

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

JUNE 23, 2020

THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON JULY 28, 2020

The Excelsior Springs Parks and Recreation Board meeting held June 23, 2020 at Siloam Mountain Park was called to order by President Reggie St. John at 1830 hours. The annual Parks and Recreation Board picture was taken before the meeting was called to order.

Roll call was taken with nine board members present.

MEMBERS PRESENT: President – Reggie St. John; Vice-President – Jake Simmons; Secretary – Patrick Halfhill; Scott Buckman; Don Ledford; Christy Marker; Susan McAuliffe; Kyle Uptegrove; Zac Wilkins

MEMBERS ABSENT: none

CITY COUNCIL LIAISON: Sharon Powell

STAFF PRESENT: Nate Williams – Director; Chad Clevenger – Parks Superintendent; Janet Morehead – Administrative Assistant

VISITORS: Jade Williams, Photographer; Amiah Williams

Susan McAuliffe made the motion to approve the agenda as presented. Christy Marker seconded the motion, motion passed, 9 – 0. A show of hands vote was taken: Ayes – 9 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

Nate Williams introduced Kyle Uptegrove, new Parks and Rec Board member.

Susan McAuliffe made the motion to approve the minutes of the May 26, 2020 Excelsior Springs Parks and Recreation Board meeting. Zac Wilkins seconded the motion, motion passed, 8 – 0 – 1. A show of hands vote was taken: Ayes – 8 – Scott Buckman, Patrick Halfhill, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0 Abstained – Don Ledford – he did not attend the May 26, 2020 meeting

The Financial Reports were discussed. Nate Williams informed the Board that purchases were being made for Rainbow Splash Park in the 73-00 line item. Questions were asked and answered.

Patrick Halfhill made the motion to accept the Financial Reports and FY 2019-2020 Budget Report dated May 31, 2020 and prepared June 12, 2020 as presented. Don Ledford seconded the motion, motion passed, 9 – 0. A show of hands vote was taken: Ayes – 9 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins
Nays – 0

STAFF REPORTS

Nate Williams distributed a current list of board members. He will update it after election of officers and committees are formed.

Reggie St. John asked Chad Clevenger how the maintenance crew was coping with the weather. Crew is doing well; they look out for each other.

Zac Wilkins has heard lots of compliments on the way that the parks look. All are good!

Park facilities are opening up more in accordance of the CDC and Clay County Health Department COVID 19 guidelines.

Frozen meals are delivered every two weeks to those Seniors that need them. Jeff Barge, Senior Center Administrator and Patsy Heath, Public Works Transportation Coordinator, works together to get the meals delivered. The meals are picked up at a warehouse in Kansas City, Kansas and then delivered. Jeff Barge does phone assessments on each of the Seniors.

COMMITTEE REPORTS

Election of Officers was held. Officers elected for the 2020-2021 are: President – Jake Simmons; Vice-President Patrick Halfhill; Secretary – Susan McAuliffe; Treasurer – Zac Wilkins.

Committees were discussed and formed. Recreation – Kyle Uptegrove, Zac Wilkins, Scott Buckman; Revenue – Reggie St. John, Zac Wilkins, Patrick Halfhill; Parks – Christy Marker, Susan McAuliffe, Don Ledford. Jake Simmons is an ex-officio member of each committee.

Nate will update the information on the Board Member Information List and forward it to all board members.

Sharon Powell has been elected the Mayor of Excelsior Springs.

OLD BUSINESS

Nate Williams gave a Splash Park update. Approximately \$145,000.00 has been spent so far. The pump house needed to be expanded and there will be a garage door installed for access to the pump house.

The Board discussed the Comparative Market Analysis that was prepared by Bill Hightower Reece & Nichols Realtors Excelsior Springs, MO for the First Union Methodist Church for the approximately two acre strip of land just north of the Rainbow Splash Park.

Discussion was held on price, use, affordability, etc. of this piece of land. Please send additional thoughts, ideas, and recommendations to Nate.

Nate Williams will be working on updating the Strategic Plan for the Department.

Park facility openings will be in accordance with the Clay County Health Department's Covid 19 guidelines and also in alignment with the surrounding Parks and Recreation Departments. Communication is the key during this pandemic.

NEW BUSINESS

Nate Williams discussed the need for the Board's approval for the shade structures. The Board has already approved the overall expenses for Rainbow Splash Park but this invoice is over the amount that Nate can approve and requires the Board's approval.

Patrick Halfhill made the motion to approve \$18,000 for the shade structures from Playscapes Recreation LLC for Rainbow Splash Park. Don Ledford seconded the motion, motion passed, 9 – 0. A roll call vote was taken: Ayes – 9 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

The fencing surrounding the Rainbow Splash Park needs to be replaced. There were three bids submitted for materials only and two bids submitted included installation. This fence will be black vinyl coated. Parks and Rec crew will be installing the fence.

Patrick Halfhill made the motion to approve the bid by AmeriFence Corp for \$5,726.79 for materials only. Don Ledford seconded the motion, motion passed, 9 – 0. A roll call

vote was taken: Ayes – 9 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins
Nays – 0

Since the pump house has been enlarged, a 10’ x 7’ steel rollup garage door with a chain drive will be installed for access.

Two bids were received.

Reggie St. John made the motion to accept the bid of \$950.00 from Sharp Overhead Door of Excelsior Springs for a 10’ wide x 7’ high steel roll-up door, installed. Christy Marker seconded the motion, motion passed, 9 – 0. A show of hands vote was taken: Ayes – 9 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

UPCOMING EVENTS

On June 11, 2020 Kendra Beaver co-presented with Neelay Bhatt on a National Recreation and Parks Association webinar “Future of Recreation” that reached about 120 parks and rec professionals from around the country. She was able to talk about esports for 5 minutes. Several departments have contacted her with questions.

KC M.E.S.A. is expanding. Kendra has talked with area parks and rec departments about joining the fun.

July is Parks and Rec Month. Various activities have been planned for youth and adult throughout the month i.e. Trivia Tuesday, virtual Art in the Park, Mario Cart Tournament, Scavenger Hunt, Youth Fishing Day, Dog Obedience Night, Sunrise Yoga, and a Celebration to be determined!

Nate will be posting a “Dad” joke on Mondays. Be positive on social media!

OPEN DISCUSSION

Jake Simmons welcomed Kyle Uptegrove to the Parks and Rec Board.

Patrick Halfhill made the motion to adjourn the meeting. Susan McAuliffe seconded the motion, motion passed, 9 – 0. A show of hands vote was taken: Ayes – 9 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Susan McAuliffe, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

The June 23, 2020 Parks and Recreation Board meeting adjourned at 1952 hours.