

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

MARCH 28, 2023

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON
APRIL 25, 2023**

The Excelsior Springs Parks and Recreation Board meeting held March 28, 2023 at the Excelsior Springs Community Center was called to order by President Jake Simmons at 6:00 p.m.

Roll call was taken with seven board members present.

MEMBERS PRESENT: President - Jake Simmons; Vice-President - Reggie St. John; Treasurer - Patrick Halfhill; Sherri Branson-Hurt; Terri Irons; Kyle Uptegrove; Zac Wilkins

Jessica Meyer arrived at 6:05.

MEMBER ABSENT: Scott Buckman

CITY COUNCIL LIAISON: Mark Spohn

STAFF PRESENT: Nate Williams – Director; Chad Clevenger – Manager - Parks and Open Space; Janet Morehead – Administrative Assistant

Reggie St. John made the motion to approve the agenda as presented. Terri Irons seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Patrick Halfhill, Sherri Branson-Hurt, Terri Irons, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins
Nays – 0

VISITORS: none

Zac Wilkins made the motion to approve the minutes of the February 28, 2023 Excelsior Springs Parks and Recreation Board meeting as presented. Kyle Uptegrove seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Patrick Halfhill, Sherri Branson-Hurt, Terri Irons, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins
Nays – 0

Discussion was held on the March 28, 2023 FY 22/23 Financial Report. Questions were asked and answered.

Jessica Meyer arrived at 6:05 p.m.

Kyle Uptegrove made the motion to accept the March 28, 2023 Financial Reports including Balance Sheet dated 03/8/2023 for Accounting Period 05/2023 page 1; Detail Budget Report by Category dated 3-08-2023 for Accounting Period 5/2023 pages 1, 2, 3, & 4; Revenue Report dated 03/08/2023 for Accounting Period 05/2023 pages 1 & 2; and Nate Williams' 2022-2023 Working Budget through 3-20-2023.

Reggie St. John seconded the motion, motion passed, 8 – 0. A roll call vote was taken:
Ayes – 8 – Patrick Halfhill, Sherri Branson-Hurt, Terri Irons, Jessica Meyer, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

STAFF REPORTS

The Staff Reports were discussed.

Rocks look good at Powell Lake in Century Park. When the lake fills, the rocks should be covered with water.

After the completion of the Milwaukee Park space, plans are to start rejuvenating the other parks in town.

FEAT Performance initially had 47 youth participants registered for the Speed and Agility Camp during spring break. Numbers increased to 52 participants.

Nate Williams attended a state Missouri Parks and Recreation Association Board training session on March 24. Training/discussion was held regarding the responsibilities of the Executive Board and the Executive Staff.

The Senior Center had 92 participants for the Saint Patrick's Day Celebration.

COMMITTEE REPORTS - none

OLD BUSINESS

Nate Williams gave an update on the Phase II of the outdoor aquatics facility. There has been lots of progress made.

Kyle Uptegrove suggested a tour of the outdoor aquatics facility at the next Board meeting.

NEW BUSINESS

The Excelsior Springs City Council has approved changes in an Ordinance amending the City Codes related to the Parks and Recreation Board. Also included in the Ordinance was an addition to the Board for a non voting appointee from the Excelsior Springs School District Administrative staff - similar to the City Council Liaison that sits on the Excelsior Springs Parks

and Recreation Board.

Nate Williams has asked for volunteers to sit on a committee to review the current out of date Excelsior Springs Parks and Recreation Policy Manual. The current Policy Manual will need to be updated/cleaned up/simplified as to meeting dates, policies, prices, etc. and bring it back to the next meeting of the Parks and Recreation Board.

Patrick Halfhill left at 6:47 p.m.

After the Excelsior Springs Parks and Recreation Board approves the updated Policy Manual, it will be reviewed by the City Lawyer and then brought back to the Excelsior Springs Parks and Recreation Board for final approval.

Excelsior Springs Parks and Recreation Board members volunteering to sit on this committee: Sherri Branson-Hurt, Jake Simmons, Reggie St. John and Zac Wilkins. Nate Williams will also be in attendance at these meetings.

UPCOMING EVENTS

An Upcoming Programs and Events flier for April 2023 is included in the Board Packet. More information can be found at www.es-prcc.com.

Kyle Uptegrove wondered how to get Parks and Recreation information out to more people - possibly a booth at Waterfest, post it in the parks, etc. Nate Williams said that information on events goes out on Constant Contact emails, fliers, instructors, facebook, etc. Suggestions were made to contact and place the information on the Excelsior Citizen, City of Excelsior Springs' Information Page, etc.

Mark Spohn said that a large digital billboard is being looked into.

Piccadilly is Saturday!

OPEN DISCUSSION

With this potentially being Reggie St. John's last Parks and Recreation Board meeting, Nate Williams presented Reggie with a Certificate of Appreciation for his years of serving on the Excelsior Springs Parks and Recreation Board. Reggie St. John is running for City Council and if elected, he would not be able to be a member of the Excelsior Springs Parks and Recreation Board.

Reggie St. John offered a few words of wisdom: VOTE on Tuesday, April 4!

Jake Simmons adjourned the March 28, 2023 Excelsior Springs Parks and Recreation Board meeting at 7:10 p.m.