

EXCELSIOR SPRINGS PARKS AND RECREATION BOARD

MEETING MINUTES

JANUARY 23, 2024

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON
FEBRUARY 27, 2024**

The Excelsior Springs Parks and Recreation Board meeting held January 23, 2024 at the Excelsior Springs Community Center was called to order by Vice President Patrick Halfhill at 6:01 p.m.

Roll call was taken with seven board members present.

MEMBERS PRESENT: President - Jake Simmons; Secretary - Terri Irons; Sherri Branson-Hurt; Scott Buckman; Mark Bullimore; Jessica Meyer; Zac Wilkins

MEMBERS ABSENT: Patrick Halfhill, Kyle Uptegrove

CITY COUNCIL LIAISON: Reggie St. John

EXCELSIOR SPRINGS SCHOOL DISTRICT LIAISON:

STAFF PRESENT: Nate Williams – Director; Drake Pollard – Assistant Director; Chad Clevenger – Manager - Parks and Open Space; Janet Morehead – Administrative Assistant; Alexis Blankenship - Recreation Coordinator

Sherri Branson-Hurt made the motion to approve the agenda as presented. Scott Buckman seconded the motion, motion passed, 7 – 0. A show of hand vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Mark Bullimore, Terri Irons, Jessica Meyer, Jake Simmons, Zac Wilkins Nays – 0

VISITOR: none

Scott Buckman made the motion to approve the minutes of the December 19, 2023 Excelsior Springs Parks and Recreation Board meeting as presented. Zac Wilkins seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Mark Bullimore, Terri Irons, Jessica Meyer, Jake Simmons, Zac Wilkins Nays – 0

Discussion was held on the January 23, 2024 FY 23/24 Financial Reports. Questions were asked and answered.

Terri Irons made the motion to accept the January 23, 2024 Financial Reports including Detail Budget Report by Category dated 1/17/2024 for Accounting Period 3/2024, pages 1 - 3; Revenue Report dated 1/17/2024 for Accounting Period 3/2024, pages 1 - 2; Balance Sheet dated 1/17/2024 for Accounting Period 3/2024, page 1; and Nate Williams' 2023-2024 Working Budget through 1/18/2024 as presented.

Scott Buckman seconded the motion, motion passed, 7 – 0. A roll call vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Mark Bullimore, Terri Irons, Jessica Meyer, Jake Simmons, Zac Wilkins Nays – 0

STAFF REPORTS

Jake Simmons inquired about the meeting that Chad Clevenger had with the Missouri Department of Conservation regarding the Butterfly Garden at Milwaukee Park. The Missouri Department of Conservation will supply the seed for the area inside the trail and the Excelsior Springs Parks and Recreation will purchase the plugs for the butterfly's wings. The Missouri Department of Conservation will also help in purchasing the signage for the Butterfly area.

Laura Mize, Neighborhood Specialist with the City of Excelsior Springs Community Development, was instrumental in getting the Missouri Department of Conservation to meet with Chad Clevenger.

Chad Clevenger shared some interesting information since it was brought up at the December 2023 meeting. There are 20 parks that Parks and Rec maintains; 8 areas that are not parks are maintained as far as mowing; including the right of way on 69 highway - 150 acres plus are mowed by the Parks crew; over 4 miles of trails are maintained; 3,150 linear feet of sidewalks are cleared of snow; 8 parking lots are cleared of snow - this will be 9 when the Milwaukee Street Park is finished. FYI!

Reggie St. John asked about youth basketball numbers for this year compared to last year. Alexis Blankenship replied that there were two more players last year than this year.

Mark Bullimore commended Alexis Blankenship for meeting with him as Deputy Superintendent of Operations for the Excelsior Springs School District, Physical Education instructors and principals regarding youth sports and the school district facilities.

Alexis Blankenship along with Drake Pollard, Jesse Hall and the Aquatics Coordinators are working with Richie Marsh and Megan Sams, Excelsior Springs Middle School, on planning a 4 day intramural swim for the Middle School and planning a six week recreation swim for 5 to 12 year olds on Saturdays for this summer. This is in the planning process.

Nate Williams announced that Alexis Blankenship will be joining Drake Pollard and him in attending the Missouri Parks and Recreation Association Conference in March.

Alexis Blankenship is in the final planning stages for the Rugby Camp for May.

Drake Pollard reported on FEAT Performance. A speed and agility camp will be offered over spring break. A summer package is being planned. Alexis Blankenship led a FEAT class today.

Conversations have started with AW Michael and Richie Marsh regarding youth and adult tennis programs. Talking about a mentorship program with the high school tennis teams.

Nate Williams did not attend the Legislative Action Day in Jefferson City today because of the weather and road conditions. MPRA is concerned with HB 1860 that could affect the childwatch at the Community Center.

Reggie St. John is also concerned about the talk of elimination of specific taxes in Missouri.

The presale of Piccadilly tickets sold out in less than thirty minutes. Two tables were added. There will be 22 tables this year. \$16,020 was taken in table sales. Piccadilly is scheduled for April 6, 2024.

COMMITTEE REPORTS - none

OLD BUSINESS - none

NEW BUSINESS

Nate Williams distributed a Bid Tabulation Sheet for trucks with a dump bed from the RFP. Of the four trucks bid - three could not be guaranteed to be delivered within 120 days. The fourth truck has been sold.

With the City Manager's approval, Chad Clevenger researched and contacted dealers to find trucks that conformed with the specifications. Trucks from four dealers were found.

Chad Clevenger's recommendation is to purchase a 2023 Ford F550 truck for \$75,829.00 with a Knapheide 11' dump bed with a trade in value of \$25,000 for the 2012 Ford F550. 4 wheel drive, with an 11' Knapheide dump bed for a total cost of \$50,829.00 from Ed Morse Ford from Lebanon, MO.

Zac Wilkins made the motion to purchase the 2023 Ford F550 truck for \$75,829.00 with a Knapheide 11' dump bed with a trade in value of \$25,000 for the 2012 Ford F550 with an

11' Knapheide dump bed for a total cost of \$50,829.00 from Ed Morse Ford from Lebanon, MO.

Terri Irons seconded the motion. motion passed, 7 – 0. A roll call vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Mark Bullimore, Terri Irons, Jessica Meyer, Jake Simmons, Zac Wilkins Nays – 0

Truck purchase will go before the City Council on February 5, 2024 for approval.

Nate Williams will be working on his Working Genius Certification the next two days. He will also start working towards his Certified Parks and Recreation Executive (CPRE).

OPEN DISCUSSION

Zac Wilkins asked about programs for the next month to get kids out of the houses.

Zac Wilkins made the motion to adjourn the January 23, 2024 Excelsior Springs Parks and Recreation Board meeting. Scott Buckman seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Mark Bullimore, Terri Irons, Jessica Meyer, Jake Simmons, Zac Wilkins Nays – 0

President Jake Simmons adjourned the January 23, 2024 Excelsior Springs Parks and Recreation Board meeting at 7:07 p.m.