

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

FEBRUARY 28, 2023

**THIS IS A DRAFT UNTIL APPROVED BY THE BOARD ON
MARCH 28, 2023**

The Excelsior Springs Parks and Recreation Board meeting held February 28, 2023 at the Excelsior Springs Community Center was called to order by Vice President Reggie St. John at 6:00 p.m.

Roll call was taken with six board members present.

MEMBERS PRESENT: Vice-President - Reggie St. John; Secretary - Scott Buckman; Treasurer - Patrick Halfhill; Sherri Branson-Hurt; Kyle Uptegrove; Zac Wilkins

MEMBERS ABSENT: Terri Irons, Jessica Meyer, Jake Simmons

CITY COUNCIL LIAISON: Mark Spohn

STAFF PRESENT: Nate Williams – Director; Chad Clevenger – Manager - Parks and Open Space; Janet Morehead – Administrative Assistant

Patrick Halfhill made the motion to approve the agenda as presented. Sherri Branson-Hurt seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

VISITORS: none

Patrick Halfhill made the motion to approve the minutes of the January 24, 2023 Excelsior Springs Parks and Recreation Board meeting as presented. Scott Buckman seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

Discussion was held on the February 28, 2023 FY 22/23 Financial Report. Questions were asked and answered.

Chad Clevenger informed the Board that the portable restrooms were bid out because the price

was increasing. Seven bid packets were sent with two responses received. The Department will be using the same service but the prices have increased.

When asked about the maintenance shed, Chad Clevenger informed the Board that the electrical is hooked up, gas is not, and there will be a walkthrough with the builders.

Patrick Halfhill made the motion to accept the February 28, 2023 Financial Reports including Revenue Report dated 02/13/2023 for Accounting Period 03/2023 pages 1 & 2; Balance Sheet dated 02/13/2023 for Accounting Period 04/2023 page 1; Detail Budget Report by Category dated 2-13-2023 for Accounting Period 4/2023 pages 2, 3, & 4; and Nate Williams' 2022-2023 Working Budget through 2-24-2023.

Kyle Uptegrove seconded the motion, motion passed, 6 – 0. A show of hands vote was taken:
Ayes – 6 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Reggie St. John,
Kyle Uptegrove, Zac Wilkins Nays – 0

STAFF REPORTS

The Staff Reports were discussed.

Chad Clevenger met with the Missouri Department of Conservation's Community Forester. Discussion was held on trees, invasive species and companies that will remove them, planting new trees and tree programs. The MDC Cost Share Program was discussed. The Cost Share Program would help with the cost of purchasing trees, cost of invasive species removal, etc. Chad has ordered free trees for the parks. Tree City USA will also be researched.

Two employees will attend the Missouri Department of Conservation's Tree Keepers Class at the Anita B.Gorman Discovery Center in April.

There are many Parks and Recreation Departments that are having difficulties finding and retaining officials.

FEAT Performance continues to grow. Plans are being made for spring and summer programs..

COMMITTEE REPORTS - none

OLD BUSINESS - none

NEW BUSINESS

Nate Williams reported on the 2023 Missouri Parks and Recreation Association Conference.

Nate Williams, Drake Pollard, Dria Arnold and Nikayla Glidden attended various sessions. They brainstormed and produced a report to share with staff. A copy was given to the Board.

Nate Williams felt the Young Professionals did a good job in organizing the activities and socials for the Conference. Dria Arnold is running for President of the Young Professionals and Nikayla Glidden and Kyria Hood are running against each other for Secretary/Treasurer.

Nate Williams and Drake Pollard talked with potential staff candidates. There are some good prospects.

UPCOMING EVENTS

Dria Arnold made an Upcoming Programs and Events flier that is in the Board Packet. Piccadilly Gala is April 1 and Earth Day Cleanup is April 22.

OPEN DISCUSSION

Mark Spohn inquired if there was any way to track park usage and demographics. He mentioned that the Regent Park Skate Park, basketball court and pickleball court were really busy the other day. Tracking would be useful and helpful but it would need to be researched.

Mark Spohn mentioned that he has been approached about what it would take to build a Disc Golf Course. Discussion was held.

Patrick Halfhill made the motion to adjourn the February 28, 2023 meeting of the Excelsior Springs Parks and Recreation Board. Zac Wilkins seconded the motion, motion passed, 6 – 0. A show of hands vote was taken: Ayes – 6 – Sherri Branson-Hurt, Scott Buckman, Patrick Halfhill, Reggie St. John, Kyle Uptegrove, Zac Wilkins Nays – 0

The February 28, 2023 Excelsior Springs Parks and Recreation Board meeting was adjourned at 7:36 pm.

EXCELSIOR SPRINGS
PARKS AND RECREATION

BOARD MEETING

FEBRUARY 28, 2023

6:00 P.M.

ROLL CALL *6 pm = 6*

H SHERRI BRANSON-HURT

H SCOTT BUCKMAN

H PATRICK HALFHILL

— TERRI IRONS

— JESSICA MEYER

— JAKE SIMMONS

Yo REGGIE ST. JOHN

H KYLE UPTEGROVE

H ZAC WILKINS

Yes MARK SPOHN, CITY COUNCIL LIAISON

EXCELSIOR SPRINGS
PARKS AND RECREATION

BOARD MEETING

JANUARY 24, 2023

6:00 P.M.

ROLL CALL *6pm 7*

— SHERRI BRANSON-HURT

H SCOTT BUCKMAN

H PATRICK HALFHILL

H TERRI IRONS

H JESSICA MEYER

— JAKE SIMMONS

yo REGGIE ST. JOHN

H KYLE UPTEGROVE

H ZAC WILKINS

H MARK SPOHN, CITY COUNCIL LIAISON