



EXCELSIOR SPRINGS

PARKS · RECREATION · COMMUNITY CENTER

MEMBER HANDBOOK

revised on August 2025



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Welcome to ESPRCC!

As a valued member of the Excelsior Springs Parks, Recreation and Community Center (ESPRCC), we thank you for being part of our community. This handbook outlines key policies and information to help ensure a safe, enjoyable, and respectful experience for all.





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Contact Information

Excelsior Springs Community Center

500 Tiger Drive
Excelsior Springs, MO 64024
816-656-2500

Website: www.es-prcc.com

Instagram: https://www.instagram.com/es_prcc

Facebook: <https://www.facebook.com/ESMOCommunityCenter>

Excelsior Springs Parks and Recreation

816-630-1040

Instagram: https://www.instagram.com/es_prcc

Facebook: <https://www.facebook.com/ESParksandRec>

Leadership Staff

Nate Williams, Director

Drake Pollard, Assistant Director of Recreation and Programs

Taran Svoboda, Assistant Director of Administration

Jesse Hall, Project Manager

Blake Stevens, Maintenance Facility Coordinator

Nikayla Glidden, Business Office Coordinator

Jeff Barge, Senior Center Coordinator

Alexandria Arnold, Aquatics Manager

Nicole Davis, Fitness Coordinator

Stephanie Marcum, Nutritionist

Peyton Cobb, Youth Activities Coordinator

Brennan Kimball, Marketing and Events Coordinator

Chad Clevenger, Parks and Open Space Manager

Janet Morehead, Parks and Recreation Administrative Assistant

Alexis Blankenship, Recreation Coordinator



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Hours of Operation

Facility

Monday – Friday

5 AM - 9 PM

Saturday

6 AM - 7 PM

Sunday

8 AM - 5 PM

Wellness Café

Monday – Thursday

9 AM - 8 PM

Friday

9 AM - 5 PM

Saturday

10 AM - 2 PM

Sunday

Closed

Child Watch

Monday – Saturday

8 AM - 12 PM

Monday – Friday

4 PM - 8 PM

Sunday

Closed

Aquatics: Natatorium and competition pool schedules are subject to change.
Please check our website for monthly schedules.

Holiday Hours

New Year's Eve

Open at normal time until 1 PM

New Year's Day

Open 8 AM to normal closing time
No Group-X Classes or Wellness Cafe

MLK Day

Open normal hours

George Washington's Birthday

Open normal hours

Easter

Closed

Memorial Day

Open at normal time until 1 PM
No Group-X Classes or Wellness Cafe

4th of July

Open at normal time until 1 PM
Child Watch will be open 8 AM - 12 PM
No Group-X Classes

Labor Day

Open at normal time until 1 PM
No Group-X Classes, Wellness Cafe, or Child Watch

Halloween

Open normal hours
No Evening Child Watch

Veterans Day

Open normal hours

Thanksgiving

Closed

Black Friday

Open normal hours
No Group-X Classes or Wellness Cafe

Christmas Eve

Open at normal time until 1 PM
No Group-X Classes

Christmas

Closed



ESPRCC App

ESPRCC utilizes the Statusfy application to keep members informed of facility closures, delays and changes to class schedules, events and services.

Membership Information

Single person memberships: Teen, Young Adult, Individual, and Senior (60+).

Couple: Spouses living in the same house. Adults may be asked to provide proof of residency.

Single parent with kid(s): One adult and their dependent children living in the same house. The children must be under age 25. Families with more than 4 children may be asked to provide a 1040 tax return for proof that the children are all claimed on their taxes.

Family: Spouses and their dependent children living in the same house. The children must be under age 25. Families with more than 4 children may be asked to provide a 1040 tax return for proof that the children are all claimed on their taxes. Adults may be asked to provide proof of residency.

We also offer Military and First Responder discounts.

Monthly:

- Teen (13 - 19) **\$30**
- Young Adult (20 - 24) **\$35**
- Adult Individual (25 - 59) **\$40**
- Senior (60+) **\$35**
- Couple **\$55**
Spouses living in the same home.
- Single Parent with Kid(s) **\$60**
One parent and their dependent children under 25 living in the same home.
- Family **\$70**
Spouses and their dependent children under 25 living in the same home.



