

EXCELSIOR SPRINGS PARKS AND RECREATION BOARD

MEETING MINUTES

APRIL 23, 2024

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON
MAY 28, 2024**

The Excelsior Springs Parks and Recreation Board meeting held April 23, 2024 at the Excelsior Springs Community Center was called to order by Vice President Patrick Halfhill at 6:02 p.m.

Roll call was taken with five board members present.

MEMBERS PRESENT: Vice President - Patrick Halfhill; Sherri Branson-Hurt; Mark Bullimore; Jessica Meyer; Zac Wilkins

Jake Simmons arrived at 6:29 p.m.

MEMBER ABSENT: Scott Buckman, Terri Irons, Kyle Uptegrove

CITY COUNCIL LIAISON:

EXCELSIOR SPRINGS SCHOOL DISTRICT LIAISON:

STAFF PRESENT: Nate Williams – Director; Drake Pollard – Assistant Director; Chad Clevenger – Manager - Parks and Open Space; Janet Morehead – Administrative Assistant; Alexis Blankenship – Recreation Coordinator

Sherri Branson-Hurt made the motion to approve the agenda as presented. Jessica Meyer seconded the motion, motion passed, 5 – 0. A show of hand vote was taken: Ayes – 5 – Sherri Branson-Hurt, Mark Bullimore, Patrick Halfhill, Jessica Meyer, Zac Wilkins Nays – 0

VISITOR: none

Sherri Branson-Hurt made the motion to approve the minutes of the February 27, 2024 Excelsior Springs Parks and Recreation Board meeting as presented. Zac Wilkins seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes – 5 – Sherri Branson-Hurt, Mark Bullimore, Patrick Halfhill, Jessica Meyer, Zac Wilkins

Nays – 0

Discussion was held on the March 26, 2024 and the April 23, 2024 FY 23/24 Financial Reports. Questions were asked and answered.

Mark Bullimore made the motion to accept the March 26, 2024 Financial Reports including: Balance Sheet dated 3/18/2024 Accounting Period 05/2024, page 1; Detail Budget Report by Category dated 3/18/2024 for Accounting Period 5/2024, pages 1 - 4; Revenue Report dated 3/18/2024 for Accounting Period 5/2024, pages 1 - 2; and Nate Williams' 2023-2024 Working Budget through 2/22/2024 and the April 23, 2024 Financial Reports including: Balance Sheet dated 4/15/2024 for Accounting Period 6/2024, page 1; Detail Budget Report by Category dated 4/15/2024 for Accounting Period 6/2024, pages 1 - 4; Revenue Report dated 4/15/2024 for Accounting Period 6/2024, pages 1 - 2; and Nate Williams' 2023-2024 Working Budget through 4/18/2024 as presented.

Zac Wilkins seconded the motion, motion passed, 5 – 0. A roll call vote was taken:
Ayes – 5 – Sherri Branson-Hurt, Mark Bullimore, Patrick Halfhill, Jessica Meyer, Zac Wilkins
Nays – 0

STAFF REPORTS

Nate Williams will be presenting the Working Genius to the City Department Heads at their Staff Retreat this Friday. He also presented at the Missouri Parks and Recreation Association's State Conference.

Parks Maintenance is looking for full time and part time employees.

Alexis Blankenship reminded everyone that Excelsior Springs Parks and Recreation is partnering with the Excelsior Springs High School Student Council in hosting a Special Olympics Track Meet on May 15, 2024 from 4 to 7 pm. Volunteers are welcome!!

Drake Pollard gave an update on FEAT. One, possibly two interns this summer. Drake is working with Purple Wave - a competitive swim team.

COMMITTEE REPORTS - none

OLD BUSINESS

Discussion was held on the purchase of land for Rainbow Splash Park from the United Methodist Church.

Patrick Halfhill turned the meeting over to Sherri Branson-Hurt.

