

# **EXCELSIOR SPRINGS PARKS AND RECREATION BOARD**

## **MEETING MINUTES**

**MAY 28, 2024**

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON  
JUNE 25, 2024**

The Excelsior Springs Parks and Recreation Board meeting held May 28, 2024 at the Excelsior Springs Community Center was called to order by President Jake Simmons at 6:05 p.m.

Roll call was taken with six board members present.

**MEMBERS PRESENT:** President - Jake Simmons, Secretary - Terri Irons; Sherri Branson-Hurt; Jessica Meyer; Kyle Uptegrove, Zac Wilkins

**MEMBER ABSENT:** Scott Buckman, Mark Bullimore, Patrick Halfhill

**CITY COUNCIL LIAISON:** Reggie St. John

**EXCELSIOR SPRINGS SCHOOL DISTRICT LIAISON:** Eric Marshall

**STAFF PRESENT:** Nate Williams – Director; Chad Clevenger – Manager - Parks and Open Space; Janet Morehead – Administrative Assistant

Sherri Branson-Hurt made the motion to approve the agenda as presented. Kyle Uptegrove seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Sherri Branson-Hurt, Terri Irons, Jessica Meyer, Jake Simmons, Kyle Uptegrove, Zac Wilkins      Nays – 0

**VISITOR:** Taran Svoboda - Assistant Director of Parks, Recreation and Community Center - Administration was introduced. She will start on June 2, 2024.

Sherri Branson-Hurt made the motion to approve the minutes of the April 23, 2024 Excelsior Springs Parks and Recreation Board meeting as presented. Zac Wilkins seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Sherri Branson-Hurt, Terri Irons, Jessica Meyer, Jake Simmons, Kyle Uptegrove, Zac Wilkins      Nays – 0

Discussion was held on the May 15, 2024 Naviline Financial Report and the Financial Reports dated May 20, 2024. Questions were asked and answered.

Kyle Uptegrove made the motion to accept the May 15, 2024 Naviline Financial Report and the Balance Sheet dated 5/20/2024 Accounting Period 07/2024, page 1; Detail Budget Report by Category dated 5/20/2024 for Accounting Period 7/2024, pages 1 - 4; Revenue Report dated 5/20/2024 for Accounting Period 7/2024, pages 1 - 2; and Nate Williams' 2023-2024 Working Budget through 5/20/2024 as presented.

Zac Wilkins seconded the motion, motion passed, 6 – 0. A roll call vote was taken:  
Ayes – 6 – Sherri Branson-Hurt, Terri Irons, Jessica Meyer, Jake Simmons, Kyle Uptegrove, Zac Wilkins      Nays – 0

## **STAFF REPORTS**

Rainbow Splash Park is up and running. A sump pump had to be replaced along with some manifold valves.

Mowing is happening.

The new trailer that the Board approved has been ordered.

Lexi Blankenship is taking a summer ESports class or she would have been here tonight.

The Special Olympics Track Meet was awesome!! Plans are to continue with it next year.

TNT and t-ball started on May 25, 2024.

Discussion was held on the low number of players signed up for baseball and softball.

The Purple Wave swim team started practices this morning. Are spectators allowed at practice? Yes. Maybe others would be interested in a swim team after watching the practices. The Department plans to do some footage and pictures to highlight the swim club for next season when registration starts. We did not have the bank of content for this year as it is a brand new program to the CC.

There will be a summer intern working with Drake Pollard and FEAT.

## **COMMITTEE REPORTS - none**

## **OLD BUSINESS - none**

## **NEW BUSINESS**

Nate Williams presented the Excelsior Springs Parks and Recreation Department's Annual Report to the Board tonight. Questions were asked and answered.

Nate Williams presented the Annual Report to the City Council last Monday at Molly McGovern's, City Manager, request. There was an open slot and Nate Williams was able to fill it.

The City Council gave praise to Chad Clevenger and his crew for all the beautification projects throughout the parks and all the hard work that they do.

The Memorandum of Understanding with Clay County, Clay County Parks and Recreation regarding Rocky Hollow ballfields was discussed. It will need to be approved by the City's attorney and approved by the Council.

Excelsior Springs Parks and Recreation Department parks and municipal areas Naming Policy was discussed. This policy will be vetted by the City's attorney, reviewed by the City Council and returned to the Parks and Rec Board for approval. This policy could also be used to rename areas/parks.

Nate Williams presented Jessica Meyer a Certificate of Appreciation for her three years of service on the Excelsior Springs Parks and Recreation Department Board. She is moving out of town and resigned her appointment to the Excelsior Springs Parks and Recreation Board. Good luck Jessica!!

## **OPEN DISCUSSION**

Jake Simmons will be staying on the Excelsior Springs Parks and Recreation Board. When he was initially appointed to the Board, he was not appointed to complete a term. That does not count against the number of terms that he can serve. Zac Wilkins will also be reappointed to the Board.

A great big thank you to Sherri Branson-Hurt for the delicious food and dessert tonight!!

Terri Irons made the motion to adjourn the May 28, 2024 Excelsior Springs Parks and Recreation Board meeting. Kyle Uptegrove seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Sherri Branson-Hurt, Terri Irons, Jessica Meyer, Jake Simmons, Kyle Uptegrove, Zac Wilkins      Nays – 0

President Jake Simmons adjourned the May 28, 2024 Excelsior Springs Parks and Recreation Board meeting at 7: 31 p.m.