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Annual:

- Teen Annual (13 - 19) **\$330**
- Young Adult Annual (20 - 24) **\$385**
- Adult Individual Annual (25 - 59) **\$440**
- Senior (60+)
 - 3 Months **\$105**
 - 6 Months **\$210**
- Annual **\$385**
- Couple Annual **\$604**
 - Spouses living in the same home.
- Single Parent with Kid(s) Annual **\$660**
 - One parent and their dependent children under 25 living in the same home.
- Family Annual **\$770**
 - Spouses and their dependent children under 25 living in the same home.

Health Plan/Insurance Memberships

ESPRCC participates in a variety of different insurance reimbursement memberships. SilverSneakers, Prime, Active & Fit, Silver & Fit, Renew Active/One Pass are available to patrons who have been identified as eligible through the verification process. Eligible members must complete an ESPRCC membership form and complete the required documents for the health plan in which they are enrolling at the Welcome Desk.

Membership Renewal

- **Monthly** memberships are auto-drafted from a credit/debit card, require a 2-month minimum, and need 30 days' written notice to cancel.
- **Annual** memberships are a one-time payment of 11 months with one month free. Annual memberships are non-refundable.
- If a membership is cancelled due to nonpayment, the outstanding balance must be paid in full before a new membership can be purchased.

Membership Holds

- Memberships can be placed on hold once per 12-month period for up to 3 consecutive calendar months.
- A 10-day written notice is required.
- Facility access is prohibited during hold periods.
- Regular billing resumes automatically after the hold.



Cancellation

- **Monthly memberships:** May be cancelled with 30 days' written notice via the ESPRCC Cancellation Form submitted in person.
- **Annual memberships:** Non-refundable.

Financial Assistance

If you are experiencing financial hardships and need assistance to participate in any of ESPRCC's programs or activities, please contact us about scholarship applications.

Membership Privileges and Policies

Member Benefits

ESPRCC members have access to all fitness equipment, fitness classes, pools, running track and gymnasium. Some areas have age restrictions for the safety of young patrons. Locker room facilities are available for members and guests. Wi-Fi is available to all patrons for free using our guest network.

Admittance Procedures

- All ESPRCC users are to be verified upon entrance to the facility to ensure safety and security of the members, program participants, the facility and its programs.
- All members wishing to utilize ESPRCC facilities are expected to scan their membership card upon entry. If a member has forgotten or misplaced their scan card, their membership will be verified by photo ID. After the fifth time a member has not utilized their scan card, they will be charged \$1.00 for a replacement card.

Guest Policy

- Members are encouraged to bring guests.
- Each member may sponsor up to 2 guests per visit.
- Guests must either be first-time visitors or have not visited within the past calendar year, and must be accompanied by their sponsoring member.
- Guests must:
 - Meet with an ESPRCC representative before using the facility.
 - Present a photo ID at every visit.
- Members must be at least 16 years old to sponsor a guest.



Facility Attire

- Appropriate attire is required at all times.
- Clothing must be family-friendly in appearance and content.
- Soft-soled, non-marking shoes must be worn in gymnasium.
- Swimwear requirements:
 - Swimsuits are required in the pool.
 - No cutoffs or street clothes in the pool.
 - No thong-style, G-string, or see-through swimwear.
 - Swim diapers are required for all non-toilet trained patrons.
- Shirts and shoes must be worn outside the Natatorium and other aquatic areas.

Language

ESPRCC is a community-oriented organization. Foul and inappropriate language will not be tolerated. Patrons warned more than once may be asked to leave the facility.

Alcohol

Alcoholic beverages are not permitted on the premises at any time, except when approved in advance as part of a scheduled event. All such events must have the proper permits, licenses, and insurance in place, as required by law.

Tobacco, Smoking and Vaping

ESPRCC is a 100% tobacco-free, smoke-free and vape-free campus.

Registered Sex Offenders

It is unlawful for a registered sex offender to be present in or loiter within five hundred feet of any public park with playground equipment or a public swimming pool. It is standard practice for ESPRCC to cross-reference its members and/or potential members with the sexual offender registry on a regular basis.

Registered sex offenders will be denied membership to any and all ESPRCC facilities based on Missouri Revised Statute 566.150.1. Registered sex offenders will be asked to leave the premises immediately. ESPD will be called if the registered sex offender refuses to leave.

Vandalism

Vandalism will not be tolerated. Violations will be reported to ESPD for investigation and vandals will be prosecuted to the fullest extent of the law.



Safety and Security

- Bring a lock to secure your belongings in lockers.
- ESPRCC is not responsible for lost or stolen items.
- Cameras are not allowed in locker rooms.
- Report suspicious activity to staff immediately.

