

**EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT**

**BOARD WORK SESSION NOTES**

**AND**

**BOARD MEETING MINUTES**

**June 27, 2023**

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON  
JULY 25, 2023**

The Excelsior Springs Parks and Recreation Board Work Session held June 27, 2023 at the Excelsior Springs Community Center was opened by President Jake Simmons at 6:00 p.m.

The following were present at the Work Session:

**MEMBERS:** President - Jake Simmons; Secretary - Scott Buckman; Treasurer - Patrick Halfhill

**CITY COUNCIL LIAISON:** Reggie St. John

**EXCELSIOR SPRINGS SCHOOL DISTRICT LIAISON:** Eric Marshall

**STAFF PRESENT:** Nate Williams – Director; Drake Pollard – Assistant Director; Chad Clevenger – Manager - Parks and Open Space; Janet Morehead – Administrative Assistant

**STAFF REPORTS**

The outdoor pool is open! More lifeguards are needed.

Zac Wilkins arrived at 6:18 p.m..

Kyle Uptegrove arrived at 6:18 p.m.

President Jake Simmons opened the June 27, 2023 Excelsior Springs Parks and Recreation Board meeting at 6:19 p.m. The Board will continue with the agenda as presented and come back to the approval of the minutes and financials.

Our Maintenance Crew has removed playground equipment from Lewis Elementary school and will be installing it at Siloam Springs Park after that park land is deeded to the City of Excelsior

Springs. Thank you to the Earl and Margaret McElwee Family and the Excelsior Springs School District.

More rip rap has been added to Powell Lake at Century Park.

Per the recommendation of the Missouri Department of Conservation, bluegill has been stocked at Powell Lake. This fall more fish will be added and in the spring some more fish will be added.

New employees are working out well. Maintenance would be interested in hiring one part time summer worker.

Rainbow Splash Park is going well.

Registration for fall sports is going on. Intro to Sport Camp will be in July.

FEAT Performance is averaging 50-60 athletes per month. Sam Webb is back training. FEAT plans to offer another Youth Camp in July.

### **COMMITTEE REPORTS**

There are no committee reports but the Revenue/Budget Committee will be meeting in July to review the proposed FY 2023/24 Parks and Recreation Budget.

### **OLD BUSINESS**

Nate Williams updated the Board on Phase II of the pool. There are still several items that need to be completed including the dome, cleanup, excavating, etc..

Phase III of the project will include seeding the leveled area in August and again in the fall with the intent of having grass established by the spring.

### **NEW BUSINESS**

July is Parks and Rec Month. "Where Community Grows" is the theme for Parks and Rec month. The Parks and Rec Month Passport was discussed. There are activities planned throughout the month with participants getting signatures/stamps saying you were there and participated. Your completed passport can be turned in and you will be registered for prizes.

Nate handed out the Parks and Rec Month t-shirts to the Board.

The annual Board picture was discussed. Nate will contact the Board and determine a time for the picture.

Roll call was taken with five board members present.

**MEMBERS PRESENT:** President - Jake Simmons; Secretary - Scott Buckman; Treasurer - Patrick Halfhill; Kyle Uptegrove, Zac Wilkins

**MEMBERS ABSENT:** Sherri Branson-Hurt; Mark Bullimore, Terri Irons, Jessica Meyer

**CITY COUNCIL LIAISON:** Reggie St. John

**EXCELSIOR SPRINGS SCHOOL DISTRICT LIAISON:** Eric Marshall

**STAFF PRESENT:** Nate Williams – Director; Drake Pollard – Assistant Director; Chad Clevenger – Manager - Parks and Open Space; Janet Morehead – Administrative Assistant

Patrick Halfhill made the motion to approve the agenda as presented. Kyle Uptegrove seconded the motion, motion passed, 5 – 0. A roll call vote was taken: Ayes – 5 – Scott Buckman, Patrick Halfhill, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

**VISITOR:** none

Patrick Halfhill made the motion to approve the minutes of the May 23, 2023 Excelsior Springs Parks and Recreation Board meeting as presented. Zac Wilkins seconded the motion, motion passed, 5 – 0. A roll call vote was taken: Ayes – 5 – Scott Buckman, Patrick Halfhill, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

Discussion was held on the June 27, 2023 FY 22/23 Financial Report. Questions were asked and answered.

Zac Wilkins made the motion to accept the June 27, 2023 Financial Reports including Balance Sheet dated 06/20/2023 for Accounting Period 08/2023 page 1; Detail Budget Report by Category dated 6/20/2023 for Accounting Period 08/2023 pages 1, 2, 3, & 4; Revenue Report dated 06/20/2023 for Accounting Period 08/2023 pages 1 & 2; and Nate Williams' 2022-2023 Working Budget through 6-20-2023.

Kyle Uptegrove seconded the motion, motion passed, 5 – 0. A roll call vote was taken: Ayes – 5 – Scott Buckman, Patrick Halfhill, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0

## **UPCOMING EVENTS**

Parks and Rec Month is in July!

**OPEN DISCUSSION**

Reminder: Finance/Budget Committee will meet in July.

Nate Williams will inform the Board about a date and time for Board pictures.

Scott Buckman made the motion to adjourn the meeting. Patrick Halfhill seconded the motion.

Jake Simmons adjourned the June 27, 2023 Excelsior Springs Parks and Recreation Board meeting at 7:10 p.m.