

EXCELSIOR SPRINGS PARKS AND RECREATION BOARD

MEETING MINUTES

NOVEMBER 28, 2023

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON
DECEMBER 19, 2023**

The Excelsior Springs Parks and Recreation Board meeting held November 28, 2023 at the Excelsior Springs Community Center was called to order by President Jake Simmons at 6:13 p.m.

Roll call was taken with seven board members present.

MEMBERS PRESENT: President - Jake Simmons; Sherri Branson-Hurt; Scott Buckman; Mark Bullimore; Jessica Meyer; Kyle Uptegrove; Zac Wilkins

MEMBERS ABSENT: Patrick Halfhill, Terri Irons

CITY COUNCIL LIAISON: Reggie St. John

EXCELSIOR SPRINGS SCHOOL DISTRICT LIAISON:

STAFF PRESENT: Nate Williams – Director; Drake Pollard – Assistant Director; Chad Clevenger – Manager - Parks and Open Space; Janet Morehead – Administrative Assistant

VISITOR: Miranda Jamison, The Excelsior Standard

Sherri Branson-Hurt made the motion to approve the agenda as presented. Kyle Uptegrove seconded the motion, motion passed, 7 – 0. A show of hand vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Mark Bullimore, Jessica Meyer, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

Miranda Jamison, Excelsior Springs Standard, introduced herself.

Sherri Branson-Hurt made the motion to approve the minutes of the October 24, 2023 Excelsior Springs Parks and Recreation Board meeting as presented. Zac Wilkins seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Mark Bullimore, Jessica Meyer, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

Discussion was held on the November 28, 2023 FY 23/24 Financial Reports. Questions were asked and answered.

Zac Wilkins made the motion to accept the November 28, 2023 Financial Reports including Balance Sheet dated 11/13/2023 for Accounting Period 1/2024, page 1; Revenue Report dated 11/13/2023 for Accounting Period 1/2024, pages 1 - 2; Detail Budget Report by Category dated 11/13/2023 for Accounting Period 1/2024, pages 1-3 and Nate Williams' 2023-2024 Working Budget through 11/20/2023 as presented.

Scott Buckman seconded the motion, motion passed, 7 – 0. A roll call vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Mark Bullimore, Jessica Meyer, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

STAFF REPORTS

No questions on the Parks Maintenance Report.

Youth basketball registration is still open.

Youth Basketball Camp has been planned.

Lexi was awarded the Recreation Sport Management Student Major of the Year from Missouri State University at the MOShape Conference in November!! Congrats to Lexi!!

The Women's Volleyball League has four teams playing games on Sunday night at the Community Center. This is a six week league and will be offered again in the Spring.

Lexi is excited about Rugby!

Drake Pollard discussed FEAT. Today was Jacob Leonhard's last day. He was a huge asset to the FEAT program. Drake has some athletes that will assist with the training.

FEAT has had 6,232 training visits in less than two years!

MustachES launched this week to support the Foundation's scholarship program.

Trunk or Treat had 990 participants!

Nate Williams will be attending the Missouri Parks and Recreation Association's Legislative Workshop in Jefferson City on December 7 and the MPRA's Board meeting on December 8, 2023.

Legislative Action Day will be in January 2024.

Nate Williams and Michael Biedenstein will be presenting an Education Session on the Working Genius at the MPRA Conference in March.

COMMITTEE REPORTS

The Parks Committee met before tonight's Board meeting. Discussion was held on the Milwaukee Park - who will this park serve, park amenities, park goer needs, adaptations, cost, etc. This is the first of several meetings to come. The Parks Committee consists of Sherri Branson-Hurt, Jessica Meyer, and Zac Wilkins.

The Recreation Committee will meet at 5 pm on December 19, 2023 before the Board meeting. The Recreation Committee consists of Mark Bullimore, Patrick Halfhill, and Kyle Uptegrove.

Jake Simmons, as President, serves as an ex-officio member of all committees.

OLD BUSINESS

Nate Williams will set up a joint meeting between the Excelsior Springs Parks Foundation and the Excelsior Springs Parks and Recreation Board to discuss and review plans for the Milwaukee Street Park since this is a project that the Foundation is funding.

NEW BUSINESS

Apparel bids were discussed. These are the shirts for the youth programs, adult program awards, special events and staff.

According to the Request for Bids, The City of Excelsior Springs. Parks and Recreation, has the right to accept part, all or none of the specific bid.

Four companies submitted bids. Discussion continued.

Zac Wilkins made the motion to accept the bid from Hustle + Heart for the youth shirts with an estimated total of \$7,581.75. Kyle Uptegrove seconded the motion, motion passed, 7 – 0. A roll call vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Mark Bullimore, Jessica Meyer, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

Zac Wilkins made the motion to accept the bid from TW Custom Apparel for adult apparel, staff and special events shirts with an estimated total of \$7,664.76. Kyle Uptegrove seconded the motion, motion passed, 7 – 0. A roll call vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Mark Bullimore, Jessica Meyer, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

The Officials bid was discussed. There was one bid submitted from Liberty Sports Officials.

Kyle Uptegrove made the motion to accept the bid from Liberty Sports Officials to supply officials. Mark Bullimore seconded the motion. Motion passed, 7 – 0. A roll call vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Mark Bullimore, Jessica Meyer, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

The Volunteer Background Check was discussed. National Center for Safety Initiatives LLC is recommended by the National Recreation and Parks Association. The Advanced Background check fee is \$24.95 per coach per year. If the coach coaches again the next year, there is no fee for them to be rechecked.

National Center for Safety Initiatives LLC will contact persons that do not pass the Volunteer Background Check.

Scott Buckman made the motion to approve the bid of National Center for Safety Initiatives LLC for \$24.95 per volunteer coach. Mark Bullimore seconded the motion, motion passed, 7 – 0. A roll call vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Mark Bullimore, Jessica Meyer, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

The Parks maintenance truck was discussed. A 2023 Ford F350 XL truck with dual rear wheels, snow plow prep package, gasoline with a 9’4” diamond series flatbed for \$58,244.00 has been located in Iowa. There is a trade-in value of \$15,000 for the 2013 Ford Super Duty F-250 truck. Cost of the 2023 Ford F350 truck with trade-in is \$43,244.00.

The truck is at Karl Ford in Story City, Iowa.

Zac Wilkins made the motion to approve the purchase of the 2023 Ford F350 XL truck from Karl Ford for \$58,244.00 less the trade-in value of \$15,000 for the 2013 Ford Super Duty F-250 truck for a total cost of \$43,244.00.

Kyle Uptegrove seconded the motion, motion passed, 7 – 0. A roll call vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Mark Bullimore, Jessica Meyer, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

A snow plow for the new truck was discussed.

Kyle Uptegrove made the motion to approve spending up to \$8,500.00 for a snow plow for the new truck. Mark Bullimore seconded the motion, motion passed, 7 – 0. A roll call vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Mark Bullimore, Jessica Meyer, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

OPEN DISCUSSION

Thank you to Sherri Branson-Hurt for feeding us supper!! Tacos and all the fixings!! And the cookies were great also!!

The Candy Cane Hunt is Saturday, December 9, 2023 at the West Complex. It starts at 10:00 am.

Santa is visiting DEP at the Hall of Waters on December 15, 2023.

President Jake Simmons adjourned the November 28, 2023 Excelsior Springs Parks and Recreation Board meeting at 7:11 p.m.