Code of Conduct

- Report violations to ESPRCC staff.
- Inappropriate behavior may result in suspension or termination of membership.
- Non-compliance, especially by minors, will result in parent/guardian contact and possible removal from premises.

Penalty Provisions, Termination & Suspension

Membership at ESPRCC is considered a privilege and may be suspended or revoked for just cause. Just cause may include, but is not limited to, the following:

- Repeated violations of facility rules after prior warning.
- Harassment, threats, or unsafe behavior directed at staff or patrons.
- Vandalism, theft, or destruction of property.
- Possession or use of illegal substances or alcohol on ESPRCC premises.
- Providing false or misleading information on membership applications.

Individuals found engaging in any of the above behaviors, or otherwise violating rules and policies, will forfeit their membership rights. Charges for any resulting damages will be applied, and if the ESPD is involved, legal action may also be pursued.



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Age Guidelines

Facility

- **Under 16:** Restricted access in some areas.
- **Children 11 and under:** Must be accompanied by a parent/guardian at all times.
- **Ages 12 - 15:** May use the facility unaccompanied from 2:30 PM - 5:30 PM. After 5:30 PM, a parent/guardian must be present.
- Unaccompanied minors after 5:30 PM will be asked to wait in the lobby until pickup.

Child Watch

- 12 weeks - 8 years

Fitness Center

- **Ages 8 and under:** Not allowed.
- **Ages 9 - 11:**
 - Require safety orientation.
 - Must wear an identifying bracelet.
 - Must be accompanied by a parent/guardian.
 - Access may be limited at staff discretion.
- **Ages 12 and over:** Parent/guardian not required.
 - Access may be limited at staff discretion.

Gymnasium and Track

- **Ages 9 - 11:** Must be with a parent/guardian.

Racquetball Room

- **Under 9:** Not allowed.
- **Ages 9 - 11:** Must be with a parent/guardian.

Aquatics

- **Ages 12+:** May use indoor pool unaccompanied.
- **Ages 14+:** May use outdoor/competition pool unaccompanied.
- **Ages 11 and under:** Must be accompanied by a parent/guardian at all times.

Senior Center

- 60 years of age and older
- Or physically or mentally challenged between 18 - 59 years of age.



Welcome Desk

Day Pass Rates

- **Youth (0 - 19 years):** \$8/visit
- **Adult (20 - 59 years):** \$12/visit
- **Senior (60+ years):** \$8/visit

Equipment Checkout

Recreational equipment is available for checkout at the Welcome Desk. Types of equipment that are available include: volleyballs, racquetball/pickleball equipment and paddles, etc.

Lost and Found

Lost and found valuables will be logged and stored for up to seven days. Lost and found items not considered “valuables” are stored for up to seven days before being discarded.

Community Board

Outside flyers of programs/events, from not-for-profit organizations, that are not in direct competition with programs offered through ESRCC will be considered for posting.

Wellness Café

We're all about fueling your day with delicious, nourishing options that fit your lifestyle. Whether you're on the move or taking a break, we've got you covered with a variety of grab-and-go snacks, protein shakes and refreshing smoothies.

Looking for something more? Enjoy our selection of small bites, perfect for a light meal or healthy treat. Plus, don't miss our rotating specials as there's always something new and seasonal to try!



Child Watch

Our Child Watch room offers a safe, fun and secure play area for children ages 12 weeks to 8 years. Both the parent/guardian and the child(ren) must be active members of ESPRCC or purchase a day pass. Our dedicated staff provides attentive, age-appropriate care to ensure a positive and engaging experience for every child.

Eligibility

Child Watch services are provided for members utilizing the facility and/or patrons attending an ESPRCC-sponsored program.

- Children must be between the ages of 12 weeks old and eight years old.
- The parent/guardian must remain in the community center while utilizing the Child Watch service.
- ESPRCC staff may use the Child Watch service while on duty under the same guidelines as patrons.

Check In/Check Out

- Patrons must scan in at the Child Watch desk to verify membership prior to using service.
- Each child will undergo a temperature check to ensure they do not have a fever.
- Parent/guardian will receive a wristband, and each child will receive a sticker with matching identification numbers.
- Only the parent/guardian who checks in the child(ren) will be allowed to pick up.
- Parent/guardian must sign the daily attendance sheet before leaving the Child Watch. The sign-in sheet must include parent/guardian full name, child's name and time in/time out.

