

**EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT**

**BOARD MEETING MINUTES**

**APRIL 26, 2022**

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON  
MAY 24, 2022**

The Excelsior Springs Parks and Recreation Board meeting held April 26, 2022 at the Excelsior Springs Community Center was called to order by President Jake Simmons at 6:12 p.m.

Roll call was taken with six board members present.

**MEMBERS PRESENT:** President - Jake Simmons; Vice President - Patrick Halfhill; Treasurer - Zac Wilkins; Scott Buckman; Reggie St. John; Kyle Uptegrove

**MEMBERS ABSENT:** Christy Marker, Susan McAuliffe, Jessica Meyer

**CITY COUNCIL LIAISON:** Mark Spohn

**STAFF PRESENT:** Nate Williams – Director; Chad Clevenger – Parks and Open Space Manager; Janet Morehead – Administrative Assistant

Patrick Halfhill made the motion to approve the agenda as presented. Kyle Uptegrove seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Scott Buckman, Patrick Halfhill, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

**VISITORS:** none

Patrick Halfhill made the motion to approve the minutes of the March 22, 2022 Excelsior Springs Parks and Recreation Board meeting as presented. Scott Buckman seconded the motion, motion passed, 5 – 0 – 1. A show of hands vote was taken: Ayes – 5 – Scott Buckman, Patrick Halfhill, Jake Simmons, Kyle Uptegrove, Zac Wilkins Nays – 0 Abstaining – 1 – Reggie St. John – he did not attend the March meeting

Discussion was held on the FY 21/22 financial report.

Reggie St. John made the motion to not take any action on the current Financial Report or further Financial Reports until a full Comprehensive Financial Report/Accounting is received from the City.

Patrick Halfhill seconded the motion, motion passed, 6 – 0. A roll call vote was taken:  
Ayes – 6 – Scott Buckman, Patrick Halfhill, Jake Simmons, Reggie St. John, Kyle Uptegrove,  
Zac Wilkins Nays – 0

City Council Liaison Mark Spohn will talk with City Manager Molly McGovern about the Excelsior Springs Parks and Recreation Department's Financial Reports. And invite Vonda Floyd, Finance Director, to a Parks and Recreation Board meeting.

Patrick Halfhill asked if Nate Williams' FY 21-22 Operating/Working Financial Budget are invoices as he receives them or are they when payment is processed/made by the City. Nate Williams responded that they are the invoices as he receives them before they go to the City for payment.

### **STAFF REPORTS**

The Staff Reports were discussed.

Consensus is that if it snows, it is Chad's fault because the snowplow blade and blowers have been put away!

### **COMMITTEE REPORTS - none**

### **OLD BUSINESS**

The Piccadilly raised over \$20,000 for the Milwaukee Street Park! The event went well and plans have been set in motion for next year's Piccadilly!

Parks and Recreation Foundation members have expressed a desire for new volunteers for the Piccadilly. So if you know someone who would like to serve on the Piccadilly committee please contact Nate Williams.

Nate Williams shared new renderings of the Phase II at the Community Center. This rendering showed the bubble air dome that would be over the pool for six months of the year. Phase II is financed and ready for the ground breaking, scheduled for July 2022.

The Earth Day Cleanup on Friday and Saturday, April 22 and 23 was a success! Excelsior Springs Middle School students cleaned up areas of the school campus, Community Center, and Century Park on Friday. On Saturday, April 23, 2022 downtown Excelsior Springs and the Fishing River was targeted. 40 fifty-five gallon trash bags, 42 mesh stream bags, 4 tires, and 7 truck loads of bulky items. 52 volunteers downtown Excelsior Springs on Saturday for three hours and 625 Middle School students for 1.25 hours on Friday!

## **NEW BUSINESS**

Nate Williams initiated the discussion on the maintenance building for the Department.

Working through SourceWell, The Wilson Group, Inc. submitted a proposal to furnish labor, equipment, materials, and insurance per the scope of the work for the maintenance building for a cost of \$357,750. The pricing is good for 10 days.

Discussion was held. When asked, Chad Clevenger responded that work would start in mid-July due to permits, testing, etc.that the Department would be responsible for.

Reggie St. John suggests adding a buffer to the amount approved due to the increased cost of materials. Jake Simmons suggested a 5% buffer be added to the motion.

Concerns were voiced about financials, timing, length of time that a new, larger maintenance building has been discussed, etc. Chad Clevenger reiterated that this proposal is for the building shell and utilities to the building. The interior will be completed by staff as time and budget allows.

Reggie St. John made the motion to approve the submitted proposal from the Wilson Group, Inc for the labor, equipment, materials, and insurance per the scope of the proposal for \$357,750 and to include a 5% buffer of \$17,887.50 for a total of \$375,637.50.

Kyle Uptegrove seconded the motion, motion passed, 5 – 0 – 1. A roll call vote was taken: Ayes – 5 – Scott Buckman, Jake Simmons, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0 Abstained – 1 – Patrick Halfhill – he wants the City of Excelsior Springs Finance Office’s Budget report before he approves any budget or spending

## **UPCOMING EVENTS**

The Community Health Fair is this Saturday, April 30, 2022 from 9:00 am until 3:00 pm. It will be held in the north side of the Community Center parking lot, ES High School parking lot and ES High School Commons. There are 44 vendors signed up.

## **OPEN DISCUSSION**

The birds are back!

Jake Simmons adjourned the meeting.

The April 26, 2022 Excelsior Springs Parks and Recreation Board meeting was adjourned at 7:50 p.m.

**EXCELSIOR SPRINGS  
PARKS AND RECREATION**

**BOARD MEETING**

**APRIL 26, 2022**

**6:00 P.M.**

**ROLL CALL 6**

H SCOTT BUCKMAN

H PATRICK HALFHILL

— CHRISTY MARKER

— SUSAN McAULIFFE

— JESSICA MEYER

H JAKE SIMMONS

yo REGGIE ST. JOHN

H KYLE UPTEGROVE

H ZAC WILKINS

H MARK SPOHN, CITY COUNCIL LIAISON

**EXCELSIOR SPRINGS  
PARKS AND RECREATION  
BOARD MEETING**

APRIL 26, 2022

**ROLL CALL VOTE**

	<i>Motion to TAKE NO ACTION ON FINANCIALS 6-0</i>	<i>MAINTENANCE BUILDING APPROVAL VOTE 5-0</i>	/	/
SCOTT BUCKMAN	✓	✓	_____	_____
PATRICK HALFHILL	✓	<i>ABSTAINED NO FINANCIALS</i>	_____	_____
CHRISTY MARKER	-	-	_____	_____
SUSAN McAULIFFE	-	-	_____	_____
JESSICA MEYER	-	-	_____	_____
JAKE SIMMONS	4	4	_____	_____
REGGIE ST. JOHN	<u>Aye</u>	<u>Aye</u>	_____	_____
KYLE UPTEGROVE	4	✓	_____	_____
ZAC WILKINS	4	✓	_____	_____