

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

JANUARY 23, 2018

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON
FEBRUARY 20, 2018**

The Excelsior Springs Parks and Recreation Department Board meeting held January 23, 2018 was called to order by President Reggie St. John at 1803 hours.

Roll call was taken with six board members present. Jake Simmons arrived at 1805 hours. Scott Smith arrived at 1809 hours. Christy Marker arrived at 1815 hours.

MEMBERS PRESENT: President – Reggie St. John; Sherri Branson-Hurt, Treasurer; Patrick Halfhill, Don Ledford; Lynette Manley, Susan McAuliffe
Jake Simmons arrived at 1805 hours. Scott Smith arrived at 1809 hours. Christy Marker arrived at 1815 hours.

MEMBERS ABSENT: none

STAFF PRESENT: Nate Williams, Director; Chad Clevenger, Parks Superintendent; Janet Morehead, Administrative Assistant

CITY COUNCIL LIAISON: Sharon Powell

VISITORS: none

Sharon Powell informed the Parks and Recreation Board that as a point of order, the City has taken the position from Robert's Rules of Order on having a quorum and voting on minutes. And they have come to the conclusion that there does not have a quorum of the members present at that meeting to vote on those minutes. As long as there is a quorum of board members, minutes can be voted on but the board members that make the motion and second the motion will have to have attended the meeting. You are taking the word of those that were at the meeting that the minutes are correct.

Jake Simmons arrived at 1805 hours.

Patrick Halfhill made the motion to approve the agenda as presented. Susan McAuliffe seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 –

Positive remarks have been heard about the clearing of the brush and trash trees on the Century Park expansion ground.

When asked about the trees on the Powell Lake dam, Chad Clevenger responded that those trees would be left until the lake is cleaned out.

Plans are being made to deter the buzzards when they arrive back in the spring.

COMMITTEE REPORTS – none

OLD BUSINESS

At the Piccadilly Pre-Sale Event, The Piccadilly tickets sold out in 17 minutes, beating last year's record time. There will be 220 women attending this event. "Be Our Guest" is scheduled for April 7, 2018.

As the maintenance crew works on the tree and brush removal at the Century Park expansion property, Nate Williams has been working on dog park signage, human and dog rules, general rules and frequently asked questions for the dog park.

Discussion was held on the house on the expansion property that potentially was going to be used by the Department. The basement walls are cracked and bow in. Chad Clevenger contacted and met with three foundation repair companies. Bids received to repair the foundation/basement walls were: 1) \$23,000, 2) \$30,780 and 3) \$48,957. Nate Williams and Chad Clevenger are in agreement that the money used to repair the house could be better utilized somewhere else.

Nate Williams has been in contact with Chad Birdsong, Director of ES Public Works and there is enough money in the Capital Improvement "Blight Fund" to demolish the house, if that is what the Board chooses to do.

Discussion was held.

Christy Marker made the motion to demolish the third house at the same time the other two come down. Scott Smith seconded the motion. A roll call vote was taken. Motion passed, 9 – 0. Ayes – 9 – Sherri Branson-Hurt, Patrick Halfhill, Don Ledford, Lynette Manley, Christy Marker, Susan McAuliffe, Jake Simmons, Scott Smith, Reggie St. John
Nays – 0

NEW BUSINESS

Nate Williams will be attending a meeting on Thursday at the MARC office regarding the

Senior Center meals.

The caterer for the congregate meals changed on Monday, January 22, 2018. There were 25 congregate meals served yesterday and 28 today. Nate shared a monthly comparison of congregate meals served in 2016 and 2017. When GA Foods' started bringing meals in October, there was a drop of congregate in October 2017 but a huge drop in November and December 2017. Portion size and quality is a big issue.

GA Foods' currently delivers the frozen meals once a week to the homebounds. At the meeting, Nate will be pushing to get the homebound meals served by the congregate meal supplier and delivered daily.

Nate Williams introduced the idea in the future of installing a "pour in place" surface for the playground area at Century Park for approximately \$19,000 and should last for 15 years. It should be zero to low maintenance and less man hours to maintain. Keep it in mind for next year. A truckload of engineered wood fiber costs between \$2,000 and \$3,000 and the Department orders one to three truckloads per year for fill for all the playgrounds in the parks.

OPEN DISCUSSION

Tomorrow, January 24, Nate Williams will be meeting with Lyndsey Baxter of DEP. They will be discussing the Irish Festival scheduled for March 17, 2017 and the downtown cleanup scheduled for April 21. Nate is planning a 3v3 basketball tournament for the Irish Festival. Rotary is on board already for the cleanup. More information to follow for each event.

At 1904 hours, Jake Simmons made the motion to close the meeting pursuant to Section 610.021 RSMo (3) Personnel. Sherri Branson-Hurt seconded the motion, motion passed, 9 – 0. A show of hands vote was taken. Motion passed, 9 – 0. Ayes – 9 – Sherri Branson-Hurt, Patrick Halfhill, Don Ledford, Lynette Manley, Christy Marker, Susan McAuliffe, Jake Simmons, Scott Smith, Reggie St. John Nays – 0

At 1905 hours, Susan McAuliffe made the motion to open the closed session. Scott Smith seconded the motion. Motion passed, 9 – 0. A show of hands vote was taken. Ayes – 9 – Sherri Branson-Hurt, Patrick Halfhill, Don Ledford, Lynette Manley, Christy Marker, Susan McAuliffe, Jake Simmons, Scott Smith, Reggie St. John Nays – 0

At 1934 hours Sherri Branson-Hurt made the motion to come out of closed session. Susan McAuliffe seconded the motion. Motion passed, 9 – 0. A show of hands vote was taken. Ayes – 9 – Sherri Branson-Hurt, Patrick Halfhill, Don Ledford, Lynette Manley, Christy Marker, Susan McAuliffe, Jake Simmons, Scott Smith, Reggie St. John Nays – 0

Susan McAuliffe made the motion to adjourn the meeting. Lynette Manley seconded the motion. Motion passed, 9 – 0. A show of hands vote was taken. Ayes – 9 – Sherri Branson-Hurt, Patrick Halfhill, Don Ledford, Lynette Manley, Christy Marker, Susan McAuliffe, Jake Simmons, Scott Smith, Reggie St. John Nays – 0

The January 23, 2018 Parks and Recreation Board meeting adjourned at 1935 hours.