Behavioral Problems

Minor behavior challenges will be handled by ESPRCC staff.

- Redirect the child to another activity.
- Play one-on-one with the child for a short period not to exceed one minute.
- Use the time-out method for no longer than one minute.
- Parent/guardian will be notified for consistent behavioral problems or problems that are a potential threat of injury to another child.



Diapering/Toileting

ESPRCC staff will not change diapers for any child. Staff will contact the parent/guardian when a child has soiled his/her diaper. Adults may use the rest room in the Child Watch room for diapering purposes.

Food and Beverages

Individual snacks and drinks are not permitted in Child Watch. Water bottles and premixed bottles are allowed if labeled. Staff will not provide snacks for children.

Length of Stay

Children are permitted to stay a maximum of two consecutive hours per shift.

Illness Policy

To ensure the health and safety of all children and staff, we ask that parents/guardians follow these illness standards. Children must stay home or may be sent home from Child Watch if they exhibit any of the following symptoms.

- Fever of 100°F or higher.
- Vomiting within the past 24 hours.
- Diarrhea (two or more loose stools in 24 hours).
- Persistent cough or difficulty breathing.
- Unexplained rash or skin infection.
- Red, itchy eyes with discharge (possible conjunctivitis).
- Sore throat with fever or swollen glands.
- Head lice or nits (must be treated before returning).
- Open or infected wounds not properly covered.
- Any contagious illness (e.g., chickenpox, measles, hand-foot-and-mouth disease).
- Acting unusually tired, irritable, or lethargic.

Medication

The ESPRCC staff will not administer medication of any kind.

Staff to Child Ratios

Ages 12 weeks to 2 years: 1:5

Ages 3 years to 8 years: 1:10

Older children may be taken to the gymnasium for a supervised activity if additional staff is available.



Fitness Center

Fitness Center Rules & Etiquette

Fitness amenity rules have been established to govern the use of the fitness areas. All rules were established with patron safety and security in mind. It is the responsibility of the Fitness Center Attendants and supervisors to enforce these rules consistently and fairly at all times.

- Children under the age of 9 will not be permitted in the fitness center.
- Children ages 9 - 11 may use cardiovascular equipment and free weights while directly supervised by a parent/guardian 16 years of age or older.
- Children ages 12 - 15 may use cardiovascular equipment, free weights and machines after passing the fitness center orientation.
- Participants are expected to dress in appropriate workout clothing. A shirt must be worn at all times that covers the chest. Closed-toe shoes must be worn at all times. Clothing with metal rivets is not permitted.
- Lockers in the locker room can be used for personal items that cannot be placed in the cubbies located in the fitness center.
- Return weights to proper location on racks.
- Spotters are recommended when lifting heavy.
- Free-weight bar collars are recommended at all times.
- 30-minute time limit on all cardiovascular equipment during peak hours. Peak hours to be determined by ESPRCC management.
- Share the equipment.
- Be courteous and allow others to work in between sets if needing or wanting to use the same equipment.
- Refrain from texting, resting or socializing on the equipment.
- Do not gather, loiter, or "huddle" around workout equipment.
- Refrain from "claiming" a piece of equipment by setting a towel or water bottle next to it. Items may be left while you rest/walk between sets.
- No dropping the weights.
- Wipe down and adjust/reload or unload weight between sets back to where it was.
- Please be courteous to other users and clean your mat and equipment after use.
- All professional services must be provided by authorized ESPRCC staff or contractors.



Equipment Orientation

All members of ESPRCC will be offered a complementary orientation on the exercise equipment by a trained Fitness Center Attendant.

- Patrons will be expected to use all equipment as it was designed to be used.
- Any unintended use of equipment deemed potentially harmful to a patron or to the equipment will be stopped by the fitness center staff.

Personal Training

Personal trainers are available for a fee to help design exercise programs, update fitness regimens or for long-term training appointments.

To schedule a personal training appointment, visit the Welcome Desk.

Personal trainers are employed by ESPRCC and have exclusive rights to training in ESPRCC facilities. Outside trainers are not permitted.

Participant Procedure

All ESPRCC fitness classes - both land and water - are offered on a first-come, first-served basis. Some of our most popular classes fill quickly, so we encourage members to use the advance sign-up option, if available. Please note that class capacity is limited and may vary based on the location and size of the space. Saving spots or claiming spaces in advance is not permitted.

