

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

OCTOBER 24, 2017

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON
NOVEMBER 28, 2017**

The Excelsior Springs Parks and Recreation Department Board meeting held October 24, 2017 was called to order by President Reggie St. John at 1809 hours.

Roll call was taken with 5 board members present.

MEMBERS PRESENT: President – Reggie St. John; Patrick Halfhill; Christy Marker; Lynette Manley, Jake Simmons

MEMBERS ABSENT: Sherri Branson-Hurt, Don Ledford, Susan McAuliffe, Scott Smith

STAFF PRESENT: Nate Williams, Director; Chad Clevenger, Parks Superintendent; Janet Morehead, Administrative Assistant

CITY COUNCIL LIAISON: Sharon Powell

VISITORS: none

President Reggie St. John called for the consideration of the agenda.

Patrick Halfhill made the motion to approve the agenda as presented. Jake Simmons seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes – 5 – Patrick Halfhill, Lynette Manley, Christy Marker, Jake Simmons, Reggie St. John
Nays – 0

Approval of the September 19, 2017 Parks and Recreation Board minutes was tabled due to no quorum present that attended the September 19, 2017 Parks and Recreation Board meeting.

After questions were asked and answered about the Financial Report, Patrick Halfhill made the motion to accept the Financial Report dated September 30, 2017 and prepared October 10, 2017. Jake Simmons seconded the motion, motion passed, 5 – 0. A show of

hands vote was taken: Ayes – 5 – Patrick Halfhill, Lynette Manley, Christy Marker, Jake Simmons, Reggie St. John Nays – 0

STAFF REPORTS

Chad Clevenger informed the Board that the contactors and external key switch at the breaker box at Eddie Raper Park will allow the ranger to turn on the lights with the external key switch. The ranger will no longer have to open the breaker box and flip on all of the breakers.

Mowing has slowed down considerably.

Patrick Halfhill discussed LED lights for the fields, parks, etc. The Excelsior Springs Hospital is converting to LEDs and is working with Ameren Missouri and their incentive program.

Nate would like to have solar lights along the trails instead of the dawn to dusk lights.

COMMITTEE REPORTS

The Recreation Committee met on October 17, 2017 at 6 pm at the Community Center on the patio. Programs discussed were: tennis – adult/child doubles, adult league; volleyball – Church League; Ultimate Frisbee; Pickle Ball; and Gaga Ball.

The Recreation Committee also discussed leagues and activities that have run their course.

Jake Simmons suggested a pong ball for golfers at tournaments. It could be set up like the putting contest but it would be a chipping contest.

The Parks Committee will meet November 14, 2017 at 6 pm at the Community Center. Members are: Susan McAuliffe, Christy Marker, Don Ledford and Reggie St. John as ex-officio member.

OLD BUSINESS

The Zombie 5-K Run/Walk was held this past Saturday, November 21. Thank you to all the volunteers that helped at the registration table, makeup table for Zombies, timers, Excelsior Springs Job Corps students and Slightly Off Broadway as Zombies, water table, direction givers, set up, etc.

Russell Wenz was the overall winner with Tyler Rumore as a close second.

There was a Zombie parade at the end of the 5-K.

Thanks to the volunteers that assisted with pumpkin painting and spring games for youth for the Pumpkins and Mums Festival.

Nate Williams gave a report on the National Recreation and Parks Conference. Most sessions were informative. The Inclusive Splash Park session was good. The most utilized spaces for splash parks are on old swimming pools. Usually there are fences, a pump house, restrooms, etc. in need of a facelift or rehab.

NEW BUSINESS

Christy Marker made the motion to securely dispose of approximately 4 cubic yards of participant registrations and attendance records, rosters, waivers, receipts, etc. because their usefulness has run out after a minimum retention of 3 years, according to the Missouri Revised Statutes Chapter 109 (Public and Business Records) Section 255 Local Retention Schedules: GS 065 Participant Registration and Attendance Records. Jake Simmons seconded the motion, motion passed. 5 – 0. A show of hands vote was taken: Ayes – 5 – Patrick Halfhill, Lynette Manley, Christy Marker, Jake Simmons, Reggie St. John Nays – 0

Nate Williams and Chad Clevenger recently took their annual tour/evaluation of the parks. In Nate's October 13, 2017 ESPR Board Weekly Update he has listed the fall/winter projects. These projects are taken from the Department's "To-Do" list for the parks. It is included in this board packet. A few new items have been added.

Nate Williams proposed to the Board that the Department use a condensed one page informational calendar instead of putting together the large regular Parks and Rec calendar. The informational calendar would be similar to the one that the School District uses.

Board consensus was to go with the new format.

Nate Williams introduced the Board to the new catering system and menus for the Senior Center. The congregate meals are cooked at the caterers, prepackaged then delivered to Senior Center and temperature held until lunch time. Five frozen meals are delivered weekly to the homebound clients. They are then to heat them and eat one daily.

Denise Bedford, Senior Center Administrator, has had numerous complaints about the quality of the congregate meals – over cooked, low temperature, small portions, etc. Congregate numbers have dropped significantly

Concerns have been raised with the homebound delivery system also. Are the

homebound clients able to heat the meals up, are they able to easily open the containers, and who will check on them other than once a week when the meals are delivered?

Molly McGovern, City Manager, Denise Bedford and others are looking into alternate situations.

Sharon Powell left at 1921 hours.

OPEN DISCUSSION

The Excelsior Springs Parks and Recreation Foundation met last night. The theme for the 2018 Piccadilly is “Be Our Guest” and will be held April 7, 2018. The Foundation would like to raise \$20,000 this year.

The Foundation would like to have additional members appointed to the Foundation Board. Nate will submit a list next month.

Christy Marker made the motion to adjourn the meeting. Jake Simmons seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes – 5 – Patrick Halfhill, Lynette Manley, Christy Marker, Jake Simmons, Reggie St. John Nays – 0

Meeting adjourned at 1931 hours.