

**EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT**

**BOARD MEETING MINUTES**

**FEBRUARY 23, 2021**

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON MAR 23, 2021**

The Excelsior Springs Parks and Recreation Board meeting held February 23, 2021 at the Excelsior Springs Community Center and virtually was called to order by President Jake Simmons at 6:00 p.m.

Roll call was taken with nine board members present.

**MEMBERS PRESENT IN PERSON:** President – Jake Simmons; Secretary – Susan McAuliffe; Treasurer – Zac Wilkins; Scott Buckman; Reggie St. John

**MEMBERS PRESENT VIRTUALLY:** Vice-President – Patrick Halfhill; Don Ledford; Christy Marker; Kyle Uptegrove

**MEMBER ABSENT:** none

**CITY COUNCIL LIAISON IN PERSON:** Sharon Powell

**STAFF PRESENT IN PERSON:** Nate Williams – Director; Chad Clevenger – Parks Superintendent; Jacob Riemann – Recreation Coordinator; Janet Morehead – Administrative Assistant

**VISITORS:** none

Susan McAuliffe made the motion to approve the agenda as presented. Scott Buckman seconded the motion, motion passed, 9 – 0. A roll call vote was taken: Ayes – 9 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

Jacob Riemann, Recreation Coordinator, was introduced to the Board. Jacob started on February 16, 2021.

Susan McAuliffe made the motion to approve the minutes of the January 26, 2021 Excelsior Springs Parks and Recreation Board meeting as presented. Reggie St. John

seconded the motion, motion passed, 9 – 0. A roll call vote was taken. Ayes – 9 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins  
Nays – 0

Nate Williams '20-21 Working Budget through February 16, 2021 was discussed. Questions were asked and answered.

Vonda Floyd, Excelsior Springs Finance Director, has projected that all departments should receive their Financial Reports and Budget Reports by March 31, 2021.

Reggie St. John made the motion to approve Nate Williams' 20-21 Working Budget through February 16, 2021. Susan McAuliffe seconded the motion, motion passed, 9 – 0. A roll call vote was taken. Ayes – 9 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins  
Nays – 0

### **STAFF REPORTS**

Maintenance Crew has been trimming trees and cutting and removing bush honeysuckle. Molly McGovern, City Manager, and Nate Williams received phone calls, emails and messages on social media about this. Bush honeysuckle is an invasive species and if left alone will kill out native plants and bushes. Bush honeysuckle needs to be eradicated. Staff has training on chain saw protocol and bush honeysuckle removal.

Trash cans have been ordered for Rainbow Splash Park.

Nate Williams updated the Board on the parking lot site plans for Rainbow Splash Park.

Jacob Riemann, Recreation Coordinator, started work on February 16. Not only was it a very cold week with negative numbers, but also the final week for spring soccer signups which in turn requires a major search for coaches. The KC MESA Regional Fortnite tournament is scheduled for this Friday, February 26 and the youth soccer coaches' meeting is March 2! Welcome to Excelsior Springs Parks and Recreation Jacob!

Nate Williams met with Keith Winge, Excelsior Springs Parks and Recreation Foundation member, at the Rainbow Splash Park. Keith Winge will be making a short video with drone footage and interviews for the Foundation members and Piccadilly participants. Information that was shared for the video: over 70 tons of sand; 85 cubic yards of concrete; 120 tons of rock; 5000 internal maintenance staff hours as of December 31, 2021 has been used for Rainbow Splash Park.

### **COMMITTEE REPORTS – none**

Reggie St. John left at 6:27.

**OLD BUSINESS - none**

**NEW BUSINESS**

The Excelsior Springs Parks and Recreation Department bid a 2021 one ton truck, four wheel drive, 18" wheels, flat bed, snow plow, and tow package with a trade in of a 2013 Ford F250 flat bed truck with a snow plow. Bids were sent to five area dealers, posted on the Excelsior Springs Parks and Recreation Department website and posted on social media. One bid was received from Chuck Anderson Ford. Chuck Anderson Ford's bid met or exceeded the bid qualifications.

Don Ledford made the motion to accept the bid from Chuck Anderson Ford for a 2021 Ford F350 for \$30,303.19. F350 cost \$45,303.19 with a trade in of \$15,000. Zac Wilkins seconded the motion, motion passed, 8 – 0. A roll call vote was taken. Ayes – 8 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

The Excelsior Springs Parks and Recreation Department bid signs for Rainbow Splash Park. Included in the bid were signs for rules, restrooms, donation wall tiles, donation wall description, parking lot signs, and logo signs. Bids were sent to three companies, posted on the Excelsior Springs Parks and Recreation Department website and posted on social media. Three bids were received. They all met or exceeded bid qualifications.

