

**EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT**

**BOARD MEETING MINUTES**

**SEPTEMBER 18, 2018**

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON OCT 23, 2018**

The Excelsior Springs Parks and Recreation Board meeting held September 18, 2018 was called to order by President Reggie St. John at 1803 hours.

Roll call was taken with seven board members present.

**MEMBERS PRESENT:** President – Reggie St. John; Vice President – Scott Smith; Secretary – Zac Wilkins; Treasurer - Sherri Branson-Hurt; Patrick Halfhill; Christy Marker; Susan McAuliffe      Jake Simmons arrived at 1830 hours

**MEMBERS ABSENT:** Don Ledford, Jake Simmons (Planning and Zoning Meeting)

**CITY COUNCIL LIAISON:**

**STAFF PRESENT:** Nate Williams – Director; Chad Clevenger – Parks Superintendent; Janet Morehead – Administrative Assistant; Jeff Barge – Senior Center Administrator

Susan McAuliffe made the motion to approve the agenda as presented. Sherri Branson-Hurt seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Patrick Halfhill, Christy Marker, Susan McAuliffe, Scott Smith, Reggie St. John, Zac Wilkins      Nays – 0

Sherri Branson-Hurt made the motion to approve the minutes of the August 28, 2018 Parks and Recreation Board meeting as written. Zac Wilkins seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 Sherri Branson-Hurt, Patrick Halfhill, Christy Marker, Susan McAuliffe, Scott Smith, Reggie St. John, Zac Wilkins      Nays – 0

The Financial Report was discussed. Various questions were asked and answered. Questions were asked and answered about the Piburn Ball Field concession stand.

Susan McAuliffe made the motion to accept the Financial Report and FY 2017-2018 Budget Report dated August 31, 2018 and prepared September 6, 2018 as presented.

Scott Smith seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Patrick Halfhill, Christy Marker, Susan McAuliffe, Scott Smith, Reggie St. John, Zac Wilkins Nays – 0

## **STAFF REPORT**

Grass has been growing like crazy and the crew continues to mow like crazy.

The dog park fence is almost done. Amenities will be installed.

There is a leak in the water line to the dog park so grass seed will not be sown until the water leak can be fixed. The water meter is at the corner of Highway 69 and Crown Hill Road. Chad Clevenger was asked to bring prices for a new water line to the next meeting.

There is one dusk to dawn light at the dog park.

The Codes Department and the Community Development Department is working to vacate the streets at the dog park and combine the dog park land with Century Park to become one large park.

Chad Clevenger gave an update on the amount spent on the dog park.

The question was asked what are the ADA truncated domes that were installed at 69 Trail/Rainbow Trail. Truncated domes provide a detectable warning surface for crosswalks, pedestrian walkways and wheelchair ramps.

Nate Williams reminded everyone that Denise Bedford retirement will be celebrated on Friday, September 21 at the Community Center. September 28 is her last day.

The Senior Center is offering the salad bar again on Mondays and Wednesdays and they have to have 8 signed up before they will have it available. Eight is the breakeven number.

The Senior Site is delivering hot meals a day to two people who are unable to open and heat the frozen dinners that are being sent from the MARC office.

Touch-A-Truck was held on September 15. There were approximately 290 kids and more vehicles than in the past. Nate Williams commended Kendra Beaver on a good job. There has been lots of positive feedback from participant parents and businesses that brought vehicles. It was hot and the asphalt made it hotter.

E-Town Crown Skate Competition had about 60 to 70 skaters.

Jake Simmons arrived at 1830 hours.

## **COMMITTEE REPORTS**

The Recreation Committee met on September 11, 2018. Kendra Beaver, Recreation Coordinator, conducted the meeting. Kendra brought lots of ideas including dog obedience classes, a get fit program – Walk a Hound-Lose a Pound, youth and adult sports programs, gaming tournaments and ideas for all ages and personality types.

## **OLD BUSINESS**

The dog park was discussed in the Staff Reports.

## **NEW BUSINESS**

Nate Williams introduced the new Senior Center Administrator, Jeff Barge. Jeff told the Board about his background and what programs and activities he would like to offer at the senior center. The Senior Center needs volunteers.

Representatives of the Land and Water Conservation Fund will be here on October 3, 2018 to review the Splash Park application and to do the Site Inspection. It is the final stage of the application process for the LWCF Grant. The “Future Splash Park” banner will be rehung before October 3.

Nate Williams will be attending the Leadership Certification Program at the National Conference. He will also be participating in the Take a Young Professional to Lunch. Nate will be going to lunch with the Director of the Wichita Parks and Recreation Association.

Chad Clevenger will be attending the National Conference compliments of Midwest Public Risk.

## **OPEN DISCUSSION - none**

At 1916 hours, Susan McAuliffe made the motion to close the meeting Pursuant to RSMo Section 610.021 (3) Personnel. Patrick Halfhill seconded the motion, motion passed, 8 – 0. A show of hands vote was taken: Ayes – 8 – Sherri Branson-Hurt, Patrick Halfhill, Christy Marker, Susan McAuliffe, Jake Simmons, Scott Smith, Reggie St. John, Zac Wilkins  
Nays – 0

At 1939 hours, Susan McAuliffe made the motion to come out of closed session. Patrick Halfhill seconded the motion, motion passed, 8 – 0. A show of hands vote was taken:

Ayes – 8 – Sherri Branson-Hurt, Patrick Halfhill, Christy Marker, Susan McAuliffe, Jake Simmons, Scott Smith, Reggie St. John, Zac Wilkins                      Nays – 0

Sherri Branson-Hurt made the motion to adjourn the meeting. Christy Marker seconded the motion, motion passed, 8 – 0. A show of hands vote was taken: Ayes – 8 – Sherri Branson-Hurt, Patrick Halfhill, Christy Marker, Susan McAuliffe, Jake Simmons, Scott Smith, Reggie St. John, Zac Wilkins                      Nays – 0

Meeting adjourned at 1941hours.