Televisions

To better serve our patrons, staff will consider requests to change television stations. All selected programming must be family-friendly and non-political. Final decisions regarding station changes are at the discretion of ESPRCC staff.



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Gymnasium and Track

Gymnasium Rules

Gymnasium rules have been established to govern the use of the court areas. All rules have been established with patron safety and security in mind. It is the responsibility of the ESRCC staff to enforce these rules consistently and fairly at all times.

- Children under 12 years of age must be accompanied by parent or guardian 16 years or older.
- Children in the gym under the age of 12 must be enrolled in a supervised program if not accompanied by a parent/guardian.
- No dunking is allowed at any time.
- No hanging on any rims at any time.
- Anyone using the gymnasium must wear appropriate exercise clothing. All participants using the playing floor must wear soft-sole, non-marking shoes.
- No personal items are to be placed on the playing floors. We strongly encourage members to place all items in a locker in the locker rooms.
- No full court play.

Open Court Policy

All schedules are reviewed by the community center staff on a monthly basis. Adjustments to the gym schedule are made based on facility usage.

Basketball

If patrons are waiting for court time, all games are limited to 10 minutes and the winning team can stay for 2 consecutive games. No full-court play will be allowed.

Volleyball

Open play is available. Please check the gym schedule.

Pickleball

Open play is available during designated times. Please check the gym schedule.

Net/Goal Heights

All basketball goals will remain at ten feet in height at all times. If a goal needs to be adjusted please go to the Welcome Desk and ask for a staff member to assist you. Patrons may not adjust net or goal heights.



Track Rules

- Children under 12 years of age must be accompanied by parent or guardian 16 years or older.
- Follow track direction signs designated for the day.
- The two inside lanes are designated for walkers.
- The outside lane is designated for jogging.
- Strollers are allowed in the middle lane of the track.
- The center lane is designated for weights.

Racquetball Room

The racquetball court in the ESPRCC is provided for both the drop-in user, league play and instructional programs sponsored by the Excelsior Springs Parks and Recreation Department. Procedures for the racquetball courts will maintain a balance between the needs of ESPRCC recreational programming and drop-in use.

Racquetball Court Rules

- Children under 12 years of age must be accompanied by parent or guardian 16 years or older.
- All participants using the racquetball court must wear soft-sole, non-marking shoes.
- We strongly encourage the use of eye protection during play.
- No food or drinks are allowed on the racquetball court floor. Only sealable containers with water may be left in the viewing area.
- No personal items are to be placed on the playing floors.
- No other activity other than racquetball should be allowed in this space.

Open Court Policy

- Equipment is available for check out at the Welcome Desk for no charge.
- Court can be reserved up to one week in advance.
- Racquetball court may be used for a maximum of one hour, unless no one is waiting to play.



Recreational Programs & Events

ESPRCC offers several different programs throughout the year for youth and adults. We are always evaluating programs as well to see if there are any new programs that should be added to our offerings.

Senior Center

The Excelsior Springs Senior Center is a place to socialize, participate in activities, and enjoy a hot nutritious meal during the week. The Senior Center offers a variety of activities from card games to fitness classes and many other health programs. The Senior Center is available for anyone 60 years of age and older, or physically or mentally challenged between 18 - 59 years of age.

Aquatics (Natatorium)

Facility & Equipment Use

The facility must be used safely and respectfully at all times. Limited pool equipment may be used when not reserved for programming. Misuse will result in loss of privileges.

Swim Test Policy (Ages 13 and under)

To swim without a personal flotation device, children must:

- Jump into the water.
- Swim 20 yards unassisted, without stopping or touching the pool bottom.
- Maintain forward progress without stopping or fatigue.
- Lifeguards will log and monitor swim test results.



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Wristband Color Codes

- **Red (Ages 5 - 8)**
 - Did not pass the swim test
 - Life jacket required
- **Yellow (Ages 9 - 13):**
 - Did not pass the swim test
 - Life jacket required
- **Green**
 - Passed swim test
 - Children 8 and under with green bands still require parent/guardian supervision.

Parental Supervision

- **Indoor Pool:** Children under 12 years of age must be accompanied by parent or guardian 16 years or older.
- **Outdoor/Competition Pool:** Children under 14 years of age must be accompanied by parent or guardian 16 years or older.
- Unsupervised children will be escorted to the lobby. An ESPRCC staff member will contact their parent/guardian for pickup.