Patrick Halfhill made the motion to purchase the land for \$20,000 from the United Methodist Church, to be paid in the FY 24-25 Budget year - after October 1, 2024 and split the additional costs, i.e. surveying, etc. 50/50 with the Methodist Church.

Mark Bullimore seconded the motion, motion passed, 5 – 0. A roll call vote was taken:
Ayes – 5 – Sherri Branson-Hurt, Mark Bullimore, Patrick Halfhill, Jessica Meyer, Zac Wilkins
Nays – 0

Sherri Branson-Hurt turned the meeting back to Patrick Halfhill.

NEW BUSINESS

Nate Williams talked to the Board about CivicPlus. It is a Social Media Archiving company. Civic Plus will archive all social media exposure. Social media is subject to Missouri's Sunshine Law.

Jake Simmons arrived at 6:29 p.m.

The Excelsior Springs Police Department did a trial subscription with CivicPlus. They decided to add a paid subscription. Excelsior Springs Parks and Recreation and the Excelsior Springs Community Center was invited to join. The Police Department will pay half of the subscription cost and a quarter of the cost will be paid by Parks and Recreation and a quarter paid by the Community Center.

There is no need for a motion or vote because the cost is within the parameters of Nate William's approval.

Nate Williams, Drake Pollard, and Alexis Blankenship gave reports on their attendance at the Missouri Parks and Recreation Association Conference. They came away with good information - training empowers staff, evaluations, accountability, etc. Complete reports are in the March 2024 Board packet.

Alexis Blankenship was elected Secretary/Treasurer of the Young Professionals Section of the Missouri Parks and Recreation Association.

As the Excelsior Springs Parks, Recreation and Community Center continues to evolve, a new position has been added to the Excelsior Springs Parks, Recreation and Community Center leadership team - Assistant Director: Administration. Taran Svoboda has been hired for this position. She will start June 1, 2024.

The maintenance crew is still looking for full and part time workers.

The trailer purchase was discussed. This new 16' trailer will replace a 2010 Scott's

Custom model. It is a few years past the replacement rotation. The cost is higher than what is budgeted but the proceeds from the sale of the grasshopper mower will offset that cost. All the bids were through Sourcewell. The 2010 model trailer will be sold on PurpleWave.

Discussion was held.

Sherri Branson-Hurt made the motion to purchase a 16' Felling trailer (FT-16-IT-I) from Murphy Tractor, Kansas City, MO for \$17,024.00 Patrick Halfhill seconded the motion, motion passed, 6 – 0. A roll call vote was taken: Ayes – 6 – Sherri Branson-Hurt, Mark Bullimore, Patrick Halfhill, Jessica Meyer, Jake Simmons, Zac Wilkins Nays – 0

Earth Day cleanup was April 20, 2024. There were 61 volunteers plus employees from our Parks, Recreation and Community Center and Public Works Department.

Record number of tires were found - 21! There were 48 fifty-five gallon trash bags filled, 11 mesh bags filled, and 12 truck loads of bulky items!

Thanks to all the volunteers and workers!

Thanks to Rotary for the donuts, bananas, juice and water!

Thanks to Westlake Ace Hardware for the trash bags!!

Sherri Branson-Hurt left at 7:03 pm.

OPEN DISCUSSION

Jake Simmons is terming off the Parks and Rec Board this year. Zac Wilkins and Jessica Meyer are eligible for reappointment. Please have potential board members complete a volunteer application and submit it to City Hall. Looking for diverse board members.

Mark Bullimore shared that the Excelsior Spring Career Center is offering a Physical Therapy/Occupational Therapy Program this fall.

Patrick Halfhill made the motion to adjourn the April 23, 2024 Excelsior Springs Parks and Recreation Board meeting. Jessica Meyer seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes – 5 – Mark Bullimore, Patrick Halfhill, Jessica Meyer, Jake Simmons, Zac Wilkins Nays – 0

President Jake Simmons adjourned the April 23, 2024 Excelsior Springs Parks and Recreation Board meeting at 7: 08 p.m.