

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

DECEMBER 27, 2022

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON
JANUARY 24, 2023**

The Excelsior Springs Parks and Recreation Board meeting held December 27, 2022 at the Excelsior Springs Community Center was called to order by President Jake Simmons at 6:00 p.m.

Roll call was taken with eight board members present.

MEMBERS PRESENT: President - Jake Simmons; Vice-President - Reggie St. John; Secretary - Scott Buckman; Treasurer - Patrick Halfhill; Sherri Branson-Hurt; Jessica Meyer; Kyle Uptegrove; Zac Wilkins

MEMBERS ABSENT: Terri Irons

CITY COUNCIL LIAISON: Absent

STAFF PRESENT: Nate Williams – Director; Chad Clevenger – Manager - Parks and Open Space; Janet Morehead – Administrative Assistant

Patrick Halfhill made the motion to approve the agenda as presented. Sherri Branson-Hurt seconded the motion, motion passed, 8 – 0. A show of hands vote was taken: Ayes – 8 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Jessica Meyer, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

VISITORS: none

Patrick Halfhill made the motion to approve the minutes of the November 22, 2022 Excelsior Springs Parks and Recreation Board meeting as presented. Reggie St. John seconded the motion, motion passed, 8 – 0. A show of hands vote was taken: Ayes – 8 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Jessica Meyer, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

Discussion was held on the December 27, 2022 FY 22/23 Financial Report. Questions were asked and answered.

Reggie St. John made the motion to accept the December 27, 2022 Financial Reports including 2023 Balance Sheet dated 12/07/2022 for Accounting Period 01/2023 page 3; Revenue Report dated 12/07/2022 for Accounting Period 01/2023 pages 5 & 6; Balance Sheet dated 12-07-2022 for Accounting Period 02-2023 page 3; Revenue Report dated 12/08/2022 for Accounting Period 02/2023 pages 5 & 6; Detail Budget Report dated 12-07-2022 for Accounting Period 02-2023 pages 24 & 25 and Nate Williams' 2022-2023 Working Budget through 12-22-2022.

Zac Wilkins seconded the motion, motion passed, 8 – 0. A roll call vote was taken: Ayes – 8 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Jessica Meyer, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

STAFF REPORTS

The Staff Reports were discussed.

The maintenance building workers are scheduled to return to work on January 9, 2023.

Discussion was held and suggestions were made for helping to curtail verbal abuse at the youth sports. Suggestions range from handouts at the first day of games for all adults to a sandwich board that all participants and spectators would be able to see.

There is a Madden ESports tournament scheduled for January 12, 2023.

FEAT had lots of participants today.

COMMITTEE REPORTS - none

OLD BUSINESS

Nate Williams updated the Board on the Milwaukee Street Park Project. He included a layout of proposed features and amenities. Milwaukee Street Park will offer what is not necessarily offered in the other parks in town - fully inclusive playground area, sand volleyball courts, butterfly haven, nature trail, and challenge course. When asked, Nate responded that the butterfly haven and nature trail will probably be constructed first with the Foundation money.

The Parks Foundation has committed \$20,000 to get Milwaukee Street Park off and running.

A French Quarter Fete will be the Piccadilly theme for the April 1, 2023 event! Presale is January 13, 2023 at Solana on Broadway. Buyers of full tables will be given the opportunity to

upgrade their table to a “Royal Table” for a premium fee for premium table favors, specialty dessert, extra game entry, etc.

NEW BUSINESS

A new 2023 1 ton flatbed pickup truck with a snowplow was bid with a trade-in of a 2013 Ford F250 flatbed and a snowplow.

Bids were sent to seven area dealers and posted on the Department’s website.

Chuck Anderson Ford was the only bid that was returned. Chuck Anderson Ford’s bid as specified is \$62,571.16 with a trade in value of \$12,800 for a total cost of \$49,771.16.

Discussion was held.

Reggie St. John made the motion to approve the bid of Chuck Anderson Ford for \$49,771.16 with the trade-in of the 2013 Ford F250 flatbed and a snowplow. Scott Buckman seconded the motion, motion passed, 8 – 0. A roll call vote was taken: Ayes – 8 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Jessica Meyer, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

It was also suggested “bids can be reopened if only one bid is received” be added to all RFPs in the future.

Nate Williams updated the Board on Sportsman Software for the Community Center and Parks and Recreation. ActiveNet that is currently being used.

Sportsman Software would be more cost effective, more user friendly, and will be able to generate the same reports that are required now. Discussion was held. It needs to be in an agreement that Excelsior Springs Parks-Recreation-Community Center owns the data.

OPEN DISCUSSION

Nate Williams and Drake Pollard will plan to attend the Legislative Action Day on January 25, 2023. They attended the Legislative Action Day Workshop on December 2, 2022.

Nate Williams is running for Secretary/Treasurer on the Missouri Parks and Recreation Association Board of Directors.

Zac Wilkins asked for a five minute update on Century Park, Powell Lake and the pool. After the first of the year, the fence around Powell Lake will be moved closer to the lake so that people

can enjoy the play structure and gazebos; storm boxes are being installed; backfilling is being done around the pool. May 1, 2023 is the deadline for the pool to be completed.

Sherri Branson-Hurt made the motion to adjourn the December 27, 2022 meeting of the Excelsior Springs Parks and Recreation Board. Patrick Halfhill seconded the motion, motion passed, 8 – 0. A show of hands vote was taken: Ayes – 8 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Jessica Meyer, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

The December 27, 2022 Excelsior Springs Parks and Recreation Board meeting was adjourned at 7:45 pm.