After discussion, Don Ledford made the motion to accept the bid from Ashlock Signs for \$1831.50. Christy Marker seconded the motion, motion passed, 8 – 0. A roll call vote was taken. Ayes – 8 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

The Excelsior Springs Parks and Recreation Department bid two (2) zero turn mowers with a trade in of two (2) John Deere Z950M mowers. Bids were sent to three companies, posted on the Excelsior Springs Parks and Recreation Department website and posted on social media. Three bids were received. They all met or exceeded bid qualifications.

After discussion, Don Ledford made the motion to accept the bid from Ag Power in Richmond, MO for \$13,000.00 for two John Deere Z950 R mowers. Mower price was \$23,000 with a \$10,000 trade in. Susan McAuliffe seconded the motion, motion passed, 8 – 0. A roll call vote was taken. Ayes – 8 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

The 2021 Excelsior Springs Parks and Recreation Strategic Plan was reviewed. Don Ledford questioned the wordage in the summaries “in the scope of the entire community...” extrapolates for the whole town and just not the people that completed the survey. The survey respondents don’t necessarily represent the City of Excelsior Springs as a whole.

Sharon Powell mentioned that Laura Mize, Community Development – Neighborhood Development, would like to include the Parks and Recreation Department’s Strategic Plan 2021 in the Community of All Ages – Gold Level. Laura Mize had already reached out to Nate Williams about this.

### **UPCOMING EVENTS**

The Excelsior Springs Parks and Recreation Foundation is making plans to have an Earth Day Cleanup this year. Some questions came up about permits and Nate Williams will visit with Logan Sours, Community Development – Planner about these issues.

### **OPEN DISCUSSION**

The Department has a job opening for a Maintenance I worker. Lane Arnold has resigned to take employment elsewhere.

Thanks to Chad Clevenger and Crew for all that you do!

Susan McAuliffe made the motion to adjourn the meeting. Scott Buckman seconded the motion, motion passed, 8 – 0. Jake Simmons adjourned the meeting.

The February 23, 2021 Excelsior Spring Parks and Recreation meeting was adjourned at 7:30 p.m.

EXCELSIOR SPRINGS  
PARKS AND RECREATION

BOARD MEETING

FEBRUARY 23, 2021

6:00 P.M.

ROLL CALL

P SCOTT BUCKMAN

V PATRICK HALFHILL

V DON LEDFORD

V CHRISTY MARKER

P SUSAN McAULIFFE

P JAKE SIMMONS

P REGGIE ST. JOHN - left @ 6:27pm

V KYLE UPTEGROVE

P ZAC WILKINS

P SHARON POWELL, CITY COUNCIL LIAISON

*P = in person*  
*V = virtual*

**EXCELSIOR SPRINGS  
PARKS AND RECREATION  
BOARD MEETING  
FEBRUARY 23, 2021**

<b>ROLL CALL VOTE</b>	<i>Agenda</i>	<i>Minutes 1-26-21</i>	<i>Working Budget</i>	<i>TRuck</i>
SCOTT BUCKMAN	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
PATRICK HALFHILL	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
DON LEDFORD	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
CHRISTY MARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
SUSAN McAULIFFE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
JAKE SIMMONS	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
REGGIE ST. JOHN	<u>Aye</u>	<u>Aye</u>	<u>Aye</u>	<u>left @ 6:27pm</u>
KYLE UPTEGROVE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
ZAC WILKINS	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

**EXCELSIOR SPRINGS  
 PARKS AND RECREATION  
 BOARD MEETING  
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<b>ROLL CALL VOTE</b>	<i>Aplach Park Signo</i>	<i>Movers</i>		
SCOTT BUCKMAN	<u>Y</u>	<u>Y</u>	_____	_____
PATRICK HALFHILL	<u>Y</u>	<u>Y</u>	_____	_____
DON LEDFORD	<u>Y</u>	<u>Y</u>	_____	_____
CHRISTY MARKER	<u>Y</u>	<u>Y</u>	_____	_____
SUSAN McAULIFFE	<u>Y</u>	<u>Y</u>	_____	_____
JAKE SIMMONS	<u>Y</u>	<u>Y</u>	_____	_____
REGGIE ST. JOHN	<u>—</u>	<u>—</u>	_____	_____
KYLE UPTEGROVE	<u>Y</u>	<u>Y</u>	_____	_____
ZAC WILKINS	<u>Y</u>	<u>Y</u>	_____	_____