

**EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT**

**BOARD MEETING MINUTES**

**MARCH 23, 2021**

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON APR 27, 2021**

The Excelsior Springs Parks and Recreation Board meeting held March 23, 2021 at the Excelsior Springs Community Center and virtually was called to order by President Jake Simmons at 6:04 p.m.

Roll call was taken with seven board members present.

**MEMBERS PRESENT IN PERSON:** President – Jake Simmons; Secretary – Susan McAuliffe; Treasurer – Zac Wilkins; Scott Buckman; Reggie St. John

**MEMBERS PRESENT VIRTUALLY:** Vice-President – Patrick Halfhill; Christy Marker

**MEMBER ABSENT:** Don Ledford, Kyle Uptegrove

**CITY COUNCIL LIAISON IN PERSON:** Sharon Powell

**STAFF PRESENT IN PERSON:** Nate Williams – Director; Chad Clevenger – Parks Superintendent; Janet Morehead – Administrative Assistant

**VISITORS:** none

Susan McAuliffe made the motion to approve the agenda as presented. Reggie St. John seconded the motion, motion passed, 7 – 0. A roll call vote was taken: Ayes – 7 – Scott Buckman, Patrick Halfhill, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Zac Wilkins                      Nays – 0

Susan McAuliffe made the motion to approve the minutes of the February 23, 2021 Excelsior Springs Parks and Recreation Board meeting as presented. Scott Buckman seconded the motion, motion passed, 7 – 0. A roll call vote was taken. Ayes – 7 – Scott Buckman, Patrick Halfhill, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Zac Wilkins                      Nays – 0

Nate Williams '20-21 Working Budget through March 18, 2021 was discussed. Nate's Working Budget is the expenses that cross his desk.

Questions were asked and answered. The majority of the expenses are related to the Rainbow Splash Park.

Reggie St. John made the motion to approve Nate Williams' 20-21 Working Budget through March 18, 2021. Susan McAuliffe seconded the motion, motion passed, 7 – 0. A roll call vote was taken. Ayes – 7 – Scott Buckman, Patrick Halfhill, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Zac Wilkins Nays – 0

### **STAFF REPORTS**

Lover's Lane is open. The Christmas decorations have been removed and stored. The walk trail boards that were replaced had exceeded their lifespan and needed to be replaced. The Maintenance I position has not been filled. The new mowers were delivered.

Russell Wenz, volunteer coach of many teams and sports, was selected as the Missouri Parks and Recreation Association's Outstanding Volunteer Coach of the Year. He will be recognized at the MPRA's annual Conference this spring. Kendra Beaver nominated him for this award and will be presenting the award at the Conference. Congrats Russell!

Rainbow Splash Park has been nominated for the Missouri Municipal League Innovation Award. There were the required forms to fill out and a three page summary of the project to write.

ESports Mario Cart will be this Friday, March 26.

### **COMMITTEE REPORTS – none**

### **OLD BUSINESS**

Nate Williams would like make an offer to Methodist Church to lease their land adjoining Rainbow Splash Park with the intent to purchase. The lease would allow the Department to mow and clean up the land near the Rainbow Splash Park. The mowing and cleanup will help alleviate the problem of critters (mice and snakes) visiting the splash park.

Discussion was held.

Consensus of the Parks and Recreation Board is for Nate Williams to have a conversation with the City Attorney about leasing the land with the intent to purchase it. Nate will bring the information and costs back to the Board.

### **NEW BUSINESS**

Due to time constraints, Nate Williams approved an additional \$6,500 for Lamp

Rynearson for the preparation of a final plat to plat the Rainbow Park property.

Additional survey field work, deed and existing plat research, and drawing preparation is necessary to complete task. Engineer will attempt to submit final plat on or before March 30 filing deadline. This has to be turned in to Planning and Zoning by March 30, 2021 to make it onto their April meeting agenda.

Reggie St. John made the motion to amend the contract with Lamp Rynearson by \$6,500 for the preparation of a final plat to plat the Rainbow Park property. Additional survey field work, deed and existing plat research, and drawing preparation is necessary to complete task. Engineer will attempt to submit final plat on or before March 30 filing deadline.

Zac Wilkins seconded the motion, motion passed, 7 – 0. A roll call vote was taken. Ayes – 7 – Scott Buckman, Patrick Halfhill, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Zac Wilkins Nays – 0

#### **UPCOMING EVENTS**

LOVE WHERE YOU LIVE - the Excelsior Clean Up 2021 is scheduled for Saturday, April 10, 2021. Meet at Carolyn Schutte Pocket Park at 9:00 am. Volunteers are welcome!

#### **OPEN DISCUSSION**

Nate Williams is working on concession stand procedures (opening and closing protocol), rental prices and policies.

Be aware that the April Board meeting date might need to be changed depending on when Nate's baby arrives.

Christy Marker passed along a social media post that said there were no trash cans along the walk trails. There are trash cans along the trails. There is not a trash can at every bench.

Chad Clevenger mentioned that on Monday, there was a truck load and a half of trash picked up from the parks. People are getting out and enjoying the parks!

Nate Williams is working with Lyndsey Baxter, Downtown Excelsior Partnership, and doing a blog interview. It will be posted on the Downtown Excelsior Partnership website.

The Strategic Plan is on the Parks and Recreation website.

Susan McAuliffe made the motion to adjourn the meeting. Scott Buckman seconded the motion, motion passed, 7 – 0. Jake Simmons adjourned the meeting.

The March 23, 2021 Excelsior Spring Parks and Recreation meeting was adjourned at 7:02 p.m.

**EXCELSIOR SPRINGS  
PARKS AND RECREATION**

**BOARD MEETING**

**MARCH 23, 2021**

**6:00 P.M.**

**ROLL CALL**

*6:04*  
*7*

*H* SCOTT BUCKMAN

*H* PATRICK HALFHILL

       DON LEDFORD

*H* CHRISTY MARKER

*Yes* SUSAN McAULIFFE

*H* JAKE SIMMONS

*Up* REGGIE ST. JOHN

       KYLE UPTEGROVE

*H* ZAC WILKINS

*H* SHARON POWELL, CITY COUNCIL LIAISON

**EXCELSIOR SPRINGS  
PARKS AND RECREATION  
BOARD MEETING**

**MARCH 23, 2021**

**ROLL CALL VOTE**

	<i>Agenda</i>	<i>2-23-2021 Minutes</i>	<i>Working Budget March 3-18-2021</i>	<i>Plan Recreation RSP</i>
SCOTT BUCKMAN	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
PATRICK HALFHILL	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
DON LEDFORD	_____	_____	_____	_____
CHRISTY MARKER	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
SUSAN McAULIFFE	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
JAKE SIMMONS	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
REGGIE ST. JOHN	<u>Aye</u>	<u>Aye</u>	<u>Aye</u>	<u>Aye</u>
KYLE UPTEGROVE	_____	_____	_____	_____
ZAC WILKINS	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>