Attire Requirements

- Proper swimwear is required in all aquatic areas.
 - **Permitted:** Traditional swimsuits.
 - **Not Permitted:** Cut-off shorts, thong swimsuits, leotards, biking tights, or street clothing.
- Children in diapers must wear disposable swim diapers and swim attire. Swim diapers are available for purchase at the concession trailer.

Health and Safety

Please do not enter if you are sick, have a fever, are experiencing vomiting or diarrhea, or have open wounds or infections.



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Pool Temperature Standards

If the water temperature drops below 70°F, the pool will close temporarily.

- **Indoor Pool:** 81 - 84°F
- **Outdoor/Competition Pool:** 81 - 84°F
- **Spa:** 101 - 104°F
- **Air Temperature:** Maintained 2 - 3°F warmer than water

Notice Regarding Personal Thermometers

For the health and safety of all our guests and in compliance with local health regulations, we kindly ask that patrons do not use personal thermometers to check temperatures on-site.

Our facility follows strict safety and sanitation guidelines, and all temperature checks and monitoring are conducted using approved, calibrated equipment by trained staff. We appreciate your understanding and cooperation in helping us maintain a safe and compliant environment for everyone.

General Pool Rules

- Follow all lifeguard instructions.
- Shower before entering the pools or spa.
- No running, rough play, or gum in the pool area.
- No spitting, urinating, defecating or nose-blowing in the pool.
- Only US Coast Guard-approved life vests are allowed.
- Swim diapers are required for non-toilet trained patrons.
- No glass containers.
- No alcoholic beverages.
- Food and drink only in designated areas.
- ESPRCC is not responsible for lost, stolen, or damaged items.
- No animals allowed (except ADA-defined service animals, which may not enter the water or spa).
- Individuals with contagious illnesses, open sores, or rashes may not enter the pool or spa.
- Diving is only allowed in designated areas.
- Appropriate swimwear is required at all times.



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Food and Beverages

- Outside food is not permitted. All food must be purchased from the concessions trailer and enjoyed in designated areas.
- Coolers are not allowed.
- Alcoholic beverages are prohibited.
- Glass containers are not permitted.

Flotation Devices and Toys

- Personal pool toys are not allowed.
 - Water guns or other spraying toys
 - Kickboards
 - Inflatables
 - Balls
- Only ESPRCC-provided toys and US Coast Guard-approved life vests are permitted.

Lap Lane Usage

- Lanes are open for swimming, water walking or water running.
- During peak hours (Sunday - Monday, 12 PM - close) only ages 16+ may use lanes.

Lap Swimming Etiquette

- Swim in a counterclockwise circle pattern; keep to the right side of the lane.
- Pass by tapping the swimmer in front and using the center of the lane.
- Notify swimmers before entering the lane by sitting on the edge with one foot in the water.
- Be courteous and maintain space between swimmers.

Spa Rules

- Only patrons 14+ may use the spa.
- No sitting on the ledge or foot dipping.
- Proper swimwear required.
- Limit: 11 people at one time
- Limit use to 15 minutes.
- Consult a doctor if pregnant, elderly, on medication, or have high blood pressure.
- No oils, soaps, or shampoos allowed.



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Waterslide Rules (available upon request if enough staff to operate)

- Riders must be at least 48" tall (no age restrictions).
- Slide feet first, lying on your back.
- No masks, goggles, flotation devices, or suits with metal.
- One rider at a time, single-file line only.
- Wait for the lifeguard's signal before sliding.
- Pregnant individuals or those with back/heart issues should not use the slide.

Diving Board Rules

- Must pass swim test.
- No flotation devices.
- One person on the diving board at a time.
- Wait until the previous diver exits the pool before climbing the ladder.
- Exit using the nearest ladder.
- No swimming under the board.
- No running, catching, cartwheels, or handstands.
- Inward dives and multiple bounces are not permitted.
- Divers must jump straight out from the board.
- Diving board fulcrums may not be adjusted.

Rock Wall Rules

- Must pass swim test.
- No flotation devices.
- One person on the rock wall at a time.
- Wait until the splash zone is clear before climbing the wall.
- No flips.
- Max weight: 350 lbs.

Inclement Weather

For the safety of all guests and staff, the pool may be closed due to inclement weather at the discretion of ESPRCC staff. Weather-related closures may be prompted by lightning, thunder, heavy rain or hail, strong winds, or other hazardous conditions. These closures may range from 30 minutes to the remainder of the day, depending on the severity and duration of the weather event. Staff will make every effort to reopen the pool as soon as it is safe. If inclement weather is expected to continue for more than an hour, management may choose to send staff home for the rest of their shift.



