

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

DECEMBER 26, 2017

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON
JANUARY 23, 2018**

The Excelsior Springs Parks and Recreation Department Board meeting held December 26, 2017 was called to order by President Reggie St. John at 1809 hours.

Roll call was taken with five board members present.

MEMBERS PRESENT: President – Reggie St. John; Christy Marker, Secretary; Sherri Branson-Hurt, Treasurer; Don Ledford: Jake Simmons

MEMBERS ABSENT: Patrick Halfhill, Lynette Manley, Susan McAuliffe, Scott Smith

STAFF PRESENT: Nate Williams, Director; Chad Clevenger, Parks Superintendent; Janet Morehead, Administrative Assistant

CITY COUNCIL LIAISON:

VISITORS: none

President Reggie St. John would like to amend the agenda and move the New Business to after the Visitor Forum. Nothing has been added, just moved. Reggie then called for the consideration of the amended agenda.

Don Ledford made the motion to approve the agenda as amended. Sherri Branson-Hurt seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes: Sherri Branson-Hurt, Don Ledford, Christy Marker, Reggie St. John, Jake Simmons
Nays - 0

NEW BUSINESS

Nate Williams led the discussion on the truck for the Maintenance Division. Six bid packets were sent out with two bids returned – Chuck Anderson-\$28,433.63 and Roberts Robinson-\$25,709. Both bid were with trade-in of the 2008 Dodge and within 120 day delivery. Further discussion was held. When asked about staff recommendation, staff

recommends accepting the bid from Roberts Robinson for \$25,709 with the 120 day delivery.

Sherri Branson-Hurt made the motion to accept the bid of \$25,709 from Roberts Robinson for a 2018 Chevrolet Silverado 3500HD 4WD Crew Cab 153.7 Work Truck. Jake Simmons seconded the motion, motion carried, 5 – 0. A roll call vote was taken: Ayes: Sherri Branson-Hurt, Don Ledford, Christy Marker, Reggie St. John, Jake Simmons Nays - 0

Reggie St. John informed the Board that purchases made by the Parks and Recreation Department and approved by the Parks and Recreation Board does not have to be approved by the City Council. Reggie St. John and Nate Williams was informed that since the Excelsior Springs Parks and Recreation Board is autonomous; the City Council does not have to approve purchases or leases as long as the budget supports the amount spent. Anything to do with Capital Improvements money will still need to be approved by the City Council.

A Piccadilly flier was given to each board member.

Approval of the October 24, 2017 Parks and Recreation Board minutes was tabled due to an absence of a quorum present that attended the October 24, 2017 Parks and Recreation Board meeting.

Approval of the November 28, 2017 Parks and Recreation Board minutes was tabled due to an absence of a quorum present that attended the November 28, 2017 Parks and Recreation Board meeting.

The Financial Report was discussed.

After questions were asked and answered about the Financial Report, Sherri Branson-Hurt made the motion to accept the Financial Report dated November 30, 2017 and prepared December 12, 2017. Jake Simmons seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes: Sherri Branson-Hurt, Don Ledford, Christy Marker, Reggie St. John, Jake Simmons Nays - 0

STAFF REPORTS

The Century Park swings were reopened last week.

COMMITTEE REPORTS – none

OLD BUSINESS

Nate Williams shared with the Board that the copier has been ordered and should be here later this week.

The City Council approved the use of the land adjacent to Century Park for a dog park, outdoor classroom, etc. An article was on the front page of the Excelsior Springs Standard on Friday, December 22, 2017.

Sherri Branson-Hurt made the motion to adjourn the meeting. Jake Simmons seconded the motion, motion passed, 5 – 0. A show of hands vote was taken: Ayes: Sherri Branson-Hurt, Don Ledford, Christy Marker, Reggie St. John, Jake Simmons Nays - 0

The December 26, 2017 Excelsior Springs Parks and Recreation Board meeting adjourned at 1822 hours.