

**EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT**

**BOARD MEETING MINUTES**

**JULY 26, 2022**

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON  
AUGUST 23, 2022**

The Excelsior Springs Parks and Recreation Board meeting held July 26, 2022 at the Excelsior Springs Community Center was called to order by President Jake Simmons at 6:03 p.m.

Roll call was taken with six board members present.

**MEMBERS PRESENT:** President - Jake Simmons; Vice President - Reggie St. John; Secretary - Scott Buckman; Sherri Branson-Hurt; Kyle Uptegrove; Zac Wilkins

**MEMBERS ABSENT:** Patrick Halfhill, Terri Irons, Jessica Meyer

**CITY COUNCIL LIAISON:** Mark Spohn

**STAFF PRESENT:** Nate Williams – Director; Chad Clevenger – Parks and Open Space Manager; Janet Morehead – Administrative Assistant

Reggie St. John made the motion to approve the agenda as presented. Zac Wilkins seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Sherri Branson-Hurt, Scott Buckman; Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins  
Nays – 0

**VISITORS:** none

Sherri Branson-Hurt made the motion to approve the minutes of the June 28, 2022 Excelsior Springs Parks and Recreation Board meeting as presented. Kyle Uptegrove seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Sherri Branson-Hurt, Scott Buckman, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins  
Nays – 0

Discussion was held on the July 26, 2022 FY 21/22 Financial Report. Questions were asked and answered.

Reggie St. John made the motion to accept Nate William’s Working Budget through 7-15-2022;

2022 Balance Sheet dated 7-22-2022, General Ledger Activity Listing dated 7-22-2022; Account Balance List dated 7-22-2022; and the Revenue and Expense Report through 7-21-2022. Kyle Uptegrove seconded the motion, motion passed, 6 – 0. A roll call vote was taken: Ayes – 6 – Sherri Branson-Hurt, Scott Buckman, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

## **STAFF REPORTS**

The Staff Reports were discussed.

Rainbow Trail is being sealcoated.

Playground structures and swings were discussed. After the Milwaukee Street Park is completed, updating the playground structures would be considered. Everything is sound but the paint/covering is weathered.

Issues continue with a chemical feeder at Rainbow Splash Park.

Regent Skate Park is being prepared for a new grinding board.

There was 100% daily participation in the “Youth Intro to Sports Camp” for the 3 to 8 year olds.

Kyle Uptegrove asked about the Groundbreaking Ceremony for the new Outdoor Aquatics Facility. Approximately 50 people were in attendance. Work is scheduled to start August 10, 2022 with the storm water system with a facility completion date of May 1, 2023.

The donated property - house and garage next to Luna Valley Park has been removed and the ground smoothed out. Ideas are being considered for that expansion.

## **COMMITTEE REPORTS**

Nate Williams will meet with the Revenue Committee before the August Parks and Rec Board meeting to review the proposed FY 22/23 budget.

## **OLD BUSINESS**

2022 Parks and Rec Month is coming to a close. Attendance has been good at the activities but SUPER! good at the picnic at Rainbow Splash Park. (Notice the reference to the Super Summer! theme?) There were over 100 people in attendance that enjoyed the splash park, snow cones, hot dogs, etc. This Friday night the movie “Lego Batman” will be shown at the Carolyn Schutte Pocket Park in downtown Excelsior Springs.

## **NEW BUSINESS**

Nate Williams included a draft of the FY 2022-2023 Budget. Nate and Chad Clevenger met to review Chad's budget proposals. The cost of the maintenance building was split 50/50 with the FY 2021/22 current budget and FY 2022/2023 budget. A new truck was budgeted along with \$100,000 for systems improvements for a start at the Milwaukee Street Park.

This budget was created with the new financial software ClearGov.

Nate Williams will meet with the City Council at the Budget Worksession on August 1 to review the proposed Parks and Recreation FY 22/23 Budget.

Nate Williams plans to present the approved FY 22/23 budget to the Parks and Recreation Board in August.

## **OPEN DISCUSSION**

Reggie St. John says the parks look real good! He appreciates all the work that the Parks crew has done and continues to do!

Excelsior Springs schools are scheduled to start the day after the August Board meeting.

Zac Wilkins made the motion to adjourn the meeting. Scott Buckman seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Sherri Branson-Hurt, Scott Buckman; Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

The July 26, 2022 Excelsior Springs Parks and Recreation Board meeting was adjourned at 7:05 pm.

EXCELSIOR SPRINGS  
PARKS AND RECREATION

BOARD MEETING

JULY 26, 2022

6:00 P.M.

ROLL CALL 6:03 6

H SHERRI BRANSON-HURT

H SCOTT BUCKMAN

A PATRICK HALFHILL

A TERRI IRONS

A JESSICA MEYER

H JAKE SIMMONS

yo REGGIE ST. JOHN

H KYLE UPTEGROVE

H ZAC WILKINS

H MARK SPOHN, CITY COUNCIL LIAISON

**EXCELSIOR SPRINGS  
PARKS AND RECREATION  
BOARD MEETING**

**JULY 26, 2022**

**ROLL CALL VOTE**

*FINANCIAL  
REPORTS*

SHERRI BRANSON-HURT

Y    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

SCOTT BUCKMAN

Y    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

PATRICK HALFHILL

—    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

TERRI IRONS

—    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

JESSICA MEYER

—    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

JAKE SIMMONS

Y    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

REGGIE ST. JOHN

Aye    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

KYLE UPTEGROVE

Y    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

ZAC WILKINS

Y    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_