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Facility Rentals

We have what you need to host everything from birthday parties, meetings, baby showers, corporate events, graduation celebrations, club meetings, and more.

To book your event, please visit the Welcome Desk, where our staff will record the details of your event and complete a rental agreement. Rentals must be booked at least 14 days in advance. Your event is reserved once full payment is received, including a \$100 refundable security deposit due at the time of purchase.

On the day of your event, our staff will clean the space and arrange it to your specifications. Please note that decoration and set up are allowed 15 minutes prior to the reservation time. Community Center staff will be available to accommodate any needs you may have during your time with us. Tablecloths are required.

Party Rooms

Our party rooms are perfect for birthday parties, client meetings, bridal or baby showers, karate classes, team-building events, and more. With these rooms, you'll also have direct access to our indoor pool and gymnasium.

Weekend Party Room Rentals

Party Room Capacity

1 Room: 20 Guests
2 Rooms: 40 Guests

Friday- Sunday 2-Hour Rental Fee

1 Room: \$150
2 Rooms: \$225

Included Amenities

Flat Screen TV
Sound System
Wi-Fi
Freezer and Refrigeration Access
Sinks
Ice available upon request
Direct Pool Access

Add Frozen Yogurt to Your Party!

Ten 6 oz. frozen yogurt cups: \$15
Each additional cup: \$2
Flavors Vary.

Email info@es-proc.com by the Monday before your event to choose your flavor.

Pool or Gym Access

Pool and gym access is limited to the party room's guest count of 20 or 40, whichever you reserved for your party. Each child must take a swim test at the beginning of the party. The pool will remain open to members during this time.

Pool or gym access parties are only available Friday through Sunday, due to lifeguard availability. If you are wanting to host an event without these amenities, call 816-656-2500 to book your event!

Weekday Party Room Rentals

Party Room Capacity

1 Room: 20 Guests
2 Rooms: 40 Guests

Monday- Thursday Rental Fee

1 Room: \$50 per hour
2 Rooms: \$100 per hour

*See below for additional rental details.

Included Amenities

Flat Screen TV
Sound System
Wi-Fi
Freezer and Refrigeration Access
Sinks
Ice available upon request

Community Rooms

Perfect for larger events or gatherings. Host any kind of event with access to a kitchen for catering!

Community Room Capacity

1 Room: 45 Guests
2 Rooms: 90 Guests

Rental Fees

1 Room: \$75 per hour
2 Rooms: \$150 per hour

Included Amenities

Flat Screen TV
Projector with Drop Screen
Wi-Fi
Sound System
Outdoor Patio Space

Additional Amenities

Kitchen Access: \$25 per rental

Available Times

Monday - Friday: 2 PM- 8 PM
Saturday: 9 AM- 6 PM
Sunday: 9 AM- 4 PM



EXCELSIOR SPRINGS

Parks · Recreation · Community Center

Park Rentals

To host an outdoor event at one of our parks please call 816-630-1040 or book online at: https://es-prcc.activityreg.com/selectfacility_t2.wcs

Special Events

If you have a large group or after-hours event we would love to accommodate!

Call 816-656-2500 or email info@es-prcc.com for more information.

All large group facility rentals must be booked at least a month in advance.

Meal Packages

We've partnered with Donnici's Italian Deli & Glorimar's Pizza to offer exclusive meal packages for your event. Choose from local favorites to make your gathering hassle-free and delicious. Simply select your package, and we'll handle the rest! Packages require 48 hours' notice and full payment. Available with Community Room or Party Room rentals. Don't forget your dinnerware, utensils and table coverings!

Facility Rules and Policies

Locker Rooms

Lockers are designed for day use only. Staff will work to ensure the cleanliness and safety of the locker rooms.

- Family changing rooms are provided for the convenience of anyone wanting additional privacy, families with children under the age of five or persons needing assistance.
- Locks are recommended.
- ESPRCC is not responsible for lost or stolen items.
- To protect the privacy of our patrons, ESPRCC prohibits the use of any electronic, mechanical, manual, electric, digital, voltaic or other devices, instrument or means capable of recording, producing, duplicating, reproducing, storing, copying, transmitting or displaying any visual, video, photographic, electronic, digital, recorded, or other visual image, picture, or representation, including but not limited to any camera, photographic camera, video camera, fiber optic camera, motion picture camera, television camera, camcorder, videotaping device, or camera cell phone, in any restroom, locker room, lavatory, bathroom, shower facility, or dressing room, in any building owned, leased to, or under the control of ESPRCC.



