

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

JUNE 28, 2022

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON
JULY 26, 2022**

The Excelsior Springs Parks and Recreation Board meeting held June 28, 2022 at the Excelsior Springs Community Center was called to order by President Jake Simmons at 6:01 p.m.

Roll call was taken with eight board members present.

MEMBERS PRESENT: President - Jake Simmons; Vice President - Patrick Halfhill; Secretary - Jessica Meyer; Treasurer - Zac Wilkins; Sherri Branson-Hurt; Terri Irons; Reggie St. John; Kyle Uptegrove

MEMBERS ABSENT: Scott Buckman

CITY COUNCIL LIAISON: absent

STAFF PRESENT: Nate Williams – Director; Chad Clevenger – Parks and Open Space Manager; Janet Morehead – Administrative Assistant

Reggie St. John made the motion to approve the agenda as presented. Zac Wilkins seconded the motion, motion passed, 8 – 0. A show of hands vote was taken: Ayes – 8 – Sherri Branson-Hurt, Patrick Halfhill, Terri Irons, Jessica Meyer, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

VISITORS: none

Excelsior Springs Parks and Recreation Board picture was taken.

Patrick Halfhill made the motion to approve the minutes of the May 24, 2022 Excelsior Springs Parks and Recreation Board meeting as presented. Kyle Uptegrove seconded the motion, motion passed, 8 – 0. A show of hands vote was taken: Ayes – 8 – Sherri Branson-Hurt, Patrick Halfhill, Terri Irons, Jessica Meyer, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

Discussion was held on the June 28, 2022 FY 21/22 Financial Report.

Nate Williams received Financial Reports from City Hall. Financial Reports received were: Revenue and Expenses; General Ledger Activities, Account Balance Sheets. The Financial Reports from City Hall were discussed.

Reggie St. John made the motion to accept the Financial Reports received from the Finance Department. Kyle Uptegrove seconded the motion, motion passed, 8 – 0. A roll call vote was taken: Ayes – 8 – Sherri Branson-Hurt, Patrick Halfhill, Terri Irons, Jessica Meyer, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

STAFF REPORTS

The Staff Reports were discussed.

Kyle Uptegrove said “Great job!” when talking about the parks.

Jake Simmons said there were lots of positive remarks about the FishingRiver Linear Trail and East Valley Park during Wine Fest.

Kyle Uptegrove mentioned that there was a good turnout for the Youth Fishing Day! Reggie St. John commented that there were some good sized bass and catfish caught that day.

COMMITTEE REPORTS

Nate Williams would like to meet with the Revenue Committee before the July Board meeting to review the proposed FY 22/23 budget.

OLD BUSINESS - none

NEW BUSINESS

July is Parks and Rec Month. Super Summer! will be the Excelsior Springs Parks and Recreation Department’s theme. Kyria Hood, Excelsior Springs Community Center Youth and Family Manager and Alexandria Arnold, Excelsior Springs Community Center Fitness Manager have been brainstorming on activities for the Parks and Rec Passport and for pop-up events. Nate Williams included a copy of the Passport in the Board Packet - there are two movies, Storeytyme and Art in the Park, Chalk Art, Obstacle Course, picnic, craft and science, etc. scheduled for the month.

A Standards for Excelsior Springs Parks-Recreation-Community Center Customer Service trifold was included in the Board packet. It gives employees the standards for customer service. Nate Williams will be reviewing it with staff.

Nikayla Glidden, Excelsior Springs Community Center Business Coordinator, has been in contact with Chris Stevenson, a Red Power Ranger, of Stevenson Consulting, about a virtual training session for staff. Stevenson Consulting focuses on helping businesses to maximize potential.

Some ideas and information for the trifold came from the National Recreation and Park NRPA Connect. NRPA Connect is an online professional networking tool that allows connections with Park and Recreation Professionals from across the country.

Zac Wilkins thought it would be good to offer this information/training session to youth that come to the Community Center. Nate Williams has been approached by two businesses to offer business/financial/money management classes for youth also.

Election of Officers was held. Officers elected for FY 22-23 are: President - Jake Simmons; Vice President - Reggie St. John; Secretary - Scott Buckman; Treasurer - Patrick Halfhill.

Committees were discussed and formed.

Parks - Terri Irons, Scott Buckman, Zac Wilkins
Recreation - Kyle Uptegrove, Sherri Branson-Hurt, Jessica Meyer
Revenue - Patrick Halfhill, Reggie St. John, Zac Wilkins

Jake Simmons as President is an ex-officio member of each committee.

UPCOMING EVENTS

Super Summer! is the theme for Excelsior Springs Parks and Recreation Department's Parks and Rec Month! Please drop by some of the activities.

OPEN DISCUSSION

Sherri Branson-Hurt is impressed with what the Board has accomplished in the past year.

Jake Simmons extended his wishes to all for a safe and blessed Fourth of July!

Jake Simmons adjourned the meeting.

The June 28, 2022 Excelsior Springs Parks and Recreation Board meeting was adjourned at 6:49 pm.