

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

MAY 22, 2018

THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON JUNE 26, 2018

The Excelsior Springs Parks and Recreation Department Board started the evening at 1808 hours on May 22, 2018 with a work session to discuss the items on the Agenda that would not require a vote since there was not a quorum. The board member to make the quorum would arrive within 10 minutes or less. The work session was chaired by President Reggie St. John.

Members present at the work session: Reggie St. John, Christy Marker, Patrick Halfhill, Don Ledford.

Staff present at the work session: Nate Williams, Chad Clevenger, Janet Morehead

STAFF REPORT

Nate Williams distributed “swag bags” to the members present. It included a small lime green lunch cooler, beach ball, blue water bottle, blue coozi, magnet, a lime green mobile phone pocket and an ink pen. These items are all marked with the new Parks and Rec logo. This could be the prize you win if your name is drawn after competing in the “Find It Fridays” and sending in a selfie of you and the “Find It Fridays” sign. The “Find It Friday” sign will be in a park and a picture will be taken to assist patrons in finding the sign. This is a way to encourage citizens to get out and enjoy our parks.

A “rack card” was distributed to all Excelsior Springs elementary students. It is a card that is approximately 4” x 8 ½” and has information about Excelsior Springs Parks and Recreation’s summer activities i.e. Art in the Park, Storytime in the Park, Parks and Rec Month and Find It Friday. Also included on the rack card is the Facebook, Twitter and Instagram information. The rack card was also shared with the board members.

Jake Simmons arrived at 1812 hours.

Youth baseball/softball leagues started games last night, Monday, May 21, 2018. Combining the Intro to Baseball/Softball Competitive Leagues and the Recreation Leagues, numbers are up slightly from last year.

Coming off of a non-existent spring of cold weather to suddenly warm and rainy weather,

the grass has decided to grow like crazy, making the parks wet and soggy and patrons were cranky.

The hand rail has been installed at the playground at Century Park. The temporary fence has been removed.

Chad Clevenger has two more workers to start work and then his crew will be filled.

Kendra Beaver has all of her supervisors positions filled.

The Jake and Melissa Simmons ReMax sponsor banner has been hung on the Piburn Ballfield fence.

The youth baseball/softball t-shirts have the three sponsors names on them.

Kendra Beaver accepted the Chevy Youth Baseball Check from Tim Shaw of Roberts Robinson Chevrolet at the Royals Game on May 18.

Senior Center meal numbers continue to increase. Denise Bedford and Nate Williams followed up the Marc Senior Center grant application with another one for the delivery of the homebound meals. Discussion continues for the pickup of patrons for the Senior Center and the delivery of the homebound meals.

The Excelsior Springs Parks and Recreation Department Board meeting held May 22, 2018 was called to order by President Reggie St. John at 1831hours.

Roll call was taken with five board members present.

MEMBERS PRESENT: President – Reggie St. John; Christy Marker, Secretary; Patrick Halfhill; Don Ledford; Jake Simmons

MEMBERS ABSENT: Sherri Branson-Hurt, Lynette Manley, Susan McAuliffe, Scott Smith

STAFF PRESENT: Nate Williams, Director; Chad Clevenger, Parks Superintendent; Janet Morehead, Administrative Assistant

CITY COUNCIL LIAISON: absent

VISITORS: none

Patrick Halfhill made the motion to approve the agenda as presented. Don Ledford seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes – 5 –

Patrick Halfhill, Don Ledford, Christy Marker, Jake Simmons, Reggie St. John
Nays – 0

Don Ledford made the motion to approve the minutes of the April 24, 2018 Parks and Recreation Board meeting as presented. Patrick Halfhill seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes – 5 – Patrick Halfhill, Don Ledford, Christy Marker, Jake Simmons, Reggie St. John Nays – 0

The Financial Report was discussed.

Nate Williams included Project Reports on the Pickle Ball Courts at Kent and Outlook; East Valley Park Gazebo #1 rehab; and Century Park Playground rehab.

Don Ledford asked if the Piburn concession stand was ready to be used. Discussion was held. Nate Williams said that the final inspection is scheduled to be this Friday. Rob Meadows, concessionaire, will be meeting with the Health Inspector for the final inspection.

After further questions were asked and answered about the Financial Report, Christy Marker made the motion to accept the Financial Report dated April 30, 2018 and prepared May 4, 2018 as presented. Patrick Halfhill seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes – 5 – Patrick Halfhill, Don Ledford, Christy Marker, Jake Simmons, Reggie St. John Nays – 0

COMMITTEE REPORTS

Nate Williams scheduled a Revenue Committee meeting for Tuesday, June 19, 2018 at 6 p.m. Revenue committee members are: Patrick Halfhill, Jake Simmons, and Scott Smith. Reggie St. John is ex-officio member.

OLD BUSINESS

Nate Williams presented the Parks and Recreation Department Annual Report to the City Council last night, May 21, 2018. Reggie St. John attended the meeting also. There were no questions asked and the report was well received.

NEW BUSINESS

The Maintenance Department will be fully staffed after one more worker is hired. That worker is scheduled to start work after Memorial Day. Most of the part time staff is repeat workers.

Nate Williams distributed to the board members a “Priorities for the Department” list of park projects and ones that mirrored the strategic plan. He asked the board members to

rank them to see what the Department should be focusing on at this time.

The Century Park Expansion (dog park, parking lots, etc) and the Splash Park ranked as the number one priorities.

The second level of priority was the Milwaukee Park, additional trails (loop), and a disc golf course.

Third level of priority was the non- traditional sports, sports complex, and replace playgrounds. And the fourth level of priority was new park signs and pump track.

Nate Williams offered up some ideas for the Milwaukee Park. The ideas included a nature trail, butterfly garden, sand volleyball court, multipurpose turf field, restrooms, gazebo, challenge course i.e. ninja warrior type, etc.

July is Parks and Rec Month! The National Recreation and Parks Association's theme is "A Lifetime of Discovery". Nate has asked that all board members fill out a survey of "How have you discovered Parks and Recreation?" He will then have shirts made up.

OPEN DISCUSSION

Nate Williams talked to the Board about the Community Profiles of the National Recreation and Parks Association.

Nate also talked about the Annual Report and the comparisons of numbers from 2017 to 2018.

There were 15 teams in the pickle ball league. Ages ranged from the 20's to the 60's.

Reggie St. John was talking to people on the street and was asked about the Department installing a park bench by the walk trail by the Oaks parking lot. Discussion was held. There is a bench behind the police station, by Piburn Field and close to the end of the trail at Golf Hill Road. The grade along the walk trail would be a concern with installing a bench in that area. Don Ledford will follow up with the individual.

Patrick Halfhill made the motion to adjourn the meeting. Jake Simmons seconded the motion. Motion passed, 5 – 0. A show of hands vote was taken: Ayes – 5 – Patrick Halfhill, Don Ledford, Christy Marker, Jake Simmons, Reggie St. John Nays – 0

The May 22, 2018 Parks and Recreation Board meeting was adjourned at 1914 hours.