Lock Removal

If patrons need a lock removed they must state the contents of the locker before the lock is removed. Maintenance staff will remove the lock only in the presence of the member and verify the contents prior to turning over access.

The maintenance staff will cut-off all locks that are left on at the end of the evening. Contents from the locker will be documented, and kept for seven days.

Inclement Weather Policy

- **Snow/Ice:** In the event of snowy or icy conditions, ESPRCC will make every effort to open the facility as normal but may operate on a snow schedule.
- **Severe Weather and Tornadoes:** In the event that a warning is issued by the National Weather Service for Clay County, ESPRCC will make announcements to inform patrons of the hazardous weather conditions.
- For the safety of all guests and staff, the pool may be closed due to inclement weather at the discretion of ESPRCC staff. This includes, but is not limited to, lightning, thunder, heavy rain/hail, strong winds or other severe weather conditions.
- Pool closures due to weather may last anywhere from 30 minutes to the remainder of the day, depending on the severity and duration of the conditions. Staff will make every effort to reopen the pool as soon as it is safe to do so.
- If the Excelsior Springs School District closes due to inclement weather, ESPRCC may delay opening and may cancel morning classes and Child Watch services.
- Patrons will be asked to move to emergency sites when warnings are issued.
- Child Watch staff will transport children to the designated areas. Parents will not be allowed to take their children while an Emergency Action Plan (EAP) is in action.
- For updates on facility, class or program cancellations or modifications, call the Welcome Desk, visit www.es-prcc.com, our Facebook page or download the Statusfy app.



EXCELSIOR SPRINGS

On behalf of the Excelsior Springs Parks, Recreation, and Community Center team, we want to thank you for being part of our community. Your membership is an important part of what makes this center thrive. By choosing to engage with our programs, activities, and services, you help us fulfill our mission of providing a welcoming place for connection, growth, and well-being.

We are dedicated to ensuring that your experience here is positive, meaningful, and enriching. Our team is committed to offering high-quality opportunities and maintaining an environment where all members feel valued and supported.

Thank you once again for your trust and participation. We look forward to continuing to serve you and to growing stronger together as a community.



EXCELSIOR SPRINGS

EXCELSIOR SPRINGS PARKS, RECREATION AND COMMUNITY CENTER WAIVER & RELEASE

By signing this agreement and participating in programs, activities, or use of facilities operated by the Excelsior Springs Parks and Recreation Community Center ("ESPRCC"), the undersigned acknowledges and fully assumes all risks of injury, illness, death, or property loss that may arise out of, relate to, or in any way be connected with such participation or use. These risks may be inherent, incidental, or unforeseen, and the undersigned voluntarily accepts full responsibility for them.

In consideration of being permitted to participate, the undersigned hereby releases, waives, and forever discharges ESPRCC, the City of Excelsior Springs, and their officers, employees, agents, contractors, representatives, heirs, successors, and assigns from any and all claims, demands, actions, or causes of action for injuries, damages, or losses sustained by the undersigned that are caused by or result from the ordinary negligence of ESPRCC, the City of Excelsior Springs, or their representatives, or that are otherwise connected in any way to participation in ESPRCC programs, activities, or facility use. This Release does not extend to, and shall not be construed to waive, claims arising from intentional torts, gross negligence, willful misconduct, or any rights preserved under Missouri law.

The undersigned further covenants not to institute any action or suit against ESPRCC, the City of Excelsior Springs, or their officers, employees, or agents for any such released claims, and expressly agrees that the provisions of this Release are severable so that the invalidity of any provision shall not affect the enforceability of the remainder. This agreement shall be governed by and construed in accordance with the laws of the State of Missouri, including its applicable statutes of limitation.

The undersigned further consents to the provision of emergency medical treatment as deemed necessary by authorized personnel in the event the undersigned is unable to provide consent at the time of an emergency, and acknowledges that photographs or video recordings taken during programs or activities may be used by ESPRCC for promotional purposes unless a written request to opt out is submitted in advance.

The undersigned affirms that they have carefully read, fully understand, and voluntarily agree to be bound by the terms of this Waiver and Release of Liability.

Signature of Member

Printed Name

Date