

**EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT**

**BOARD MEETING MINUTES**

**DECEMBER 15, 2020**

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON JAN 26, 2020**

The Excelsior Springs Parks and Recreation Board meeting held December 15, 2020 at the Excelsior Springs Community Center and virtually was called to order by Vice President Patrick Halfhill at 6:01 p.m.

Roll call was taken with six board members present.

**MEMBERS PRESENT IN PERSON:** Treasurer – Zac Wilkins; Reggie St. John

**MEMBERS PRESENT VIRTUALLY:** Vice-President – Patrick Halfhill; Scott Buckman; Christy Marker; Kyle Uptegrove

Don Ledford signed on at 6:03 p.m.

**MEMBERS ABSENT:** Susan McAuliffe, Jake Simmons

**CITY COUNCIL LIAISON:** Sharon Powell signed on at 6:02 p.m.

**STAFF PRESENT:** Nate Williams – Director; Chad Clevenger – Parks Superintendent; Janet Morehead – Administrative Assistant

**VISITORS:** none

Patrick Halfhill reminded the Board that as long as the Board is meeting in a hybrid format, all votes will be a roll call vote.

Sharon Powell signed on at 6:02 p.m.

Christy Marker made the motion to approve the agenda as presented. Scott Buckman seconded the motion, motion passed, 6– 0. A roll call vote was taken: Ayes – 6 – Scott Buckman, Patrick Halfhill, Christy Marker, Reggie St. John, Kyle Uptegrove, Zac Wilkins                      Nays – 0

Don Ledford signed on at 6:03 p.m.

The minutes of the November 17, 2020 Excelsior Springs Parks and Recreation Board meeting will be presented at the January 26, 2021 board meeting.

Nate Williams' 20-21 Working Budget was discussed with the anticipation of the monthly Financial Report and Budget Report being available in January.

## **STAFF REPORTS**

The Park Maintenance Staff Report was discussed. Work on the Rainbow Splash Park facility continues. The maintenance on the swing set area at Siloam Mountain has been completed.

Nate Williams' weekly updates were included. Christy Marker asked about the Phone Calls from Santa. Nate thought it went well.

## **OLD BUSINESS - none**

## **NEW BUSINESS**

The copier lease agreement proposal was discussed. The current copier lease agreement ends on December 31, 2020. Nate Williams presented the Board with proposals from Konica Minolta and SumnerOne. Both leases are for a KM Bizhub C3350i copier. Monthly lease cost is different along with cost of copies.

Don Ledford made the motion to approve the lease from SumnerOne for \$50.23 for the machine and copy cost of black and white of \$.0092 and color copy cost of \$.07. Scott Buckman seconded the motion, motion passed 7 – 0. A roll call vote was taken: Ayes – 7 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

The Rainbow Splash Park restroom partitions bids were discussed. Six companies initially bid on the partitions in November 2019. After reconfigurations were done, the two companies with the lowest bids were asked to resubmit bids. Toiletpartitions.com dba Fry Specialty, Inc. submitted the lowest bid of \$9,340.

Reggie St. John made the motion to accept the bid of \$9,340.00 from Toiletpartitions.com. Zac Wilkins seconded the motion, motion passed 7 – 0. A roll call vote was taken: Ayes – 7 – Scott Buckman, Patrick Halfhill, Don Ledford, Christy Marker, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

Nate Williams received a letter from the Excelsior Springs Optimist Club. The Optimist Club wants to donate \$20,000.00 to the Excelsior Springs Parks and Recreation Department as they are making the decision to close the local chapter. As the Optimist

Club is a Friend of Youth, the Optimists would like to see this money go toward the park being planned on Milwaukee Street and be named Optimist Park. A lengthy discussion was held on the acceptance of the monies and the naming of the park.

General consensus of the Board was while the Excelsior Springs Parks and Recreation Board appreciates the generosity of the Excelsior Springs Optimist Club in wanting to donate the money, the Parks and Recreation Board would not be able to name a park after the Optimist Club but would erect a plaque in an area of a park or on a park structure recognizing the Optimist Club for their generous donation. The donation would benefit the youth of Excelsior Springs.

Nate Williams will reach out to the Optimist Club, Kent Powell, with the Board's consensus.

### **UPCOMING EVENTS**

The Candy Cane Hunt will take place on December 18, 2020 from 9 am to 5 pm in ten of Excelsior Springs' parks. Esteban will "hide" candy filled plastic candy canes. Once a child finds a candy cane, they will take a selfie and post it on Facebook or send a picture to Kendra Beaver, Recreation Coordinator, for a chance to win a \$25.00 gift card to Walmart.

There will be a K9 Cane Hunt on Friday December 18, 2020 with rawhide candy canes being hunted. Selfies should be taken and sent to Kendra.

### **OPEN DISCUSSION**

Before the meeting, Kendra Beaver, Recreation Coordinator, handed Nate Williams her letter of resignation, effective December 31, 2020. Kendra will be working for Generation Esports in the River Market Area of Kansas City. Kendra would like to be kept on as a part time employee. Nate Williams will be tasked to hire a Recreation Coordinator for traditional sports and esports. Good luck Kendra!

Don Ledford made the motion to adjourn the meeting. Scott Buckman seconded the motion, motion passed 7 – 0. Patrick Halfhill adjourned the meeting.

The December 15, 2020 Excelsior Spring Parks and Recreation meeting was adjourned at 6:53 p.m.

EXCELSIOR SPRINGS  
PARKS AND RECREATION

BOARD MEETING

DECEMBER 15, 2020

6:00 P.M.

ROLL CALL

6:01 6:03  
6 7

V = VIRTUAL  
P = in person

V H SCOTT BUCKMAN

V H PATRICK HALFHILL

V DON LEDFORD signed on at 6:03

V H CHRISTY MARKER

— SUSAN McAULIFFE

— JAKE SIMMONS

P yo REGGIE ST. JOHN

V H KYLE UPTEGROVE

P H ZAC WILKINS

V SHARON POWELL, CITY COUNCIL LIAISON signed on at 6:02

**EXCELSIOR SPRINGS  
PARKS AND RECREATION  
BOARD MEETING  
DECEMBER 15, 2020**

**ROLL CALL VOTE**

	<i>6-0 Agenda</i>	<i>7-0 open leave</i>	<i>7-0 RSP Parks &amp; Recreation</i>	
SCOTT BUCKMAN	<u>Aye</u>	<u>Yes</u>	<u>Yes</u>	_____
PATRICK HALFHILL	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	_____
DON LEDFORD	_____	<u>Yes</u>	<u>Yes</u>	_____
CHRISTY MARKER	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	_____
SUSAN McAULIFFE	_____	_____	_____	_____
JAKE SIMMONS	_____	_____	_____	_____
REGGIE ST. JOHN	<u>Aye</u>	<u>Aye</u>	<u>Aye</u>	_____
KYLE UPTEGROVE	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	_____
ZAC WILKINS	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	_____