... “run with it!”

COMMITTEE REPORTS

Nate Williams would like to have a called Parks and Recreation Board meeting on August 8, 2018 at 6:00 pm to approve a truck bid followed by a Revenue Committee meeting at 6:30.

Nate Williams sent RFP’s to area truck dealers regarding a ½ ton truck to replace the 2005 F 150. An area dealer submitted a bid and apprised Nate that the deadline and subsequent board approval is right in the middle of year-end sales which would affect the rebates, etc. of the 2018 trucks. That is why he would like to have a called meeting on August 8, 2018 to be able to approve the bid with rebates, etc. and get the truck ordered as to not lose any discounts. And the delivery date should not be until after October 1, 2018 which is the start of FY 2018/2019 and then the monies would come out of that budget. Other situation would be to pay for it from FY 17/18 and show a deficit for this year and a larger savings for next year.

Discussion was held. Nate Williams will check with Steve Marriott about the legalities.

The Parks Committee has selected August 21, 2018 at 6 pm for their parks tour.

August 28, 2018 is the next date for the Parks and Recreation Board meeting.

OLD BUSINESS

A utility vehicle was ordered from Ag Power in Richmond, MO. Delivery should be anytime.

The dog park fence was ordered from Amerifence. It has arrived and is awaiting installation.

The pergolas for the dog park have been built but still need to be stained after the lumber cures.

NEW BUSINESS

Tuesday, July 31 is the last day of Parks and Rec Month. There will be Art in the Park and lunch and ice cream sundaes served to the Seniors.

The dog park water fountains were discussed. ADA fountains-dog waterers are very costly, over \$4,000 each. Discussion was whether to have a combination fountain in

each dog area and one outside the fence. Further discussion was to install a dog watering bowl in each side of the park and an ADA combination fountain outside the fence.

Patrick Halfhill made the motion to spend up to \$7,000 to install an ADA combination water fountain outside the dog park and a dog waterer inside each dog park area. Scott Smith seconded the motion, motion passed, 7 – 0. A roll call vote was taken: Ayes – 7 – Sherri Branson-Hurt, Patrick Halfhill, Christy Marker, Susan McAuliffe, Scott Smith, Reggie St. John, Zac Wilkins Nays – 0

OPEN DISCUSSION

Nate Williams was told as a FYI that the Rainbow Swim Club needs to be signed over to the City by the end of December 2018 to not be responsible for the taxes that Rainbow Swim Club owes. Kim Sanson is working on a title search. Rainbow Swim Club representatives have signed a letter of intent to donate the property to the City for a splash park.

Reggie St. John was asked if the Parks and Recreation Department would be interested in the rock house on Main St. should the City acquire it. Most of the discussion tended to be that there are better places to spend the Department's money.

Sherri Branson-Hurt mentioned to keep the Keith Bowen family in your prayers due to the loss of their son.

Thanks to Sherri Branson-Hurt for the great supper!!!

Lynette Manley is doing fine.

Scott Smith made the motion to adjourn the meeting. Susan McAuliffe seconded the motion. Motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Patrick Halfhill, Christy Marker, Susan McAuliffe, Scott Smith, Reggie St. John, Zac Wilkins Nays – 0

Meeting adjourned at 1940 hours.