

EXCELSIOR SPRINGS PARKS AND RECREATION BOARD

MEETING MINUTES

FEBRUARY 17, 2026

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON
MARCH 24, 2026**

The Excelsior Springs Parks and Recreation Board meeting held February 17, 2026 at the Excelsior Springs Community Center was called to order by Vice President Zac Wilkins at 6:00 p.m.

Roll call was taken with five board members present.

MEMBERS PRESENT: Vice-President - Zac Wilkins; Secretary - Kyle Uptegrove; Sherri Branson-Hurt; Greg Broadbent; Mark Bullimore

Terri Irons arrived at 6:05 p.m.

MEMBERS ABSENT: Brandon Block, Patrick Halfhill, Cindy Spellman

CITY COUNCIL LIAISON: Absent - Reggie St. John - City Council Meeting

EXCELSIOR SPRINGS SCHOOL DISTRICT LIAISON: Doug Baker

VISITORS: none

STAFF PRESENT: Nate Williams – Director; Taran Svoboda – Assistant Director - Administration; Chad Clevenger – Manager - Parks and Open Spaces; Janet Morehead – Administrative Assistant; Alexis Blankenship – Recreation Coordinator; Brennan Kimball – Marketing and Event Coordinator

Sherri Branson-Hurt made the motion to approve the agenda as presented. Greg Broadbent seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes – Sherri Branson-Hurt, Greg Broadbent, Mark Bullimore, Kyle Uptegrove, Zac Wilkins Nays – 0

Greg Broadbent made the motion to approve the minutes of the January 27, 2026 Parks and Recreation Board meeting as presented. Zac Wilkins seconded the motion,

motion passed, 5 – 0. A show of hands vote was taken: Ayes – Sherri Branson-Hurt, Greg Broadbent, Mark Bullimore, Kyle Uptegrove, Zac Wilkins Nays – 0

Discussion was held on the Financial Reports dated January 20, 2026. Questions were asked and answered.

Kyle Uptegrove made the motion to accept the Financial Reports including the 2026 Balance Sheet dated 2/13/2026 Accounting Period 4/2026, page 1; Detail Budget Report dated 2/13/2026 for Accounting Period 4/2026, pages 1 - 3; Revenue Report dated 2/13/2026 for Accounting Period 4/2026, pages 1 - 2; Nate Williams' 2026 Working Budget through February 11, 2026 and Detail Trial Balance for Accounting Period 4/2023, pages 1 - 4 as presented.

Sherri Branson-Hurt seconded the motion, motion passed, 5 – 0. A roll call vote was taken: Ayes – Sherri Branson-Hurt, Greg Broadbent, Mark Bullimore, Kyle Uptegrove, Zac Wilkins Nays – 0

STAFF REPORTS

Brennan Kimball, Marketing and Event Coordinator, shared the sponsorship flier for July's Parks and Rec month.

Terri Irons arrived at 6:05 pm.

Alexis Blankenship informed the Board that she has been elected as Region 1 Director for the Missouri Parks and Recreation Association! Congrats to Lexi!

COMMITTEE REPORTS - none

OLD BUSINESS - none

NEW BUSINESS

The Excelsior Springs Parks, Recreation and Community Center Strategic Plan and SWOT was discussed. A SWOT Analysis is a strategic planning tool that is used to identify an organization's **S**trengths (positive internal attributes), **W**eaknesses (internal limitations or areas), **O**pportunities (external conditions that can improve performance), and **T**hreats (external challenges that could negatively impact the organization).

Nate Williams reviewed the SWOT analysis of the Leadership Team. The Board then

discussed the Leadership teams ideas and added their suggestions and thoughts to the SWOT analysis.

Nate Williams will finalize and compile the SWOT analysis and distribute it. Nate Williams will use the SWOT Analysis to format the ESPRCC Strategic Plan.

OPEN DISCUSSION

The next Parks and Recreation Board meeting will be March 24, 2026 at 6 p.m.

Kyle Uptegrove made the motion to adjourn the February 17, 2026 Excelsior Springs Parks and Recreation Board meeting. Terri Irons seconded the motion, passed 6 – 0. A show of hands vote was taken: Ayes – Sherri Branson-Hurt, Greg Broadbent, Mark Bullimore, Terri Irons, Kyle Uptegrove, Zac Wilkins

The February 17, 2026 Excelsior Springs Parks and Recreation Board meeting was adjourned at 7:10 pm.