

**EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT**

**BOARD MEETING MINUTES**

**SEPTEMBER 17, 2019**

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON OCT 22, 2019**

The Excelsior Springs Parks and Recreation Board had tablet training before the Board meeting was called to order.

The Excelsior Springs Parks and Recreation Board meeting held September 17, 2019 was called to order by President Reggie St. John at 1819 hours.

Roll call was taken with seven board members present.

**MEMBERS PRESENT:** President – Reggie St. John; Secretary – Patrick Halfhill; Treasurer – Sherri Branson-Hurt; Scott Buckman; Don Ledford; Christy Marker; Susan McAuliffe;

**MEMBERS ABSENT:** Jake Simmons, Zac Wilkins

**CITY COUNCIL LIAISON:** Sharon Powell

**VISITOR:** None

**STAFF PRESENT:** Nate Williams – Director; Chad Clevenger – Parks Superintendent; Janet Morehead – Administrative Assistant; Alexandria Barns, Assistant Recreation Coordinator

Susan McAuliffe made the motion to approve the agenda as presented. Don Ledford seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Reggie St. John  
Nays – 0

Don Ledford made the motion to approve the minutes of the August 27, 2019 Excelsior Springs Parks and Recreation Board meeting. Susan McAuliffe seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Reggie St. John  
Nays – 0

The Financial Report was discussed. Various questions were asked and answered.

Patrick Halfhill made the motion to accept the Financial Report and FY 2018-2019 Budget Report dated August 31, 2019 and prepared September 7, 2019 as presented. Susan McAuliffe seconded the motion, motion passed, 7 – 0. A show of hands vote was taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Reggie St. John Nays – 0

## **STAFF REPORT**

Grass continues to grow! When asked about the mowing equipment, Chad Clevenger informed the Board that most of the mowing equipment was holding up fine but a three point hitch 72” finish mower was purchased for the John Deere 3720 tractor replacing the drive-over mower with approximately \$500 of issues.

The Maintenance Crew took down two trees between the Police Department and Hall of Waters. The trees were damaged.

The ESports Fortnite Tournament was held on September 7. Nate Williams said that the players were engaged and after they were eliminated, the players stayed to encourage the players still playing!

The Board noted that the Senior Center congregate numbers were on the rise along with exercise numbers.

The Seniors that Wii bowl still are enjoying it.

Touch a Truck was held on September 14. There were approximately 200 youth that enjoyed the wide array of vehicles that Kendra Beaver was able to get there. This was Alexandria Barns’ first solo activity.

## **COMMITTEE REPORTS**

Reggie St. John, Christy Marker and Jake Simmons met on September 12, 2019 to review and revise the Excelsior Springs Parks and Recreation Director’s Job Description.

Discussion was held.

Christy Marker made the motion that the Excelsior Springs Parks and Recreation Director’s Job Description revised in September 2019 be approved by the Parks and Recreation Board and be submitted to City Manager Molly McGovern for final approval.

Patrick Halfhill seconded the motion, motion passed, 7 - 0. A show of hands vote was Taken: Ayes – 7 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Reggie St. John Nays – 0

Nate Williams will submit the revised Excelsior Springs Parks and Recreation Director's Job Description to City Manager Molly McGovern for final approval.

### **OLD BUSINESS**

Nate Williams updated the Board on the Land and Water Conservation Fund (LWCF) grant. There are some issues between the City Attorney, State Statutes and the Missouri Parks Grant Manager regarding the engineering guidelines.

Nate thinks that the issues should be resolved shortly.

### **NEW BUSINESS**

The tablets were discussed before the meeting. More discussion was held.

Patrick Halfhill left at 1903 hours.

### **OPEN DISCUSSION**

Kendra Beaver and Alexandria Barns attended a Marketing and Media Workshop in Jefferson City today. Alexandria's take from today is to not overwhelm the people with social media and to have easy signups for activities.

Nate Williams will be attending the National Recreation and Parks Association Conference next week in Baltimore. He has a Marketing Certificate Workshop on Monday and Conference the rest of the week.

Nate Williams was sworn in on Friday, September 13, 2019 as the Missouri Parks and Recreation Association's Northwest Region 1 Director.

Nate will be hosting a Region 1 meeting at the Community Center on November 8. Nate, Kendra and Andrew Morris will present "ESports Programming". Kendra and Andrew have applied to present at the Missouri Parks and Rec Association Conference.

Region 1 will also be hosting a Maintenance Rodeo on January 15 in Sedalia.

Susan McAuliffe made the motion to adjourn the meeting. Scott Buckman seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Sherri Branson-Hurt, Scott Buckman, Don Ledford, Christy Marker, Susan McAuliffe, Reggie St. John  
Nays – 0

The September 17, 2019 Parks and Recreation Board meeting was adjourned at 1918 hours.